

Project Implementation Review Gate Approval

Angelo State University

TEXAS PROJECT DELIVERY FRAMEWORK



[PROJECT NAME]

Approval of the Project Implementation Review Gate indicates an understanding and formal agreement that the project is ready to proceed to the next project delivery stage. By signing this document, the Project Office agrees that ASU should further invest in delivery of the project.

Section 1. General Information

Approver Name	Title	Signature	Date
Project Name			
Department			
Contact	Phone	Email	Fax
Project Manager	Phone	Email	Fax

Section 2. Review Gate Deliverables

Deliverable	Version	Project Office Approval Date
Acceptance to Deploy		
Project Closeout Report		

Deliverable	Version	Project Office Approval Date

Section 3. Review Gate Checklist

Item	Question	Response
1	Have the business needs used to justify the project remained consistent?	Yes <input type="checkbox"/> No <input type="checkbox"/>
2	Does the project demonstrate that it is aligned with business requirements?	Yes <input type="checkbox"/> No <input type="checkbox"/>
3	Does the project demonstrate that it meets defined technical requirements?	Yes <input type="checkbox"/> No <input type="checkbox"/>
4	Did the project meet planned milestones and deliverables?	Yes <input type="checkbox"/> No <input type="checkbox"/>
5	Has the vendor met defined performance requirements?	Yes <input type="checkbox"/> No <input type="checkbox"/>

Section 4. Open Issues

Describe any open issues and plans for resolution within the context of formally approving the Project Implementation Review Gate.

Issue	Planned Resolution