



In order to be classified as a resident for tuition purposes, the student must have established a domicile in Texas (physically residing in Texas for at least 12 consecutive months with the intent to make Texas one's permanent home). The burden of proof that a domicile has been established lies with the student.

In Texas, the legal residence of a minor is usually the same as the legal residence of the parent(s) if that minor is claimed as a dependent for income tax purposes.

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### **INSTRUCTIONS FOR COMPLETING RESIDENCE QUESTIONNAIRE**

- I. If a minor, this form is to be completed by the student's parent(s) if the student is living with them and is being claimed as a dependent for income tax purposes. In this case a copy of the parent's latest income tax form showing the student as a dependent must be attached to the residence questionnaire.
- II. A student 18 years of age or older who is no longer claimed as a dependent by a parent or guardian should complete the form himself.

### **DOCUMENTATION TO BE INCLUDED WITH RESIDENCE QUESTIONNAIRE:**

The following documents may be used to prove 12 months' presence in Texas. A minimum of four (4) of these must be submitted with the Residence Questionnaire:

- I. A Texas high school transcript for the full senior year immediately preceding the semester enrolled;
- II. A Texas college or university transcript (in conjunction with other documents from the institution);
- III. An employer's statement of date of employment;
- IV. A permanent Texas driver's license (at least 1 year old). The license expiration date minus date of enrollment should not exceed three years;
- V. Texas voter registration;
- VI. Lease agreement that includes student's name and period covered;
- VII. Property tax payments for the year preceding enrollment;
- VIII. Cancelled checks;
- IX. Utility bills for the year preceding enrollment;
- X. An income tax form or (if current year federal tax form has not been filed) a signed, notarized statement regarding the student's independence or regarding the individual(s) who claim the student as a dependent;
- XI. A current credit report that documents the student's length and place of residence;
- XII. Other third party documentation that confirms residency status for the 12-month period preceding enrollment.

A Completed Residence Questionnaire must be submitted to the Office of Admissions prior to the first day of class. The questionnaire has no validity unless accompanied by the documentation listed above and unless SIGNED and NOTARIZED in the space provided on the last page. When completed, return to:

Office of Admissions  
Angelo State University  
ASU Station #11014  
San Angelo, Texas 76909-1014

## RESIDENCE QUESTIONNAIRE (page 2)

**This form provides information on which to determine the residence of:**

Name of person applying for residence: \_\_\_\_\_

Social Security No.: \_\_\_\_\_ Date of birth: \_\_\_\_\_ Place of birth: \_\_\_\_\_

Present address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

Date of first enrollment or expected enrollment at Angelo State University: \_\_\_\_\_

**This form was completed with information about the applicant by:**

Name: \_\_\_\_\_ Relationship to Student: \_\_\_\_\_

Present Address: \_\_\_\_\_ Telephone Number: (\_\_\_\_) \_\_\_\_\_

\_\_\_\_\_

Place of Birth: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

1. Have you attended a school (college, university or other) during the last four years? If yes, give names and dates:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. What home address is shown on the records of the institutions listed in #1?

\_\_\_\_\_  
*Street or Box Number* *City* *State* *Zip Code*

\_\_\_\_\_  
*Street or Box Number* *City* *State* *Zip Code*

3. Where have you lived during the past four years? **BE SPECIFIC AS TO PLACE AND DATE**

\_\_\_\_\_  
*From/To* *Street or Box Number* *City* *State* *Zip Code*

\_\_\_\_\_  
*From/To* *Street or Box Number* *City* *State* *Zip Code*

\_\_\_\_\_  
*From/To* *Street or Box Number* *City* *State* *Zip Code*

4. Have you been employed during the past four years? Give names of employers and dates and places of employment. Indicate whether employment was part-time or full-time and whether each employment was temporary or indefinite at the time of employment.

From/To Employer Address P/T or F/T Temporary?

\_\_\_\_\_  
Yes No

\_\_\_\_\_  
Yes No

\_\_\_\_\_  
Yes No

## RESIDENCE QUESTIONNAIRE (page 3)

5. Where have you registered to vote during the last four years?

County/State: \_\_\_\_\_

Year: \_\_\_\_\_

6. List month, year and state for filing your federal income tax returns for the last four years.

State: \_\_\_\_\_

Month: \_\_\_\_\_

Year: \_\_\_\_\_

7. What state do you claim as your legal residence? \_\_\_\_\_

State fully your basis for claiming the above state as your legal residence. *(Use additional space on last page if needed).*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. How long have you physically resided in Texas? \_\_\_\_\_

9. If you moved to Texas within the past five years, state briefly your purpose in coming to Texas.

\_\_\_\_\_

10. How long do you intend to remain in Texas? \_\_\_\_\_

11. Driver's License #: \_\_\_\_\_ State: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

12. Auto License #: \_\_\_\_\_ Year: \_\_\_\_\_ State: \_\_\_\_\_ County: \_\_\_\_\_

Certificate of Title#: \_\_\_\_\_ Date: \_\_\_\_\_ State: \_\_\_\_\_

13. Do you own real estate property in Texas? Yes No Type: \_\_\_\_\_

Location: \_\_\_\_\_ Date of Purchase: \_\_\_\_\_

If home, have you claimed homestead exemption for taxes? Yes No What years? \_\_\_\_\_

Do you own real estate property outside of Texas? Yes No Type & Location: \_\_\_\_\_

Have you claimed any of the above property as your legal residence for the purpose of tax reduction or avoidance of attachment? Yes No

14. Do you bank in a Texas bank? Yes No If yes, how many years? \_\_\_\_\_

Name of bank, location: \_\_\_\_\_

Type of account: \_\_\_\_\_ Checking \_\_\_\_\_ Savings \_\_\_\_\_ Safety Deposit Box

15. Do you have a current will? Yes No

If yes, do you claim to be a legal resident of Texas therein? Yes No Give date will was signed: \_\_\_\_\_

## RESIDENCE QUESTIONNAIRE (page 4)

16. Are you a citizen of the United States? Yes No If not, what is your visa status? \_\_\_\_\_

If you are residing under a Permanent Resident visa:

Give number of Green Card and date of issue: \_\_\_\_\_

When did you first come to the United States? \_\_\_\_\_

Have you filed a declaration of intention to acquire U.S. citizenship? Yes No

If yes, when and where? \_\_\_\_\_

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### SERVICE PERSONNEL

*If you have served on Active Military Duty at any time during the last four years, complete this section. If not, go to end.*

17. When and where did you enter the service and how old were you at that time?

\_\_\_\_\_

18. What address is shown on your separation papers as your home address?

\_\_\_\_\_

19. When and where were you separated from the service? \_\_\_\_\_

20. What was your home of record on original entry to service? \_\_\_\_\_

If Texas, how long had you lived in Texas immediately prior to entering the service? \_\_\_\_\_

If Texas, have you ever established your legal residence in another state since entering the service? Yes No

Have you ever changed your state of residence with the military? Yes No

If yes, give date and state to which it changed and reason for change.

\_\_\_\_\_

21. What state did you designate as your legal residence for income tax purposes while in the military? \_\_\_\_\_

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**ADDITIONAL INFORMATION** If you wish to give additional information, attach additional sheet.

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The above information is true and correct to the best of my knowledge.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Sworn to and subscribed before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public in and for

\_\_\_\_\_  
County

\_\_\_\_\_  
State