



# SATISFACTORY ACADEMIC PROGRESS APPEAL FORM

OFFICE USE ONLY

Incomplete forms will not be processed.

Campus ID: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

1. Reason for unsatisfactory progress? (Check all that apply and provide information as requested.) Please note that Financial Aid Counselors are available to discuss this information with you.



- Cumulative grade point average (GPA): \_\_\_\_\_
- Maximum time frame/attempted hours: \_\_\_\_\_
- Successful credit hour completion rate

2. Briefly explain what **special circumstances** have led to your inability to maintain satisfactory academic progress.

3. What adjustments have you made or will you make that will help resolve the issues listed in item 2?

4. Are you employed?  No  Yes How many hours do you work per week?

5. How many hours per day are devoted to study for your current coursework?

6. What are your career goals? What degree are you seeking?

You will be notified by mail regarding the outcome of your appeal and you may also check the status of your appeal on Ramport. If your appeal is denied, you will have the opportunity to do a second appeal, however the second appeal requires meeting with an appeals committee.

I have read and understand the Satisfactory Academic Progress policy:  Yes  No