

**CONSTITUTION
UNIVERSITY CENTER PROGRAM COUNCIL
ANGELO STATE UNIVERSITY**

Effective Fall Semester 2006

PREAMBLE

In seeking to extend the educational process to the arena of social living, the University Center Program Council shall be dedicated to providing opportunities for the cultural, educational, social, recreational, and personal growth of the students enrolled in Angelo State University.

ARTICLE I

Section 100: NAME. This organization shall be known as the University Center Program Council.

ARTICLE II

Section 200: PURPOSE. The purpose of the University Center Program Council shall be:

1. To plan, present, and evaluate cultural, educational, social, and recreational programs for the students of ASU and the San Angelo community offered by the Houston Harte University Center. These programs will promote the best interests of the University and will contribute to the advancement of the educational goals and objectives of the University.
2. To provide an opportunity for students to develop leadership skills and apply the principles learned in their academic studies.
3. To formulate and recommend to the University Center Board policies relating to UCPC programming.

ARTICLE III

Section 300: STRUCTURE. The University Center Program Council shall be comprised of three separate but interrelated components. These components shall be the Program Board, Executive Committee, and Standing Committees, the members of which shall constitute the Program Council.

ARTICLE IV

Section 400. AUTHORITY. The University Center Program Council has no existence separate and apart from the University. The Program Council and its components shall have only such jurisdictions and shall exercise only such powers as are delegated under this Constitution by the President of the University.

Section 401. MANAGEMENT RESPONSIBILITIES. The University Center Program Council shall be under the direction of the Coordinator for Student Programs and Activities, who is responsible to the Associate Dean for Student Involvement. As a University organization operating under the auspices of the Houston Harte University Center and funded by the University through the University Center Fee authorized by the Board of Regents and collected the provision of V.T.C.A., Education Code Section 54.523, the University Center Program Council shall be subject to and governed by all of the provisions of the Regents' RULES AND REGULATIONS and the University's Policies and Procedures.

ARTICLE V

Section 500: BYLAWS. The Program Board may adopt such Bylaws as are necessary and proper for the efficient operation of the University Center Program Council consistent with this Constitution. Such Bylaws may be passed or amended by a simple majority vote of the Program Board and with the approval of the Associate Dean for Student Involvement. Nothing contained in the Bylaws shall limit in any way the authority of the President of Angelo State University or their administrative officers.

ARTICLE VI

Section 600: PROGRAM PLANNING AND IMPLEMENTATION. The University Center Program Council through the Program Board shall have the authority to plan and implement reasonable and nondiscriminatory programs and activities conducted on the campus of Angelo State University (including the University Lake Facilities) as may be promulgated by the Director of Special Events, Facilities and Services.

Section 601: CO-SPONSORSHIP WITH OTHER STUDENT ORGANIZATIONS. All programs and activities to be co-sponsored with registered student organizations must have the written approval of the Dean of Student Life at least 30 class days prior to the event, except for those events funded by the Co-Sponsorship Committee.

Section 602: PROGRAM LIMITATIONS. Programs or activities shall not be planned or co-sponsored on or off the campus by the University Center Program Council with non-University organizations or groups without the prior written approval of the President of the University.

ARTICLE VII

Section 700: EXECUTIVE OFFICERS. The executive officers of the University Center Program Council shall be the President, Vice President for Marketing, Vice President for Recruitment and Secretary.

Section 701: QUALIFICATIONS. Students seeking an Executive Office must meet the following minimum qualifications. Higher qualifications may be established by the Program Board as a part of the Bylaws.

1. Must have served on the University Center Program Council in some capacity for a minimum of one semester. Candidates for President must also have served as a member of the Program Board for at least one semester. Exceptions must be approved by the Coordinator for Student Programs and Activities.
2. Must be enrolled at ASU in at least 12 semester hours
(6 hours for a graduating Senior or Graduate student)
3. Must have and maintain each semester an overall grade point average of 2.25 for President and Vice Presidents or a 2.0 for the Secretary or better on all course work attempted (3.0 G.P.A. if a graduate student). If Semester GPA falls below a 2.25 for President and two Vice Presidents or a 2.0 for the Secretary, progress must be seen the next semester in order to remain active.
4. Must not be on disciplinary probation.

