

## **Section I: Principles and Philosophy of Accreditation**

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**The Commission on Colleges supports the right of an institution to pursue its established educational purpose; the right of faculty members to teach, investigate and publish freely; and the right of students to have opportunities for learning. However, the exercise of these rights must not interfere with the overriding obligation of the institution to offer its students a sound education leading to recognized certificates or degrees.**

The established purpose of Angelo State University is to offer its students a sound education leading to recognized degrees: “programs in the liberal and fine arts, sciences, education for the health professions, teacher education, and business administration, as well as courses of study designed to meet entrance requirements for various professional schools” (ASU Mission Statement). As the following *Self-Study Report*, particularly Section IV, will show, ASU does offer its students a sound education leading to recognized degrees.

### **1.1 Institutional Commitment and Responsibilities in the Accreditation Process**

**An institution is required to conduct a self-study at the interval specified by the Commission and, at the conclusion of the self-study, accept an honest and forthright peer assessment of institutional strengths and weaknesses.**

The present self-study is being conducted according to the specifications of the Southern Association of Colleges and Schools for a traditional self-study. The kick-off was conducted by Dr. Ronald Sheehy on September 13, 1999, and the peer assessment will take place March 25-28, 2002. This self-study report assesses the strengths and weaknesses of the divisions of Angelo State University.

**The commission requires that the self-study assess every aspect of the institution; involve personnel from all segments of the institution, including faculty, staff, students, administration, and governing boards; and provide a comprehensive analysis of the institution, identifying strengths and weaknesses.**

The present self-study assesses each aspect of Angelo State University as defined in the *Criteria*. The committees as named include faculty, staff, administration, students, and alumni; the committee that studied institutional purpose includes a member of the Board of Regents. A table analyzing the composition of the original self-study membership shows that personnel from all segments of the University were invited to participate (Table 1.1). The study documents compliance with the criteria and identifies the strengths and weaknesses of each part of the University.

The University community was kept informed of the progress of the self-study by means of a web site and a monthly newsletter. In addition, as chapter drafts were reviewed and approved by the Self-

Study Steering Committee, they were posted on a web page accessible only to ASU employees for comment.

**Table 1.1**

**Employees Participating in Self-Study**

<b>College</b>	<b>Department</b>	
<b>LIBERAL &amp; FINE ARTS</b>	<b>Art &amp; Music</b>	<b>8</b>
	<b>Communications, Drama &amp; Journalism</b>	<b>4</b>
	<b>English</b>	<b>12</b>
	<b>Government</b>	<b>3</b>
	<b>History</b>	<b>5</b>
	<b>Modern Languages</b>	<b>3</b>
	<b>Psychology &amp; Sociology</b>	<b>8</b>
	<b>TOTAL</b>	<b>43</b>
<b>PROFESSIONAL STUDIES</b>	<b>Accounting, Economics &amp; Finance</b>	<b>6</b>
	<b>Aerospace Studies</b>	<b>2</b>
	<b>Business Administration</b>	<b>4</b>
	<b>Computer Science</b>	<b>3</b>
	<b>Kinesiology</b>	<b>5</b>
	<b>TOTAL</b>	<b>20</b>
<b>SCIENCES</b>	<b>Agriculture</b>	<b>3</b>
	<b>Biology</b>	<b>9</b>
	<b>Chemistry/Biochemistry</b>	<b>3</b>
	<b>Math</b>	<b>3</b>
	<b>Nursing</b>	<b>7</b>
	<b>Physical Therapy</b>	<b>1</b>
	<b>Physics</b>	<b>4</b>
	<b>TOTAL</b>	<b>30</b>
<b>SCHOOL OF EDUCATION</b>		<b>5</b>
<b>TOTAL FACULTY</b>		<b>93</b>
<b>ADMINISTRATION &amp; STAFF (Library=6)</b>		<b>42</b>
<b>ALUMNI</b>		<b>30</b>
<b>STUDENT</b>		<b>22</b>
<b>REGENT</b>		<b>1</b>
<b>GRAND TOTAL</b>		<b>188</b>

It should be conceded, however, that securing alumni and student participation was not always successful, and a few invited faculty declined to serve.

**In addition, the Commission requires an adequate institutional follow-up plan to address issues identified in the self-study.**

The University is in compliance.

The follow-up plan appears in the “Self-Study Plan” submitted to SACS on April 3, 2000, and approved April 14, 2000. It specifies that the Director of Self-Study should report deficiencies identified during the self-study to the appropriate vice-president as soon as possible. Deficiencies identified by the reaffirmation committee will be rectified by the specified deadline and will be overseen by the Director of Self-Study.

**An institution must be committed to participation in the activities and decisions of the Commission.**

The University is in compliance.

Since 1992, the date of its last reaccreditation, Angelo State University has participated fully in SACS meetings, sending from two to seven faculty and administrators to the meetings. In most years, several persons have also attended pre-meeting workshops. During this period the voting representative has always participated in the decisions of the Commission.

Increasingly in the last few years, faculty and administrators have been invited to serve as peer reviewers. In 2000, the President, the Dean of Professional Studies, the Director of Self-Study and two faculty members served on reaffirmation committees. In 2001, the Librarian, the Director of Self-Study and at least one faculty member served on reaffirmation committees.

Copies of the Commission’s Institutional Profiles for ASU are also available. The University’s substantive change procedures are discussed below.

**An institution of higher education is committed to the search for knowledge and its dissemination.**

Angelo State University’s mission statement affirms this commitment.

**Integrity in the pursuit of knowledge is expected to govern the total environment of an institution. Each member institution is responsible for ensuring integrity in all operations dealing with its constituencies, in its relations with other member institutions, and in its accreditation activities with the Commission on Colleges.**

The University is in compliance.

Statements of academic integrity are included in publications from the *Student Handbook 2000-2001* (pp. 28-29) through the *Faculty-Staff Handbook* (Chapter V, p. 10) to the Board of Regents' *Rules and Regulations* (Chapter VI, pp. 9-10). These concentrate on academic honesty; other statements govern research involving human subjects, misconduct, and other ethical functions. An entire section of the *Rules and Regulations* (Chapter VIII) is devoted to "Ethics Policy for Regents and Employees of The Texas State University System."

**Each institution must provide the Commission access to all parts of its operation and to complete and accurate information about the institution's affairs, including reports of other accrediting, licensing and auditing agencies.**

The University is in compliance.

Information is provided to SACS upon request. During the upcoming reaffirmation review, all members of the University will be instructed to provide any information requested by the reaffirmation committee. Reports of other accrediting agencies are on file in the self-study documentation (please see the School of Education's accrediting reports, *ExCET Results, 1998-1999* and *ASEP Results, October 1999*; in addition to the Department of Accounting, Economics and Finance's and the Department of Management and Marketing's accreditation report, *1997 and 1998 Self-Study Report*, submitted to the Association of Collegiate Business Schools and Programs and the *National Association of Schools of Music Accreditation Report*), as are internal and external audit reports (please see *ASU Financial Report for the Year Ending August 31, 2000* and *Internal Audit Reports, 1994-Present*).

**In the spirit of collegiality, institutions are expected to cooperate fully during all aspects of the process of evaluation: preparations for site visits, the site visit itself, and the follow up to the site visit.**

This cooperation will take place.

**Institutions are also expected to provide the Commission or its representatives with information requested and to maintain an atmosphere of openness and cooperation during evaluations, enabling evaluators to perform their duties with maximum efficiency and effectiveness.**

The requested information will be forthcoming. The University will concentrate on enabling evaluators to perform their duties. Members of the reaffirmation committee will be issued temporary logon identification and instructions for viewing key areas and reports online, such as the Institutional Effectiveness reports and the student record system. This service is already available for the Institutional Effectiveness reports (logon as "guest" from the page accessed by [http://www.angelo.edu/publications/institutional\\_effectiveness](http://www.angelo.edu/publications/institutional_effectiveness).)

