

**Angelo State University
Staff Senate Meeting Minutes
UC 203-204
December 20, 2010**

I. Call to Order and Establishment of Quorum

The meeting was called to order and a quorum established at 3 pm by Skip Bolding. Sharon Meyer was introduced as a regular guest to answer any questions the staff may have.

Senators Present: Skip Bolding, Katie Dixon, Paula Dowler, Dee Chandler, Judy O'Rear, Katie Plum, Maggie Pepper, Slade Cozart, and Ruben Sandoval, Shonda Brooks, Shayna Lopez, and Carl Martin.

Alternates Present: Justina Stark, Audrey Wilson, Kimberly Adams and Suzie Dusek

Visitors signed in: Mary Eades, Carolyn Johnson, Lisa Sheppard, Debbie Wilson, and Sharon Meyer

II. Approval of Previous Meeting's Minutes

The minutes of the previous meeting from November 15, 2010 were presented for approval. Katie Plum made a motion to accept the corrected minutes, and Judy O'Rear seconded the motion. The motion passed unanimously.

IV. Treasurer's Report

Shonda Brooks reported that the balance of Staff Excellence Account is \$3,700 and in the Staff Senate Account the balance is \$1,195.50.

V. Committee Reports

Paula Dowler reported that the Employee Relations Committee met on December 2nd. One of the items on the discussed was the possibility of holding a Staff Appreciation Week the same week as the Staff Excellence Awards so that there is more appreciation for the Staff. Some of the ideas presented to take place during that week were a free drink at the snack bar, a drawing for a free parking permit (if possible), holding the new staff reception that week at Dr. Rallo's house. Anyone having any ideas was invited to let the committee know. Sharon Meyer addressed the UBAT Committee stating that it is a University wide committee that is addressing both short term and long term budget situations that we need to deal with. Committee has received numerous ideas that Finance is putting numbers to those ideas to see how much we would actually save. Short term to be finalized tentatively by January 15th for the System Office. Long term will take a little longer. Skip Bolding reported that the Master Plan Committee held an open community forum. Stated that a lot of good information was shared by John Russell. Skip Bolding also reported 1) that QEP will be meeting to finalize the topics selection; 2) during the meeting with the President suggesting an employee of the month award and the details are being worked on with Kurtis Neal.

VI. Unfinished Business

VII. New Business

Skip reported that all of the nominations are in for the Staff Excellence Awards. The reception is currently slated for February but because of the numerous new staff appreciation awards that are coming up it is being suggested that they all be combined into one awards ceremony being held in April. The new staff appreciation awards are the Employee of the Month, the Gary Rogers Staff of the Year, the Administrator of the Year and the Chancellor's Award for Execution. A discussion was held on the possibility of eliminating the Staff Excellence Awards luncheon because of the greater number of

nominees as a cost saving measure. The possibility of expanding on the tuition waiver program was discussed. Volunteers to work on the expansion were Katie Plum, Susie Dusek, Slade Cozart, and D

VIII. Miscellaneous

Maggie Pepper requested that the volunteers for the Christmas lights not forget their time. Shonda brought up that the Payroll Office is working on the new tax adjustments. If not completed in time for the January 3rd check the adjustments will be reflected on the February check. Kimberly Adams shared that the True Blue Kick-Off is set for January 22nd. True Blue's goal is to have everyone wear Blue on Friday, support ASU, attend the games, etc.

IX. Adjournment

Ruben Sandavol made a motion to adjourn the meeting and Carl Martin seconded the motion. The motion passed unanimously. The meeting was adjourned at 3:25 pm.