HW Folder

Format Code: 3rd Time

1. Must be on time:
   Turn in the moment you walk into class on Exam day - you can not turn it in after class

2. HW must be in a folder - otherwise your grade will be a 70 or less

3. Front Page – two copies – the second copy should be loose so that I do not have to tear it off your notebook.
   must have your name, date, code (above), class, and list of assignments
   Assignments must be listed: 8. page ??: 1, 23,...
   You must follow this process: otherwise grade of 80 or below

4. I will grade your folder as indicated before;
   a) almost all HW done, instructions have been followed, turned in on time → 95
   b) any other format, late, ... you are at my mercy – or as indicated above

If your HW folder does not have the format above – then I will grade the folder as if you turned it in late or not at all