**Each participating institution must be in compliance with Title IV of the 1992 Higher Education Amendments.**

As established in Section V (5.4.3.5), the University is in compliance.

**Each institution seeking candidacy, membership or reaffirmation with the Commission on Colleges must document its compliance with the Conditions of Eligibility as outlined in Section 1.4.**

The University is in compliance.

The Conditions of Eligibility are documented below.

### **1.2 Application of the Criteria**

**A[n] institution must refrain from making a substantive change, defined as a significant modification in the nature or scope of an institution or its programs, except in accordance with the Commissions Substantive Change Policy for Accredited Institutions and its attendant procedures.**

The University is in compliance.

A substantive change notification was submitted for distance-learning activities in April 1998 and accepted in September 1998. Substantive change prospectuses were submitted for several pending and some retrospective programs in December 1999; these were accepted in February 2000. Proposals were submitted for pending programs in June 2000. These were accepted in August 2000. Program descriptions for upcoming changes were submitted in early 2001 and accepted in February. Although no single program offers 50% of its degree through distance learning, a substantive change proposal for distance learning is being prepared on the advice of ASU's SACS liaison.

The process for curriculum change includes the submission of substantive change descriptions if they are necessary (Request for Curriculum Change form, [http://www.angelo.edu/forms/pdf/request\\_for\\_curriculum\\_change.pdf](http://www.angelo.edu/forms/pdf/request_for_curriculum_change.pdf)).

**All existing or planned activities must be reported according to the policies, procedures and guidelines of the Commission on Colleges.**

No existing or planned substantive changes are undocumented.

**All existing and planned activities . . . must be in compliance with the *Criteria*.**

Before new activities occur, the Self-Study Director is consulted for possible *Criteria* implications. The most recent new activity at ASU was the development of the West Texas Training Center, which the University was advised to describe to the SACS Executive Director to determine whether a prospectus was necessary. The Executive Director has determined that until 50% or more of a degree program is offered at that site, no further action will be necessary.

**Each institution must have adequate procedures for addressing written student complaints.**

The University is in compliance.

The procedures are described in the *Student Handbook 2000-2001*, p. 45 and p. 47, and in the Compact with Texans, [http://www.angelo.edu/publications/legal/compact\\_with\\_texans.htm](http://www.angelo.edu/publications/legal/compact_with_texans.htm). Faculty, staff, and administrators were asked on surveys whether those procedures are adequate. Results indicate that although many are not familiar with the procedures, they are adequate (Faculty: 41.8% agree or strongly agree, 50.0% unsure; staff: 44.0% agree or strongly agree, 48.0% unsure; administration: 67.3% agree or strongly agree, 21.6% unsure). A separate study conducted in the Student Senate found that most respondents have not had occasion to file a written grievance or complaint (only one of eight), but that all who were familiar with the policies, even the one who filed the complaint, agreed that they are fair.

### **1.3 Separately Accredited Units**

ASU has no units which would require separate accreditation.

### **1.4 Conditions of Eligibility**

**Any institution seeking candidacy must document its compliance with each of the thirteen Conditions of Eligibility to be authorized initiation of a self-study, or to be awarded candidacy or candidacy renewal.**

The University is in compliance.

As the following discussion will demonstrate in detail, Angelo State University is in compliance with all thirteen of the Conditions of Eligibility.

**In addition, the institution must provide evidence that it is capable of complying with all requirements of the *Criteria* and that it will be in compliance by the end of the period allowed for candidacy.**

Angelo State University is not seeking candidacy.

**The Conditions of Eligibility are basic qualifications which an institution of higher education must meet to be accredited by the Commission on Colleges.**

**Accredited institutions must also demonstrate compliance with the *Criteria for Accreditation* which holds institutions to appropriately higher standards of quality.**

This *Self-Study Report* specifically documents compliance with the *Criteria for Accreditation*. The essence of that compliance is offered in the discussion of the thirteen Conditions of Eligibility below.

**Condition One. In obtaining or maintaining accreditation with the Commission on Colleges, an institution agrees to the following:**

**a. That it will comply with the *Criteria for Accreditation* of the College Delegate Assembly consistent with the policies and procedures of the Commission on Colleges.**

**b. That the Commission on Colleges, at its discretion, may make known to any agency or member of public requiring such information, the nature of any action, positive or negative, regarding the institution's status with the Commission.**

**c. That it will comply with Commission requests, directives, decisions and policies, and will make complete, accurate, and honest disclosure. Failure to do so is sufficient reason, in and of itself, for the Commission to impose a sanction, or to deny or revoke candidacy or accreditation.**

The University abides by these policies and procedures.

**Condition Two. The institution must have formal authority from an appropriate government agency or agencies located within the geographic jurisdiction of Southern Association of Colleges and Schools to award degrees.**

The University is in compliance.

Angelo State University holds authority from the Texas Higher Education Coordinating Board to grant degrees. Inventories of those degrees for 2000-2001 are appended (Appendix B).

**Condition Three. The institution must have a governing board of at least five members, which has the authority and duty to ensure that the mission of the institution is implemented.**

The University is in compliance.

A list of the nine members of The Texas State University System (TSUS) Board of Regents for the 2000-2001 year is appended (Appendix A).

The Regents exercise their authority by their approval of the mission statement and by their approval of all programs of the University.

**The governing board is the legal body responsible for the institution.**

The organization, control, and management of The State University System is vested in the Board of Regents. The Board of Regents of The Texas State University System is composed of nine members appointed by the Governor of Texas (*Rules and Regulations*, I-1).

The 32<sup>nd</sup> Legislature (1911) established the predecessor to the Board of Regents. The Legislature, in *Vernon's Texas Codes Annotated*, has delegated to the Board of Regents the power and authority to administer The Texas State University System. (I-1). The Regents meet four times a year on the campuses of the component universities. Four standing committees (Planning and Construction Committee, Curriculum Committee, Finance Committee, and Local Committees) make policy in their areas. Additionally, each component institution establishes a Planning Committee whose members are approved by the Board of Regents to make recommendations regarding the development of a Campus Master Plan. (*Rules and Regulations*, Chapter I)

**Evidence must be provided that the board is an active policy-making body for the institution.**

The University is in compliance.

Evidence for active policy-making can be found in the minutes of Board of Regents meetings, which are available in the Office of the President. The committee studying administrative resources reviewed *Minutes of Meetings for the Board of Regents* from 1992 (Volume 53) to 2000 (Volume 61, Book 1). These minutes show that the board is an active policy-making body for the Texas State University System.

**The board is ultimately responsible for ensuring that the financial resources of the institution are used to provide a sound educational program.**

The University is in compliance.

The Finance Committee examines procedures and documents for bond sales, depository contracts, and all other financial matters and makes recommendations to the Board of Regents. Financial matters are covered in Chapter III, *Rules and Regulations*.

The Planning and Construction Committee makes recommendations relating to the use of buildings and the physical expansion of each component. The Curriculum Committee submits recommendations to the Board concerning all courses, programs, and degrees which are offered or proposed by each component. It also examines admission standards and degree requirements, faculty qualifications in relationship to subjects taught, catalogue course and program offerings, role and scope, curriculum duplication and general program balance, and curricular emphasis of each component. These matters are the basis for a sound educational program. The particulars of Angelo State University's educational program are analyzed in Section IV of this self-study report.

**The board must not be controlled a minority of board members or by organizations or interests separate from the board.**

The University is in compliance.

The committee studying administrative processes reviewed *Minutes of Meetings for the Board of Regents* from 1992 (Volume 53) to 2000 (Volume 61, Book 1). The minutes of Board meetings, which are available in the Office of the President, make it clear that decisions affecting the University are made by the entire Board and not by any one individual or any one committee.

**The presiding officer of the board must have no contractual, employment, or personal or familial financial interest in the institution. The majority of other voting members of the board must have no contractual, employment, or personal or familial financial interest in the institution.**

The University is in compliance.

