



**PLANNING, BUDGET AND ASSESSMENT MODEL
IMPLEMENTATION: FY 2010**
As of January 13, 2009

Please note: This schedule reflects deadlines for FY 2010 (September 1, 2009-August 31, 2010) only. Subsequent revisions will be made as we refine our strategic planning process and connect it to overall accountability initiatives.

Early January 2009	President, Vice-Presidents identify, for FY 2010, one-year initiatives and Strategic Directions. NOTE: FY 2010 will be the only year in which we will identify goals in this manner. In future years, a more inclusive planning process will be in place.
January 15, 2009	PBA Workshop #3 on KPIs (Academic Administration and Finance & Administration) Distribute Planning and Reallocation Materials to individual departments <ul style="list-style-type: none"> • Mission Statement • Master Goals • Goals for next academic year • Explanation of automated process
January 29, 2009	PBA Workshop #3 on KPIs (Academic colleges and departments) Distribute Planning and Reallocation Materials to individual departments <ul style="list-style-type: none"> • Mission Statement • Master Goals • Goals for next academic year • Data books distributed to departments • Explanation of automated process
February 12-13, 2009 February 19-20, 2009	Banner training on data entry of plans and budget reallocation for Zero base budgets
February 27, 2009	Departmental plans and reallocation data entry complete and forwarded to Dean/Executive Director for zero base budgets (E&G and DTF Funds). <ul style="list-style-type: none"> • Last day to post Departmental plans and reallocated budgets in Banner
March 5, 2009	TTUS Board of Regents approves tuition and fees
March 9, 2009	College/Administrative Departments plans and reallocation data entry complete and forwarded to Vice President for zero base budgets (E&G and DTF). <ul style="list-style-type: none"> • Last Day to Post Dean/Executive Director plans and reallocation budgets in Banner
March 11, 2009	Self-supporting designated and auxiliary enterprises begin the cost based budget preparation using the approved fee rates
March 12-13, 2009	Banner training on data entry of plans and budget reallocation for self-supporting budgets (Auxiliary & Income Supported Designated)
March 23, 2009	Division plans and reallocation data entry complete and forwarded to President for zero base budgets (E&G and DTF Funds) <ul style="list-style-type: none"> • Last Day to Post President/Vice President plans and reallocation budgets in Banner
March 27, 2009	Departmental Plans and reallocation data entry complete and forwarded to Dean/Executive Director for self-supporting budgets (Auxiliary & Income Supported Designated) <ul style="list-style-type: none"> • Last Day to Post Departmental plans and reallocated budgets in Banner
April 1, 2009	Performance evaluations due to Human Resources
April 1, 2009	Strategic Planning Campus-Wide Meeting and Update
April 9, 2009	College/Administrative Departments plans and reallocation data entry complete and forwarded to Vice President for self-supported budgets (Auxiliary & Income Supported Designated) Last Day to Post Dean/Executive Director plans and reallocation budgets in Banner

April 15, 2009	Merit salary distribution recommendations based on performance evaluations due to the Budget Office
April 20, 2009	Division plans and reallocation data entry complete and forward to President for self-supported budgets (Auxiliary & Income Supported Designated)
May 15, 2009	Self-Service Budget worksheets closed for all funds. Budget Office begins review of all budget information.
June 15, 2009	Final approval from TTUS Board of Regents of Designated tuition rate and salary increase pool
August 6, 2009	TTUS Board of Regents approves recommended budget
August 17, 2009	Self-Service Budget open for query of all funds.
September	Budget CDs and printed budgets made available to campus