Section 702: SELECTION PROCESS. The President, Vice Presidents, and Secretary will be selected the last two weeks of March. The candidates will be interviewed by members of the outgoing Program board. The Coordinator for Student Programs and Activities will oversee the interviews, but will not have a vote.

Section 703: VACANCIES. A vacancy shall occur whenever an officer resigns, graduates, ceases to meet minimum academic requirements, is placed on disciplinary probation, or is removed from office for failing to fulfill the duties of the office.

1. All vacancies except the President and Vice Presidents shall be filled by Executive Committee appointment.
2. In cases where the President's office is vacant, the Vice President for Recruitment shall immediately assume the duties of the President and fulfill the remaining presidential term of office. The Program Board will begin interviews to select a replacement for the vacated Vice President.

ARTICLE VIII

Section 800: PROGRAM BOARD. The purpose of the Program Board shall be to serve as the primary recommending and decision-making component of the University Center Program Council, subject to the provisions and limitations imposed by this Constitution.

Section 801: MEMBERSHIP. The membership of the Program Board shall consist of the President, Vice President for Marketing, Vice President for Recruitment, Secretary of the University Center Program Council, Chairpersons of the Standing Committees, the Coordinator for Student Programs & Activities and the Faculty Sponsor of the University Center Program Council. The Associate Dean for Student Involvement, the Coordinator for Multicultural & Greek Activities and Graduate Assistants may at times serve as additional advisors to the Program Board.

Section 802: FUNCTION. The functions of the Program Board are:

1. To recommend to the Coordinator for Student Programs & Activities implementation of programs based on proposals received from the Standing Committees.
2. To recommend to the Associate Dean for Student Involvement through the Coordinator for Student Programs & Activities the level of funding for proposed activities.
3. To recommend to the Associate Dean for Student Involvement policies and procedures for the governing of the University Center Program Council not covered by the Constitution or Bylaws.
4. To guide and direct the activities of the University Center Program Council Standing Committees.

ARTICLE IX

Section 900: EXECUTIVE COMMITTEE. The purpose of the Executive Committee shall be to provide advisory services, technical supervision, and procedural interpretation to the Program Board and the Standing Committees.

Section 901: MEMBERSHIP. The membership of the Executive Committee shall consist of the President, Vice President for Marketing, the Vice President for Recruitment, Secretary of the University Center Program Council, and the Coordinator for Student Programs & Activities. The Associate Dean for Student Involvement, the Coordinator for Multicultural & Greek Activities and Graduate Assistants may at times serve as additional advisors to the Executive Board.

Section 902: FUNCTION. The functions of the Executive Committee are:

1. To recommend to the Program Board policies and procedures for the University Center Program Council not covered by the Constitution or Bylaws.
2. To maintain communication and a spirit of cooperation between members in order for all the committees to function efficiently and effectively.
3. To plan and coordinate procedures for the implementation of activities approved by the Program Board.

ARTICLE X

Section 1000: STANDING COMMITTEES. The purpose of the Standing Committees shall be to provide structured groups whereby qualified students may participate in the University Center Program Council.

Section 1001: MEMBERSHIP. The membership of the Standing Committees shall consist of the Committee Chairperson, Subcommittee heads as needed (appointed by the Chairperson), and Committee members. Any Angelo State University student in good standing may be a member of a standing committee.

Section 1002: FUNCTION. The functions of the Standing Committees are:

1. To recommend to the Program Board the various programs in their respective areas that will enhance extracurricular activities on campus consistent with the purpose specified under Article II.
2. To implement the approved programs.
3. To evaluate programs presented by the respective committees.

Section 1003: CHAIRPERSON QUALIFICATIONS. Students seeking chairperson positions must meet the following minimum qualifications. Higher qualifications may be established by the Program Board as a part of the Bylaws.