The *Rules and Regulations* regarding nepotism state that no individual may be employed in the System Administration who is related within the first degree of consanguinity to a member of the Board of Regents. State regulations govern the employment of other relatives (II-3, 4). No person related to any member of the Board of Regents within the second degree of affinity or within the third degree by consanguinity shall be eligible for appointment to any office, position, employment, or duty with any component institution of The TSUS, when the salary, fee, or compensation of such appointee is to be paid, either directly or indirectly, out of public funds of any kind (*Rules and Regulations*, V-4, and *Faculty-Staff Handbook*, II-4).

Moreover, no member of the Board of Regents shall enter into the discussion, make motions, or vote on a contract, purchase, or agreement of any character in which the member directly or indirectly has pecuniary interest (III-35).

Brief biographies of the Regents are appended (Appendix A). Only one Regent has a familial interest in the institution; an Associate Dean of Student Life resigned her administrative post the

year her mother was appointed a Regent. She continued teaching the freshman success course, USTD 1201. The taped record of Regents' meetings indicates that the Regent recuses herself any time her daughter's appointment comes before the Board.

Section VIII of the *Rules and Regulations* of the Board of Regents details the ethics policy of the Board and employees of The TSUS. Conflict of interest is defined in Chapter VIII, sections 2, 3, and 4. Specifically, annual financial disclosure statements are required to be filed with the Texas Ethics Commission, and recusal is required for specified types of contracts involving pecuniary interests. Potential conflicts of interest must be reported to the Board for opinion by the General Counsel.

**The bylaws of the board or other legal documents must ensure appropriate continuity in the board membership, usually by staggered terms of adequate length.**

The University is in compliance.

Board members are appointed to serve six-year terms expiring February 1 of odd-numbered years, with three members being appointed biennially (*Rules and Regulations*, I-2).

**The bylaws or other legal documents must ensure the independence of the board.**

The University is in compliance.

Several provisions are designed to ensure the independence of the Board. Some define the allowable political activities of board members with regard to using their official authority (VIII-8, 10). Involvement with private support organizations is permitted but regulated (IX-1-3). Provisions of the Code of Ethics (VII-3-6) regulate or prohibit actions that would impair independence of judgment in the performance of official duties (VIII-5).

**If [ . . . ] a military institution is prohibited by the authorizing legislation from having a board with ultimate legal authority, it must have a public board in which neither the presiding officer nor a majority of the other members are civilian employees of the military or active/retired military.**

**This board, consisting of at least five members, must have broad and significant influence upon the institution's programs and operations.**

**The military institution must demonstrate that there is appropriate continuity in the board membership and that its board, in policy and practice, is an active policy-making body for the institution.**

**The board must ensure that the financial resources of the institution are used to provide a sound educational program.**

**The board must not be controlled by a minority of board members or by organizations or interest separate from the board except as specified by the authorizing legislation.**

**The presiding officer of the board must have no contractual, employment, or personal or familial interest in the institution.**

**A majority of the other voting board members must have no contractual, employment, or personal or familial financial interest in the institution.**

Angelo State University is not a military institution.

**Condition Four. An institution must have a chief executive officer whose primary responsibility is to the institution.**

The University is in compliance.

The duties of the Presidents of the TSUS component universities are enumerated in the *Rules and Regulations*, Chapter IV. This chapter makes it clear that ASU's president's primary responsibility is to the institution.

**The chief executive officer must not be the presiding officer of the board.**

The University is in compliance.

The chief executive officer is Dr. E. James Hindman. The presiding officer of the Board of Regents for 2000-2001 was Ms. Nancy R. Neal.

A detailed analysis of matters included in the first four Conditions of Eligibility is provided in Section 6.1.

**Condition Five. The institution must be in operation and have students enrolled at the time of the committee visit.**

The University is in compliance.

Angelo State University is in operation. More than 6,000 students were enrolled in Fall 2000 and more than 5,500 in Spring 2001.

**Condition Six. The institution must offer one or more degree programs based on at least two academic years at the associate level, at least four academic years at the baccalaureate level, or at least one academic year at the post baccalaureate level.**

The University is in compliance.

ASU offers one associate program, a two-year program in nursing for which the degree Associate in Applied Science is awarded. Forty-one baccalaureate programs offer degrees, all of which are designed to be four-year degrees (130 semester hours or more). Twenty-two master's level programs offer degrees, none of which can be completed in less than one year (*2001-2003 Bulletin*, pp. 178-79).

**However, the institution itself must provide instruction for all course work required for at least one degree program at each level for which it awards degrees.**

The University is in compliance.

ASU provides instruction for all course work for which it awards degrees except for 3+2 arrangements in engineering and agriculture. Students who complete those programs receive baccalaureate degrees from both Angelo State University and Texas A & M University, the University of Texas at El Paso, or Lamar University (*2001-2003 Bulletin*, pp. 289-295; 339-346).

**Any alternative approach to meeting this requirement must be approved by the Commission on Colleges.**

**In all cases, the institution must be able to document that it evaluates all aspects of its educational program.**

The University is in compliance.

Each undergraduate and graduate program is evaluated annually by the department where it is housed, with the exception of the graduate degree in Interdisciplinary Studies, which is evaluated by the Graduate Dean, who oversees this program (Institutional Effectiveness reports 1997-2001 and online database accessed through [www.angelo.edu/publications/institutional\\_effectiveness](http://www.angelo.edu/publications/institutional_effectiveness)). General Education is evaluated separately. The developmental programs in mathematics and English are evaluated through those departments. University Studies 1201 (Critical Thinking) is evaluated by the program director, as are international studies programs; both file Institutional Effectiveness reports.

**The institution's degree programs must be compatible with its stated purpose and based upon fields of study appropriate to higher education.**

The University is in compliance.

Each Institutional Effectiveness report must cite a link between the University's mission statement and the departmental mission. No educational program fails to establish such a link. The Institutional Effectiveness Integration Table at the end of Section II of this report shows the mission statement's link to each program.

Approval of the Table of Programs by the Texas Higher Education Coordinating Board (THECB) indicates that the fields of study in ASU's degree programs are appropriate to higher education.

The evaluation of educational programs is discussed in detail in Section III and Section IV of this report.

**Condition Seven. The institution must have a clearly defined, published statement of purpose appropriate to an institution of higher education.**

The University is in compliance.

The mission statement of the University is discussed in detail in Section II of this report. The Purpose Committee and the Self-Study Steering Committee agree that this statement of purpose is appropriate to an institution of higher learning. It is published in several places, including the *2001-2003 Bulletin* (pp. 44-45) and on the ASU web site ([http://www.angelo.edu/publications/legal/mission\\_statement.htm](http://www.angelo.edu/publications/legal/mission_statement.htm)).

**Condition Eight. The institution must have an appropriate plan, as well as a functioning planning and evaluation process, which identifies and integrates projected educational, physical and financial development, and incorporates procedures for program review and institutional improvement.**

The University is in compliance.

At ASU, planning is decentralized. The University writes several plans, each serving a specific purpose. Each academic and administrative department files Institutional Effectiveness plans and reports that use measurable indicators to define improvements. The Institutional Effectiveness Advisory Committee reviews these annual reports and may suggest improvements. Each vice-president files annual goals statements; these are reviewed by the president and serve in lieu of Institutional Effectiveness reports for these administrators only.

The *Academic Master Plan 2000* guides program development and other academic improvements. A University Relations and Development Master Plan, under development, will do the same for that

division, including student services. The *Campus Facilities Master Plan* guides the development of physical facilities.

The *Information Technology Strategic Plan* integrates campus-wide technology priorities with state-wide mandates. Marketing and recruiting are guided by the *ASU Marketing Report*. All these must be integrated with the goals and objectives recorded in the *Biennial Agency Strategic Plan* required by the Legislative Budget Board.

The *Academic Master Plan 2000* is the controlling local plan.

Ultimately, the planning and budgeting processes intersect when departments submit budget requests each spring. Requests for new funding of any kind (maintenance and operation, personnel, capital purchases) must be justified by reference to one of the specialized plans. Academic, administrative, and student service departments must all follow this procedure. Funding increases for programs and services may be documented by Institutional Effectiveness reports, and funding may be tied to evidence that past performance has resulted in improvement.

