



**Angelo State University**  
**Operating Policy and Procedure**

**OP 02.03: Emeritus Appointments**

**DATE:** June 4, 2019

**PURPOSE:** The purpose of this Operating Policy/Procedure (OP) is to provide an orderly process for emeritus appointments.

**REVIEW:** This OP will be reviewed in April every four years, or as needed, by the provost and vice president for academic affairs with recommended revisions presented to the president by May 15.

**POLICY/PROCEDURE**

The president of the university is authorized to bestow the title of professor emeritus or associate professor emeritus. Emeritus appoints shall be subject to approval by the Board of Regents upon recommendation of the president with concurrence by the chancellor. Nominations for emeritus or distinguished emeritus status are made to the president by the provost and vice president for academic affairs after consultation with the appropriate departmental faculty, the department chair and the academic deans. Effective with the 1997-98 academic year, such honorary titles will only be conferred at the university upon faculty who retire fully from the institution after August 1997.

**1. Distinguished, Emeritus, and Distinguished Emeritus Faculty.**

- a. Several honorary titles recognize long and distinguished service and constitute continued academic appointments without remuneration or authority.
- b. Distinguished Professor. Upon the recommendation of the president, the Board of Regents may bestow the title of distinguished professor upon a very select number of tenured faculty members who already have held the rank of professor at least five years and have been recommended on the basis of “very distinguished service.”
- c. Emeritus Faculty. The president is authorized to bestow the title of professor emeritus or associate professor emeritus upon any retired member of the faculty or in anticipation of the retirement of a faculty member, effective upon retirement, provided that the faculty member has served in the rank of professor or associate professor for a cumulative total of at least ten years of service. Further, the president is authorized to bestow an appropriate emeritus title upon other retiring or retired, ranked faculty provided that said faculty have served the university for a cumulative total of at least fifteen years. The conferring of these titles is not automatic upon retirement but shall be based upon individual distinction, exceptionally high quality service, and outstanding contributions to the university which clearly demonstrate the individual’s worthiness for this honor.

[No changes: June 4, 2019]

- d. Distinguished Emeritus Faculty. Nominations for distinguished emeritus status are made to the president by the provost and vice president for academic affairs after consultation with the appropriate departmental faculty and the academic deans. Upon the president's recommendation, the Board of Regents may bestow the title of distinguished professor emeritus or distinguished associate professor emeritus upon a retired member of the faculty or in anticipation of the retirement of a faculty member, effective upon retirement.
  - (1) The title, distinguished professor emeritus, may be conferred upon a faculty member who has served in the rank of professor at the university for at least ten years and who meets other qualitative criteria established by the university.
  - (2) The title, distinguished associate professor emeritus, may be conferred upon a faculty member who has served in the rank of associate professor at the university for at least twenty years and who meets other qualitative criteria established by the university. In exceptional cases the Board of Regents, upon the president's recommendation, may waive the minimum length of service requirement.
  - (3) Holders of the title of distinguished professor emeritus or distinguished associate professor emeritus shall be accorded the following privileges and perquisites:
    - (a) Use of the title distinguished professor emeritus or distinguished associate professor emeritus.
    - (b) Membership (without vote) in the general faculty and in the college and department faculties in which membership was held at the time of retirement.
    - (c) Membership in the graduate faculty (without vote) if membership was held at the time of retirement.
    - (d) Eligibility for service on university committees upon appointment by the president.
    - (e) Assignments of office space and use of laboratory facilities, when available, with the approval of the department chair, dean of the college, and provost and vice president for academic affairs.
    - (f) Listing in the in the catalog.
    - (g) The additional privileges and perquisites of retired faculty as set forth in *Subsection c* of this policy.
  - (4) If a faculty member enjoying emeritus status is recalled to service in the interest of the university after an intervening period, emeritus status is not affected.