1. Must have served on the University Center Program Council in some capacity for a minimum of one semester or have other appropriate experience as determined by the Coordinator for Student Programs & Activities.
2. Must be enrolled at ASU in at least 12 semester hours
(6 hours for a graduating Senior or Graduate student)
3. Must have and maintain an overall grade point average of 2.0 or better on all course work attempted (3.0 G.P.A. if a graduate student). If Semester GPA falls 2.0 for a committee chairperson, progress must be seen the next semester in order to remain active.
4. Must not be on disciplinary probation.

Section 1004: CHAIRPERSON SELECTION PROCESS. The committee chairs will be selected during the last two weeks of March. The candidates will be interviewed by members of the outgoing Program Council. The Coordinator for Student Programs & Activities will oversee the interviews, but will not have a vote.

Section 1005: CHAIRPERSON VACANCIES. A vacancy shall occur when a chairperson resigns, graduates, fails to meet academic requirements, is placed on disciplinary probation, or is dismissed for failure to fulfill the duties of the office.

1. Vacancies shall be filled by Executive Committee appointment.
2. The Executive Committee shall temporarily assume the duties of any vacant chairperson position until the Executive Committee appoints a replacement.

ARTICLE XI

Section 1100: BUDGET. The University Center Program Council shall plan and conduct its program and activities in accordance with an annual budget approved by the Director of Special Events, Facilities and Services and the President of the University. The financial procedures in administering the budget shall be in accordance with the UNIVERSITY FISCAL REGULATIONS.

ARTICLE XII

Section 1200: CONTRACTS. Under the provisions of Chapter III, Subsection 9.23 of the Texas State University System RULES AND REGULATIONS, the President of the

University has the authority to enter into contracts, purchases, and agreements on behalf of Angelo State University for programs and activities to be conducted on the Angelo State University campus by the Houston Harte University Center or which are conducted in the City Auditorium or the San Angelo Convention Center and which are funded through the University Center Fee authorized and collected under the provisions of V.T.C.A. Education Code Section 54.523.

The President has delegated to the Director of Special Events Facilities/ Services under the provisions of Chapter III, Subsection 9.23 of the Texas State University System RULES AND REGULATIONS the authority to contract, purchase, or enter in to agreements on behalf of Angelo State University for programs and activities which are funded through the University Center Fee authorized and collected under the provisions of V.T.C.A. Education Code, Section 54.523 which are less than \$125,000 in cost.

Section 1201: ACCOUNTABILITY. The Director of Special Events Facilities/ Services shall assume full accountability for seeing that the terms and conditions of such contracts, purchases, and agreements executed are in full accord with the provisions of the Regents' RULES AND REGULATIONS and the University's FACULTY-STAFF HANDBOOK and FISCAL REGULATIONS, and that the programs and activities conducted under such contracts and agreements are of high professional quality which contribute to the goals and objectives of the Houston Harte University Center.

Section 1202: COMMUNICATIONS. Communications by faculty, staff, and/or students in reviewing and recommending programs and activities to be conducted under the auspices of the Houston Harte University Center which require the execution of contracts or agreements shall have no force or effect unless such programs and activities are approved by the President of the University and appropriate contracts and/or agreements are executed by the President or his designate.

ARTICLE XIII

Section 1300: AMENDMENTS. This Constitution may be amended by a majority vote of the University Center Board and with the approval of the Dean of Student Life and the President of the University.

Section 1301: PROPOSED AMENDMENTS. Amendments may be proposed by any member of the Program Board. The proposed amendments must be submitted to the Coordinator for Student Programs & Activities and circulated in written form to the members of the Program Board for at least two weeks prior to the meeting at which a vote is to be taken. A two-thirds vote of the Program Board shall be required for the submission of proposed amendments to the University Center Board for consideration.

Section 1302: PRESIDENTIAL REVIEW. The President of the University shall have the power to amend or repeal any provision in the Constitution or Bylaws of the University Center Program Council when, in their judgement, the best interests of the University would be served.