Program review is specified in the *Academic Master Plan 2000*. The process was begun in the fall of 2000 with departmental inventories, was designed during the spring of 2001, and was initiated in the fall of 2001, one department in each college or school piloting the process (Education, History, Management and Marketing, and Physics).

Institutional improvement is a function of Institutional Effectiveness at the departmental level, Campus Facilities Master Plan at the physical plant level, and Vice Presidents' Plans and Goals statements and reports at the institutional level. All are controlled by the vision articulated in the *Academic Master Plan 2000* of becoming one of Texas' finest master's level comprehensive universities.

The planning procedures in operation at ASU are described more fully in Section III of this report and in the accompanying document, "Planning and Assessment at Angelo State University."

**Condition Nine. The institution must have published admission policies compatible with its stated purpose.**

The University is in compliance.

Graduate and undergraduate admissions policies are published in the *2001-2003 Bulletin* and online. These policies are designed to admit students who can succeed in the educational endeavors described in the mission statement. Only class rank and ACT/SAT scores are used in undergraduate admissions decisions. These policies are published in the *2001-2003 Bulletin* (pp. 47-52 and pp. 379-80).

Section 4.2.1 of this report analyzes undergraduate admission policies, and Section 4.3.2 analyzes graduate admission policies.

**Condition Ten. All undergraduate programs must include a substantial component of general education courses at the collegiate level.**

The University is in compliance.

The general education requirements are described in the *2001-2003 Bulletin* (pp. 153, 165, and 168). They conform to the core curriculum mandated by the Texas Higher Education Coordinating Board with the addition of one computer literacy and one physical activity course.

**For degree completion in associate programs, the component must constitute a minimum of 15 semester hours and for baccalaureate programs, a minimum of 30 semester hours.**

The University is in compliance.

The core curriculum is nineteen semester credit hours (sch) for the associate program and forty-five sch for baccalaureate programs.

**The credit hours must be drawn from and include at least one course from each of the following areas: humanities/fine arts, social/behavioral sciences, and natural sciences/mathematics.**

The University is in compliance.

The core curriculum includes communication, computer literacy, composition, literature, government, history, mathematics, natural science, physical activity, social science, and visual and performing arts (*2001-2003 Bulletin*, pp. 153, 165, and 168).

**The courses must be designed to ensure breadth of knowledge and must not be narrowly focused on those skills, techniques, and procedures peculiar to a particular occupation or profession.**

The University is in compliance.

The courses are designed as core curriculum courses meeting the requirements of the Texas Higher Education Coordinating Board. A communication from the THECB defines core curriculum: “a general education core curriculum is defined by statute in Texas to be a broad slate of courses.” Each course proposed for the core had to meet a standardized exemplary educational objective or, in the

case of two institutionally designed options (physical activity and computer literacy), objectives designed by ASU. The University's core was approved at the Board of Regents' meeting November 12-13, 1998, and by the THECB on May 19, 1999 (reaffirmed January 25, 2001).

Section 4.2.2 of this report describes General Education courses in detail.

**Condition Eleven. The number of full-time faculty members must be adequate to provide effective teaching, advising and scholarly or creative activity.**

The University is in compliance.

During 2000-2001, 237 full-time faculty provided effective teaching, advising, and scholarly or creative activity. This number represents 78.7% of faculty and 88.8% of faculty FTE. Faculty-to-student ratios in the member institutions of the Texas State University System place ASU at 1:21.9 in Fall 2000. The lowest ratio of a member institution was 1:17.1, and the highest was 1:25.8. The number of faculty at ASU is adequate (*Summary of Institutional Data Planning Resource Guide, 2000-2001*).

**In each major in a degree program, there must be at least one full-time faculty member with responsibility for supervision and coordination of the major. In those degree programs for which the institution does not identify a major, this requirement applies to a curricular area or concentration.**

The University is in compliance.

Each major and degree program, area of concentration, and option is supervised by a full-time faculty member.

A full discussion of faculty appears in Section 4.8 of this report.

**Condition Twelve. The institution must have sufficient learning resources or, through formal agreements or appropriate technology, ensure the provision of and ready access to adequate learning resources and services to support the courses, program, and degrees offered.**

The University is in compliance.

ASU has sufficient learning resources to support its courses, programs, and degrees. These are supplemented by agreements expanding library access through databases and borrowing privileges at other participating Texas universities. Other learning support, particularly technology, is more than adequate.

Section 5.1 of this report analyzes library and learning resources.

**Condition Thirteen. The institution must have an adequate financial base to accomplish its purpose at an acceptable level of quality on a continuing basis.**

The University is in compliance.

The financial base of Angelo State University is adequate to accomplish its purpose. The current administration has made long-term financial planning a major priority.

**The institution must provide financial statements and related documents (as specified in Section 6.3.6) which accurately and appropriately represent the total operation of the institution.**

The University is in compliance.

These documents are with supporting material for Section 6.3.6. Budgets for the last five years are analyzed in detail in Section 6.3.1.

**Any institution, whether a part of a system or not which is seeking initial candidacy for membership, candidacy renewal, or initial membership must include in its application separate institutional audits and management letters for its three most recent fiscal years, including that for the fiscal year ending immediately prior to the date of the submission of the application.**

Angelo State University is not seeking initial candidacy, candidacy renewal, or initial membership.

**An institution must have available the audit and management letter for the most recent fiscal year ending immediately prior to any committee visit for candidacy, candidacy renewal, or initial membership.**

The University is in compliance.

Permission to conduct such an audit has been requested from the Office of the State Auditor. The completed audit report will be sent to SACS the first week of January 2002.

**These audits must be conducted by independent certified public accountants or an appropriate governmental auditing agency.**

The University is in compliance.

The Office of the State Auditor will have the audit conducted, as arranged by the Vice President for Fiscal Affairs.

**An applicant or candidate institution must not show an annual or cumulative operating deficit at any time during the application process or at any time during candidacy.**

The State of Texas does not allow deficit funding.

**Applicant and candidate military institutions authorized and operated by the federal government to award degrees must provide financial information, as shall be required by the Commission, from appropriate governmental agencies.**

ASU is not a military institution.

**This information must accurately represent the total operation of the institution and must be sufficient to demonstrate adequate financial support of programs and operations.**

The Financial Resources Committee has concluded that ASU demonstrates adequate financial support of programs and operations.

Section 6.3 of this report discusses fiscal resources in detail.

### **1.5 Initial Membership**

**An institution seeking initial membership (accreditation), in addition to fulfilling requirements outlined in the Criteria, must document its compliance with all Conditions of Eligibility and have been in operation—i.e., have, without interruption, enrolled students in degree programs—through at least one complete degree program cycle and have graduated at least one class at the level of the highest degree offered prior to action by the Commission on Colleges.**

Angelo State University is not seeking initial membership.

### **1.6 Representation of Status**

**An institution must be accurate in reporting to the public its status and relationship with the Commission.**

**In catalogs, brochures and advertisements a member institution must describe its relationship with the Commission only according to the following statement: (Name of Institution) is**

**accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia 30033-4097: Telephone number 404-679-4501) to award (name specific degree levels).**

**No statement may be made about possible future accreditation status with the Commission on Colleges.**

**The logo or seal of the Southern Association of Colleges and Schools must not be used by the institution.**

The University is in compliance.

Angelo State University does not use the logo or seal of the Southern Association of Colleges and Schools. All publications of the University must be approved by the Director of News and Information, who checks copy to be sure that any publication noting that the University is accredited by SACS uses the following wording:

Angelo State University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia 30033-4097: Telephone number 404-679-4501) to award degrees at these levels: associate, baccalaureate, and master's.

### **Findings**

The Self-Study Steering Committee finds that Angelo State University is in full compliance with the criteria governing institutional commitment and with the thirteen conditions of eligibility. Therefore, the Committee makes no recommendations but does make one suggestion below.

