

GRADE APPEALS – The assignment of a grade in a course is the responsibility of the university supervisor and is based on professional judgment. Candidates having a grievance concerning their grade in student teaching should follow the university Grade Grievance Procedures.

## STUDENT TEACHING BEHAVIORS AND ATTITUDES

Unquestionably, student teaching is a learning experience. The student teacher is to develop professional behaviors that are considered desirable and effective for helping pupils learn, to fulfill procedural responsibilities, and to demonstrate interpersonal behaviors that facilitate cooperative and productive relationships with others.

SCHOOL – It is up to each student teacher to adjust to the school where they are student teaching rather than to expect the school to adjust to the student teacher. Be sensitive to the standards of the school and community; conduct yourself accordingly. Be loyal to and support the programs of the campus and school district. Make an attempt to introduce yourself to other faculty and administrators on your campus. Find out the policies of the school. Obey school regulations. If the administrator or faculty member should confide in you, the comments are confidential. Keep all information about students confidential and report only to authorized personnel. In short, be a good listener and control any impulse to engage in gossip. Be sensitive and tactful in your contributions to conversations.

EMPLOYEES – Cooperate with the administration, faculty and staff. This will broaden your experience and give you an opportunity to make contributions of some significance that will be appreciated by the school. Join in, but be cautious when making comments and conversation.

STUDENTS – Show genuine interest in the students. Learn to know your students as individuals. Learn their names, and their backgrounds-as quickly as possible. Learn the regulations for teachers and students in the cooperating school. Make certain that students fully understand what is expected of them. Be cheerful and friendly in your dealings with individuals and groups. Be consistent, fair and impartial. Do not concern yourself with trying to make the students like you. The atmosphere you create can foster a productive or unproductive learning environment, make management and discipline smooth or difficult, and set you up as an effective or ineffective teacher.

COOPERATING TEACHER AND UNIVERSITY SUPERVISOR- Develop a good relationship with your cooperating teacher and university supervisor. Do not hesitate or be afraid to ask for advice. Know definitely what is expected. Consider your cooperating teacher as one who will assist you in becoming a competent teacher. Your university supervisor is available to help you and should be utilized to the fullest extent. Feel free to contact your university supervisor. Be receptive to suggestions, criticism, and praise from your cooperating teacher and university supervisor. Do not limit your participation to classroom activities. Try to participate in all activities and duties expected of classroom teachers.