

Education

MBA in Information Systems

From Golden Gate University, December 1989
Awarded at Holloman AFB, NM.

BS in Mathematics

From Purdue University, December 1980
Awarded at West Lafayette, IN.

U.S. Air Force Communications Office Course, Keesler AFB, Mississippi, October 1981

Teaching Experience

- Lecturer in Mathematics, Angelo State University, Texas Tech University System. Aug 2001 – Present
 - Taught 27 sections of MATH 130A, Math Fundamentals I and associated lab. Helped students strengthen their math skills with real numbers, geometry, and introductory algebra.
 - Taught 24 sections of MATH 130B, Math Fundamentals II and associated lab. Helped students strengthen their math skills with real numbers and elementary algebra to prepare them for college level math courses.
- Lecturer in Business Administration, Angelo State University. Jan 2000 – May 2001
 - Taught five sections of MIS 3343, Management Information Systems. Introduced students to various information systems used in organizations. Additionally, each MIS student designed and developed a personal web page posted on ASU's Internet server.
 - Taught three sections of BA 2331, Statistical Analysis for Business and Economics. Introduced students to such topics as statistical inference and regression analysis. Students learned to solve problems by hand and by using Microsoft Excel.
 - Taught one section of MGT 3301, Principles of Management, and one section of BA 1331 Introduction to Business.
- Instructor for H & R Block income tax courses. Have repeatedly taught the Basic Income Tax Course (66 hours in the classroom) and several advanced topic courses (classroom hours varied).
- Instructor for H & R Block pre-work training. Explained company policy and procedures. Trained over 100 personnel on three different company software applications: preparing tax returns, transmitting tax returns, and point-of-sale.
- Teaching Assistant at Purdue University for two semesters. Lead a weekly recitation for Introductory Biology for non-science majors.

Community Service

Member of the Board of Directors for 1st Community Federal Credit Union since July 2008.

Work Environments

- Full-time and part-time lecturer in mathematics at Angelo State University. Taught over 130 students during the Fall 2006 semester.
- Full-time and part-time lecturer in business administration at Angelo State University. Taught over 150 students during the Spring 2001 semester.
- District technical support for a professional tax company's intraoffice Windows 95 networks.
- Office supervisor of professional tax office with thirty employees.
- Volunteer Novel network manager for church office computer system.
- Mobile communications planner for seven U.S. Air Force units.
- Section manager for Air Force communications (radio and switchboard) operations. Supervised 35 personnel among three offices.
- Section manager for Air Force communications (radio, telephone, and computer) maintenance quality control. Supervised nine personnel.