### **Strengths**

1. The self-study was designed to be an open process to which all segments of the University were invited to contribute.
2. The Self-Study Steering Committee includes faculty, staff, and administrators, and the principal committees include students, alumni, and a regent.

### **Weaknesses**

1. The administration has not always been careful to notify SACS of substantive changes in a timely manner.

## Suggestion

1. Curriculum procedures have been redesigned to include notifications to SACS of substantive changes, but a specific officer should be designated to be responsible for filing notifications to SACS and to other agencies that must approve changes.

## Appendix A

### The Texas State University System Board of Regents

Ms. Nancy Neal, Chair  
4612 21<sup>st</sup> Street  
Lubbock, Texas 79407-2312  
806/795-0208

Mr. Dionicio "Don" Flores, Vice-Chair  
*El Paso Times*  
Times Plaza, 300 N. Campbell Street  
El Paso, Texas 79901-1470  
915/546-6149

Ms. Patricia Diaz Dennis  
SBC Communications Inc.  
175 East Houston Street, Room 5-A-50  
San Antonio, Texas 78205-2233  
210/351-2700

Mr. John P. Hageman  
Farmers Insurance Group  
P.O. Box 149209  
Austin, Texas 78714-9209  
512/238-4840

Mr. Dan S. Hallmark  
Hibernia National Bank-Beaumont  
P.O. Box 2751  
Beaumont, Texas 77704  
409/880-1214

Mr. James A. "Jimmy" Hayley  
Texas City-LaMarque Chamber of Commerce  
8419 E.F. Lowry Expressway  
Texas City, Texas 77591  
409/935-1408

Ms. Pollyanna Stephens  
5401 Woodbine  
San Angelo, Texas 76904-4803  
915/949-7827

Dr. James L. Sweatt III, M.D.  
James L. Sweatt III, M.D. & Assoc.  
2727 Bolton Boone #102  
DeSoto, Texas 75115  
972/780-1851

Mr. Macedonio "Massey" Villarreal  
Precision Task Group, Inc.  
9801 Westheimer, Suite 803  
Houston, Texas 77042-3956  
713/781-7481

Mr. Lamar Urbanovsky, Chancellor  
System Administration Office  
The Texas State University System  
Thomas J. Rusk Building, Suite 600  
200 East 10<sup>th</sup> Street  
Austin, Texas 78701-2407  
512/463-1808

Updated 10/2/2000

**The Texas State University System**

**Regent Biographical Sketch**

**Chair Nancy R. Neal - Lubbock, Texas**

**Appointment - Governor George W. Bush**

**Time of Service - 4 years**

**Current Occupation - Part-time Registered Nurse, former School Board President**

**Education - R.N., Emanuel Hospital School of Nursing**

**B.S.N., Texas Tech University, Health Science Center School of Nursing**

**Vice Chair Dionicio "Don" Flores - El Paso, Texas**

**Appointment - Governor George W. Bush**

**Time of Service - 2 years**

**Current Occupation - Executive Vice President and Editor, *The El Paso Times***

**Education - B.A., Journalism, Southwest Texas State University**

**Patricia Diaz Dennis - San Antonio, Texas**

**Appointment - Governor George W. Bush**

**Time of Service - 2 years**

**Current Occupation - Senior Vice President - Regulatory & Public Affairs, SBC  
Communications Inc.**

**Education - A.B., University of California at Los Angeles**

**J.D., Loyola University of Los Angeles School of Law**

**Dan S. Hallmark - Beaumont, Texas**

**Appointment - Governor George W. Bush**

**Time of Service - 1 year**

**Current Occupation - Southeast Texas Area President, Hibernia National Bank**

**Education - B.A., Lamar University**

**B.B.A., Southwestern graduate School of Banking, SMU**

**John P. Hageman - Austin, Texas**

**Appointment - Governor George W. Bush**

**Time of Service - 4 years**

**Current Occupation - President, Farmers Insurance Group**

**Education - B.A., Wichita State University, holds the Chartered Property Casualty  
Underwriter and Graduate in Claims**

**James A. Hayley - Texas City, Texas**  
Appointment - Governor George W. Bush  
Time of Service - 2 years  
Current Occupation - President, Texas City-La Marque Chamber of Commerce  
Education - B.B.A., Sam Houston State University

**Pollyanna A. Stephens - San Angelo, Texas**  
Appointment - Governor George W. Bush  
Time of Service - 6 years  
Current Occupation - P.R. and Special Events Director, Town and Country Food  
Stores, Inc. (retired)  
Education - attended San Antonio College and The University of Texas at Austin

**James L. Sweatt, III, M. D. - Dallas, Texas**  
Appointment - Governor George W. Bush  
Time of Service - 1 year  
Current Occupation - Thoracic and vascular surgeon  
Education - Bachelor Degree, Middlebury College  
Doctor of Medicine Degree, Washington University

**Macedonio Villarreal - Houston, Texas**  
Appointment - Governor George W. Bush  
Time of Service - 6 years  
Current Occupation - President, Precision Task Group, Inc.  
Education - B.S., Computer Science, Corpus Christi State University

Revised: 9/7/2001

## Appendix B

### INVENTORY OF ACADEMIC PROGRAMS ANGELO STATE UNIVERSITY 2000-2001

#### I. GRADUATE

<u>Department (Discipline)</u>	<u>Major (Programs)</u>	<u>Degrees Offered</u>
Accounting	Accounting Professional Accountancy	MBA (same CIP for MBA & MAC) MAC (same CIP for MBA & MAC)
Agriculture	Animal Science	MS
Biology	Biology	MS
Business Administration	Management	MBA
Communication	Communications System Management	MA
Education	Curriculum and Instruction Elementary Education Instructional Technology Reading Secondary Education Special Education Educational Diagnostics Guidance and Counseling Reading Specialist School Administration	MA      MEd MEd MEd MEd
English	English Creative Thesis Option	MA
Government	International Studies Public Administration	MA MPA
History	History	MA
Kinesiology	Kinesiology	MS
Nursing	Medical-Surgical	MSN
Physical Therapy	Physical Therapy	MPT
Psychology	Counseling Psychology General Psychology Industrial Organizational Psychology  Interdisciplinary Studies	MS MS MS  MA, MS (same CIP for both)
22 Programs 13 Disciplines 7 Degrees (MA, MBA, MEd, MPS, MSN, MPT, MS)		
<u>Dual Degree Program</u> Accounting	Integrated degree with a major in Accounting	BBA/MBA (Do not count as a program)

**INVENTORY OF ACADEMIC PROGRAMS  
ANGELO STATE UNIVERSITY  
2000-2001**

**II. UNDERGRADUATE**

<b><u>Department (Discipline)</u></b>	<b><u>Major (Program)</u></b>	<b><u>Degrees Offered</u></b>
Accounting, Economics & Finance	Accounting	BBA
	Finance	BBA (same CIP for Fin & FPO)
	Finance - Financial Planning Option	BBA (same CIP for Fin & FPO)
	Finance - Real Estate Option	BBA
Agriculture	Animal Science	BS (same CIP for AS & SciO)
	Animal Science - Science Option	BS* (same CIP for AS & SciO)
	Animal Science - Business Option	BS* (same CIP for BO & PO)
	Animal Science - Production Option	BS* (same CIP for BO & PO)
	Animal Science - Range and Wildlife Management	BS*
Art and Music	Art	BA
	Studio Art	BFA
	Music	BA, BM (same CIP for both)
Biology	Biology	BS
	Medical Technology	BS
Business Administration	Business	BBA (same CIP for Bus, IO & Mgt)
	Business - International Option	BBA (same CIP for Bus, IO & Mgt)
	Management	BBA (same CIP for Bus, IO & Mgt)
	Business - Management Information Systems	BBA (same CIP for BBA in CS)
Chemistry and Biochemistry	Marketing	BBA
	Biochemistry	BS
	Chemistry	BS
	Communication, Drama and Journalism	Communication
Drama		BA
Journalism		BA
Computer Science	Computer Science	BS, (BBA same CIP for MIS)
Education	Interdisciplinary Child Development and Learning	BS**
	Interdisciplinary Special Learning and Development	BS***
	Interdisciplinary Language Arts	BA***
	Interdisciplinary Math/Science	BS***
	Interdisciplinary Early Childhood	BS***
	Interdisciplinary Social Studies	BA***
Interdisciplinary Fine Arts	BA***	
English	English	BA
Government	Government	BA
	Criminal Justice	BA, BS (same CIP for both)
History	History	BA
Kinesiology	Kinesiology	BS
Mathematics	Mathematics	BA, BS (same CIP for both)

