



**Certification** – Recommends candidates to Texas Education Agency/State Board for Educator Certification when all institutional and state requirements are met. Enables out-of-state teacher certification candidates to complete appropriate state certification documents. Compiles and disseminates certification requirements and other information to appropriate stakeholders and candidates on the Angelo State University (ASU) campus.

**Post Baccalaureate Plans** – Coordinates development of certification plans for individuals who hold a Baccalaureate degree or a master’s degree for the ASU campus. Develops plan, tracks plan, recommends candidate upon completion of plan.

**Assessment System for Educator Proficiencies** (State of Texas accountability system for educator preparation) - Disseminate information after each administration of Texas Examination of Educator Standards’ (TExES) tests or when individual score are received. Report scores to appropriate stakeholders. Analyzes aggregated and disaggregated data for state accreditation purposes. Certifies data for federal Title II reporting requirements. Certifies data for reporting to Legislative Budget Board.

**Teacher Education Council** – Chairs campus wide committee of certification stakeholders whose function is to oversee existing programs and approve new programs.

**Test Registration** – With the appropriate permission from a program director, enables candidates to register for appropriate TExES forms. Certifies to state that the individual is eligible to register for a specific TExES test.

**TaskStream** – Develops, trains, and shares data reports from student products in electronic portfolio and accountability system with the ASU educator preparation community.

**NCATE** – Responsible for oversight of ASU educator preparation programs. Coordinates national accreditation efforts and continuing accreditation efforts for the ASU Educator Preparation Program.

**Accountability** – Develops and maintains system of accountability for NCATE and Southern Association of Colleges and Schools. Develops annual reports to demonstrate standards are being met. Coordinates campus reports to Legislative Budget Board regarding teacher certification. Verifies data for annual report for national Title II report.

**Department Oversight for Teacher Education, Curriculum and Instruction, and Kinesiology**

- Coordinates curriculum development and reviews all course offerings.
- Oversees annual faculty evaluation and recommendations for hiring.
- Oversees annual budget, budget requests, and all expenditures through the appropriate department head.
- Convenes department head meetings.
- Reviews and advises all suspended students.
- Evaluates College department heads.
- Evaluates College staff.
- Chairs College Curriculum Committee.
- Recommends all hiring within the College.
- Oversees state and federal grants within the College
- Manages state and federal grants within the College