**INVENTORY OF ACADEMIC PROGRAMS  
ANGELO STATE UNIVERSITY  
2000-2001**

**II. UNDERGRADUATE**

<b><u>Department (Disciplines)</u></b>	<b><u>Major (Programs)</u></b>	<b><u>Degrees Offered</u></b>
Modern Languages	German	BA
	French	BA
	Spanish	BA
Nursing	Nursing	AAS, BSN (different levels - 2 programs)
Physics	Physics	BS
	Applied Physics	BS
Psychology & Sociology	Psychology	BA, BS (same CIP for both)
	Sociology	BA, BS (same CIP for both)
	General Studies	BGS

42 Programs (41 baccalaureate and 1 associate)  
24 Disciplines  
8 Degrees (AAS, BA, BBA, BFA, BGS, BM, BS, BSN)

\*To be discontinued effective August 31, 2005

\*\*Elementary Teacher Certification degree

\*\*\*Elementary Teacher Certification degree (extended until August 2005)

**Pending Coordinating Board Approval effective fall 2001**

Education	Interdisciplinary Child Development and Learning- English Language Arts Grades 4 to 8	BS
	Interdisciplinary Child Development and Learning- Early Childhood and Reading Major: Early Childhood To Grade 4 Generalist Teacher Certification	BS
	Interdisciplinary Child Development and Learning- Specialization : Science/Teading Grades 4 to 8	BS
	Kinesiology	
Kinesiology	Kinesiology with Athletic Training Option	BS
	Kinesiology with Exercise Science Option	BS

## Section I - Principles and Philosophy of Accreditation

Must Statement	Compliance Status	Documentation
<b>1 Principles and Philosophy of Accreditation</b>		
<i>The Commission on Colleges supports the right of an institution to pursue its established educational purpose; the right of faculty members to teach, investigate and publish freely; and the right of students to have opportunities for learning. However, the exercise of these rights <b>must</b> not interfere with the overriding obligation of the institution to offer its students a sound education leading to recognized certificates or degrees.</i>	In Compliance	<ul style="list-style-type: none"> <li>• <a href="#">Mission Statement</a></li> </ul>
<b>1.1 Institutional Commitment and Responsibilities in the Accreditation Process</b>		
<i>An institution <b>is required</b> to conduct a self-study at the interval specified by the Commission and, at the conclusion of the self-study, accept an honest and forthright peer assessment of institutional strengths and weaknesses.</i>	In Compliance	<ul style="list-style-type: none"> <li>• <a href="#">Self-Study Report 2000-2001</a></li> </ul>
<i>The commission <b>requires</b> that the self-study assess every aspect of the institution; involve personnel from all segments of the institution, including faculty, staff, students, administration, and governing boards; and provide a comprehensive analysis of the institution, identifying strengths and weaknesses.</i>	In Compliance	<ul style="list-style-type: none"> <li>• <a href="#">Self-Study Manual</a></li> <li>• <a href="#">Self-Study Roster</a></li> <li>• <a href="#">Self-Study web site</a></li> <li>• <a href="#">Self-Study Newsletter</a></li> </ul>
<i>In addition, the Commission <b>requires</b> an adequate institutional follow-up plan to address issues identified in the self-study.</i>	In Compliance	<ul style="list-style-type: none"> <li>• Self-Study Manual, p. 4, pp. 30-31, pp. 34-35</li> </ul>
<i>An institution <b>must</b> be committed to participation in the activities and decisions of the Commission.</i>	In Compliance	<ul style="list-style-type: none"> <li>• SACS Profiles</li> </ul>
<i>An institution of higher education <b>is committed</b> to the search for knowledge and its dissemination.</i>	In Compliance	<ul style="list-style-type: none"> <li>• <a href="#">Mission Statement</a></li> </ul>
<i>Integrity in the pursuit of knowledge <b>is expected</b> to govern</i>	In Compliance	<ul style="list-style-type: none"> <li>• <a href="#">Student Handbook 2000-2001</a></li> <li>• <a href="#">Faculty-Staff Handbook, V-10</a></li> </ul>

Must Statement	Compliance Status	Documentation
<p><i>the total environment of an institution.</i></p> <p><i>Each member institution is <b>responsible</b> for ensuring integrity in all operations dealing with its constituencies, in its relations with other member institutions, and in its accreditation activities with the Commission on Colleges.</i></p>		<ul style="list-style-type: none"> <li>• <a href="#">Regents' Rules VI, 5.3</a></li> <li>• <a href="#">Student Handbook 2000-2001 (p. 29)</a></li> </ul>
<p><i>Each institution <b>must</b> provide the Commission access to all parts of its operation and to complete and accurate information about the institution's affairs, including reports of others accrediting, licensing and auditing agencies.</i></p>	In Compliance	<ul style="list-style-type: none"> <li>• Business accreditation report</li> <li>• Nursing accreditation report</li> <li>• PT accreditation report</li> <li>• External audit reports</li> <li>• Internal audit reports</li> <li>• Music accreditation report</li> <li>• Nursing licensure report</li> <li>• ExCET report</li> <li>• NCAA Self-Study Report</li> </ul>
<p><i>Each participating institution <b>must</b> be in compliance with Title IV of the 1992 Higher Education Amendments.</i></p>	In Compliance	<ul style="list-style-type: none"> <li>• <a href="#">School Fact Sheet</a></li> </ul>
<p><i>Each institution seeking candidacy, membership or reaffirmation with the Commission on Colleges <b>must</b> document its compliance with the Conditions of Eligibility as outlined in Section 1.4.</i></p>	In Compliance	<ul style="list-style-type: none"> <li>• See below.</li> </ul>
<b>1.2 Application of the Criteria</b>		
<p><i>A[n] institution <b>must</b> refrain from making a substantive change, defined as a significant modification in the nature or scope of an institution or its programs, except in accordance with the Commissions Substantive Change Policy for Accredited Institutions and its attendant procedures.</i></p>	In Compliance	<ul style="list-style-type: none"> <li>• <a href="#">Copies of correspondence dealing with substantive change</a></li> <li>• <a href="#">Request for Curriculum Change form</a></li> </ul>
<p><i>All existing or planned activities <b>must</b> be reported according to the policies, procedures and guidelines of the Commission on Colleges.</i></p>	In Compliance	<ul style="list-style-type: none"> <li>• <a href="#">Copies of correspondence dealing with substantive change</a></li> </ul>
<p><i>All existing and planned activities...<b>must</b> be in compliance with the <u>Criteria</u>.</i></p>	In Compliance	<ul style="list-style-type: none"> <li>• <a href="#">Copies of correspondence dealing with substantive change</a></li> </ul>

Must Statement	Compliance Status	Documentation
<i>Each institution <b>must</b> have adequate procedures for addressing written student complaints.</i>	In Compliance	<ul style="list-style-type: none"> <li>• <a href="#">Student Handbook 2000-2001, pp. 45</a></li> <li>• <a href="#">Student Handbook 2000-2001, pp. 47</a></li> <li>• Self-Study surveys</li> <li>• <a href="#">Compact with Texans</a></li> </ul>
<b>1.4 Conditions of Eligibility</b>		
<i>Any institution seeking candidacy <b>must</b> document its compliance with each of the thirteen Conditions of Eligibility to be authorized initiation of a self-study, or to be awarded candidacy or candidacy renewal.</i>	In Compliance	<ul style="list-style-type: none"> <li>• See below.</li> </ul>
<i>In addition, the institution <b>must</b> provide evidence that it is capable of complying with all requirements of the Criteria and that it will be in compliance by the end of the period allowed for candidacy.</i>	N.A.	
<i>The Conditions of Eligibility are basic qualifications which an institution of higher education <b>must</b> meet to be accredited by the Commission on Colleges.</i>	In Compliance	<ul style="list-style-type: none"> <li>• See below.</li> </ul>
<i>Any institution seeking candidacy <b>must</b> document its compliance with each of the thirteen Conditions of Eligibility to be authorized initiation of a self-study, or to be awarded candidacy or candidacy renewal.</i>	In Compliance	<ul style="list-style-type: none"> <li>• See below.</li> </ul>
<i>In addition, the institution <b>must</b> provide evidence that it is capable of complying with all requirements of the Criteria and that it will be in compliance by the end of the period allowed for candidacy.</i>	In Compliance	<ul style="list-style-type: none"> <li>• See below.</li> </ul>
<i>The Conditions of Eligibility are basic qualifications which an institution of higher education <b>must</b> meet to be accredited by the Commission on Colleges.</i>	In Compliance	<ul style="list-style-type: none"> <li>• See below.</li> </ul>
<i>Accredited institutions <b>must</b> also demonstrate compliance with the Criteria for Accreditation which holds institutions to appropriately higher standards of quality.</i>	In Compliance	<ul style="list-style-type: none"> <li>• See below.</li> </ul>

Must Statement	Compliance Status	Documentation
<b>Condition of Eligibility 1</b>		
<i>In obtaining or maintaining accreditation with the Commission on Colleges, an institution agrees to the following:</i>		
<i>a. That it will comply with the Criteria for Accreditation of the College Delegate Assembly consistent with the policies and procedures of the Commission on Colleges.</i>	N.A.	
<i>b. That the Commission on Colleges, at its discretion, may make known to any agency or member of public requiring such information, the nature of any action, positive or negative, regarding the institution's status with the Commission.</i>	N.A.	
<i>c. That it will comply with Commission requests, directives, decisions and policies, and will make complete, accurate, and honest disclosure. Failure to do so is sufficient reason, in and of itself, for the Commission to impose a sanction, or to deny or revoke candidacy or accreditation.</i>	N.A.	
<b>Condition of Eligibility 2</b>		
<i>The institution must have formal authority from an appropriate government agency or agencies located within the geographic jurisdiction of Southern Association of Colleges and Schools to award degrees.</i>	In Compliance	<ul style="list-style-type: none"> <li>• <a href="#">Inventories of Programs, THCEB, 2000-2001</a></li> <li>• <i>Vernon Civil Codes</i></li> </ul>
<b>Condition of Eligibility 3</b>		
<i>The institution must have a governing board of at least five members, which has the authority and duty to ensure that the mission of the institution is implemented.</i>	In Compliance	<ul style="list-style-type: none"> <li>• <a href="#">Rules and Regulations, I-2</a></li> <li>• <a href="#">Rules and Regulations, I-1</a></li> <li>• <a href="#">List of Regents 2000-2001</a></li> </ul>
<i>The governing board is the legal body responsible for the institution.</i>	In Compliance	<ul style="list-style-type: none"> <li>• <a href="#">Rules and Regulations, I-1</a></li> </ul>

Must Statement	Compliance Status	Documentation
<i>Evidence must be provided that the board is an active policy-making body for the institution.</i>	In Compliance	<ul style="list-style-type: none"> <li>Minutes of Meetings for the Board of Regents (President's Office)</li> </ul>
<i>The Board is ultimately responsible for ensuring that the financial resources of the institution are used to provide a sound educational program.</i>	In Compliance	<ul style="list-style-type: none"> <li><a href="#">Rules and Regulations, III</a></li> </ul>
<i>The board must not be controlled a minority of board members or by organizations or interests separate from the board.</i>	In Compliance	<ul style="list-style-type: none"> <li>Minutes of Meetings for the Board of Regents (President's Office)</li> </ul>
<i>The presiding officer of the board must have no contractual, employment, or personal or familial financial interest in the institution.</i>	In Compliance	<ul style="list-style-type: none"> <li><a href="#">Rules and Regulations, II-3, 4; III-35; VIII</a></li> </ul>
<i>The majority of other voting members of the board must have no contractual, employment, or personal or familial financial interest in the institution.</i>	In Compliance	<ul style="list-style-type: none"> <li><a href="#">Rules and Regulations, III-35; VIII-3, 4</a></li> </ul>
<i>The bylaws of the board of other legal documents must ensure appropriate continuity in the board membership, usually by staggered terms of adequate length.</i>	In Compliance	<ul style="list-style-type: none"> <li><a href="#">Rules and Regulations, I-2</a></li> </ul>
<i>The bylaws of the board or other legal documents must ensure the independence of the board.</i>	In Compliance	<ul style="list-style-type: none"> <li><a href="#">Rules and Regulations, III-35, VIII-3-6; VIII-5; VIII-8-9; IX-1-3</a></li> </ul>
<i>If [ . . . ] a military institution is prohibited by the authorizing legislation from having a board with ultimate legal authority, it must have a public board in which neither the presiding officer nor a majority of the other members are civilian employees of the military or active/retired military.</i>	N.A.	
<i>This board, consisting of at least five members, must have broad and significant influence upon the institution's programs and operations.</i>	N.A.	
<i>The military institution must demonstrate that there is appropriate continuity in the board membership and that its board, in</i>	N.A.	

<b>Must Statement</b>	<b>Compliance Status</b>	<b>Documentation</b>
<i>policy and practice, is an active policy-making body for the institution.</i>		
<i>The board must ensure that the financial resources of the institution are used to provide a sound educational program.</i>	N.A.	
<i>The board must not be controlled by a minority of board members or by organizations or interest separate from the board except as specified by the authorizing legislation.</i>	N.A.	
<i>The presiding officer of the board must have no contractual, employment, or personal or familial interest in the institution.</i>	N.A.	
<i>A majority of the other voting board members must have no contractual, employment, or personal or familial financial interest in the institution.</i>	N.A.	
<b>Condition of Eligibility 4</b>		
<i>An institution must have a chief executive officer whose primary responsibility is to the institution.</i>	In Compliance	<ul style="list-style-type: none"> <li>• <a href="#">Rules and Regulations, IV</a></li> </ul>
<i>The chief executive officer must not be the presiding officer of the board.</i>	In Compliance	<ul style="list-style-type: none"> <li>• <a href="#">List of Administrative Personnel</a></li> <li>• <a href="#">List of Members of Board of Regents</a></li> </ul>
<b>Condition of Eligibility 5</b>		
<i>The institution must be in operation and have students enrolled at the time of the committee visit.</i>	In Compliance	<ul style="list-style-type: none"> <li>• <a href="#">CB Reports on enrollment 011 and 012</a></li> </ul>
<b>Condition of Eligibility 6</b>		
<i>The institution must offer one or more degree programs based on at least two academic years at the associate level, at least four academic years at the baccalaureate level, or at least one academic year at the post baccalaureate level.</i>	In Compliance	<ul style="list-style-type: none"> <li>• <a href="#">Inventory of Academic Programs, 2001-2003 Bulletin, pp. 178-179</a></li> <li>• <a href="#">Table of Programs and letter from the THECB</a></li> </ul>
<i>However, the institution itself must provide instruction for all course work required for at least one degree program at each level for which it awards degrees.</i>	In Compliance	<ul style="list-style-type: none"> <li>• <a href="#">Course descriptions, 2001-2003 Bulletin, pp. 185-469</a></li> </ul>

<b>Must Statement</b>	<b>Compliance Status</b>	<b>Documentation</b>
<i>Any alternative approach to meeting this requirement must be approved by the Commission on Colleges.</i>	N.A.	
<i>In all cases, the institution must be able to document that it evaluates all aspects of its educational program.</i>	In Compliance	<ul style="list-style-type: none"> <li>• Institutional Effectiveness reports, 1997-2001</li> <li>• <a href="#">Institutional Effectiveness reports online</a></li> </ul>
<i>The institution's degree programs must be compatible with its stated purpose and based upon fields of study appropriate to higher education.</i>	In Compliance	<ul style="list-style-type: none"> <li>• <a href="#">Institutional Effectiveness Integration Table</a></li> </ul>
<b>Condition of Eligibility 7</b>		
<i>The institution must have a clearly defined, published statement of purpose appropriate to an institution of higher education.</i>	In Compliance	<ul style="list-style-type: none"> <li>• <a href="#">Mission Statement 2001-2003 Bulletin 44-45</a></li> </ul>
<b>Condition of Eligibility 8</b>		
<i>The institution must have an appropriate plan, as well as a functioning planning and evaluation process, which identifies and integrates projected educational, physical and financial development, and incorporates procedures for program review and institutional improvement.</i>	In Compliance	<ul style="list-style-type: none"> <li>• <a href="#">Academic Master Plan 2000</a></li> <li>• <i>Agency Strategic Plan</i></li> <li>• <a href="#">Information Technology Strategic Plan</a></li> <li>• [ASU Marketing Report]</li> <li>• [URD Master Plan]</li> <li>• <i>Campus Facilities Master Plan</i></li> <li>• Institutional Effectiveness Plans</li> <li>• <a href="#">Budget form and instructions</a></li> </ul>
<b>Condition of Eligibility 9</b>		
<i>The institution must have published admission policies compatible with its stated purpose.</i>	In Compliance	<ul style="list-style-type: none"> <li>• <a href="#">2001-2003 Bulletin, pp. 46-90</a></li> </ul>
<b>Condition of Eligibility 10</b>		
<i>All undergraduate programs must include a substantial component of general education courses at the collegiate level.</i>	In Compliance	<ul style="list-style-type: none"> <li>• <a href="#">2001-2003 Bulletin, pp. 153-173</a></li> </ul>
<i>For degree completion in associate programs, the component must constitute a minimum of 15 semester hour...for baccalaureate programs, a minimum of 30 semester hours...</i>	In Compliance	<ul style="list-style-type: none"> <li>• <a href="#">2001-2003 Bulletin, pp. 153-173</a></li> </ul>
<i>The credit hours must be drawn from and include at least one course from each of the following areas: humanities/fine arts,</i>	In Compliance	<ul style="list-style-type: none"> <li>• <a href="#">2001-2003 Bulletin, pp. 153-173</a></li> </ul>

<b>Must Statement</b>	<b>Compliance Status</b>	<b>Documentation</b>
<i>social/behavioral sciences, and natural sciences/mathematics.</i>		
<i>The courses must be designed to ensure breadth of knowledge and must not be narrowly focused on those skills, techniques, and procedures peculiar to a particular occupation or profession.</i>	In Compliance	<ul style="list-style-type: none"> <li>• <a href="#">Letter from the THECB</a></li> </ul>
<b>Condition of Eligibility 11</b>		
<i>The number of full-time faculty members must be adequate to provide effective teaching, advising, and scholarly or creative activity.</i>	In Compliance	<ul style="list-style-type: none"> <li>• <i>Faculty-Staff Handbook</i> (<a href="#">IV-3</a>, <a href="#">IV-4</a>)</li> <li>• <a href="#">ASU Self-Study Faculty Survey</a></li> <li>• Self-Study Departmental Inventories</li> </ul>
<i>In each major in a degree program, there must be at least one full-time faculty member for supervision and coordination of the major.</i>	In Compliance	<ul style="list-style-type: none"> <li>• Summary of Institutional Data Planning Resource Guide 1999-2000</li> </ul>
<b>Condition of Eligibility 12</b>		
<i>The institution must have sufficient learning resources or, through formal agreements or appropriate technology, ensure the provision of and ready access to adequate learning resources and services to support the courses, program, and degrees offered.</i>	In Compliance	<ul style="list-style-type: none"> <li>• <a href="#">Texas Academic Library Statistics for Four-year Public Institutions, 1998</a></li> <li>• <a href="#">Self-Study Undergraduate Student Survey, 2000</a></li> <li>• <a href="#">Self-Study Master's Level Student Survey, 2000</a></li> <li>• <a href="#">Self-Study Faculty Survey, 2000</a></li> </ul>
<b>Condition of Eligibility 13</b>		
<i>The institution must have an adequate financial base to accomplish its purpose at an acceptable level of quality on a continuing basis.</i>	In Compliance	<ul style="list-style-type: none"> <li>• Angelo State University Recommended Budgets, 1995-1996 through 2000-2001</li> <li>• <a href="#">Table 6.3.1.a in Finance section</a></li> </ul>
<i>The institution must provide financial statements and related documents (as specified in Section 6.3.6) which accurately and appropriately represent the total operation of the institution.</i>	In Compliance	<ul style="list-style-type: none"> <li>• Angelo State University Recommended Budgets 1995-1996 through 2000-2001</li> <li>• Audit (beginning October 2001)</li> <li>• Financial Reports</li> </ul>
<i>Any institution, whether a part of a system or not which is seeking initial candidacy for membership, candidacy renewal, or initial membership must include in its application separate institutional audits and management letters for</i>	In Compliance	<ul style="list-style-type: none"> <li>• Angelo State University Recommended Budgets 1995-1996 through 2000-2001</li> <li>• Audit (beginning October 2001)</li> <li>• Financial Reports</li> </ul>

Must Statement	Compliance Status	Documentation
<i>its three most recent fiscal years, including that for the fiscal year ending immediately prior to the date of the submission of the application.</i>		
<i>An institution must have available the audit and management letter for the most recent fiscal year ending immediately prior to any committee visit for candidacy, candidacy renewal, or initial membership.</i>	In Compliance	<ul style="list-style-type: none"> <li>• Audit by State Auditor</li> </ul>
<i>These audits must be conducted by independent certified public accountants or an appropriate governmental auditing agency.</i>	In Compliance	<ul style="list-style-type: none"> <li>• Audit by State Auditor</li> </ul>
<i>An applicant or candidate institution must not show an annual or cumulative operating deficit at any time during the application process or at any time during candidacy.</i>	N.A.	
<i>Applicant and candidate military institutions authorized and operated by the federal government to award degrees must provide financial information, as shall be required by the Commission, from appropriate governmental agencies.</i>	N.A.	
<i>This information must accurately represent the total operation of the institution and must be sufficient to demonstrate adequate financial support of programs and operations.</i>	In Compliance	<ul style="list-style-type: none"> <li>• ASU Recommended Budgets</li> <li>• Audit</li> <li>• Financial Reports</li> </ul>
<b>1.5 Initial Membership</b>		
<i>An institution seeking initial membership (accreditation), in addition to fulfilling requirements outlined in the Criteria, must document its compliance with all Conditions of Eligibility and have been in operation—i.e., have, without interruption, enrolled students in degree programs—through at least one complete degree program cycle and have</i>	N.A.	

Must Statement	Compliance Status	Documentation
<i>graduated at least one class at the level of the highest degree offered prior to action by the Commission on Colleges.</i>		
<b>1.6 Representation of Status</b>		
<i>An institution must be accurate in reporting to the public its status and relationship with the Commission.</i>	In Compliance	<ul style="list-style-type: none"> <li>• Publications on file</li> </ul>
<i>In catalogs, brochures and advertisements a member institution must describe its relationship with the Commission only according to the following statement: (Name of Institution) is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia 30033-4097: Telephone number 404-679-4501) to award (name specific degree levels).</i>	In Compliance	<ul style="list-style-type: none"> <li>• <a href="#">Memo from Director of News and Information</a></li> </ul>
<i>No statement may be made about possible future accreditation status with the Commission on Colleges.</i>	In Compliance	
<i>The logo or seal of the Southern Association of Colleges and Schools must not be used by the institution.</i>	In Compliance	