

ANGELO STATE UNIVERSITY
OFFICE OF THE VICE PRESIDENT FOR FINANCE AND ADMINISTRATION

Box 11009, ASU Station • San Angelo, Texas 76909 • Phone 915-942-2017 • Fax 915-942-2271

December 15, 2004

Honorable Rick Perry, Governor
Honorable Carole Keeton Strayhorn, Texas Comptroller
Mr. John O'Brian, Deputy Director, Legislative Budget Board
Mr. Lawrence F. Alwin, CPA, State Auditor

Ladies and Gentlemen:

We are pleased to submit the Angelo State University Annual Report of Nonfinancial Data for the year ended August 31, 2004, in compliance with the TEX. GOV'T CODE ANN. § 2101.0115 and in accordance with the requirements established by the Comptroller of Public Accounts.

The accompanying report has not been audited and is considered to be independent of the agency's or institution's Annual Financial Report.

Sincerely,

Sharon K. Meyer
Vice President for
Finance and Administration
Angelo State University

ANGELO STATE UNIVERSITY
ANNUAL REPORT OF OTHER REQUIRED INFORMATION
FOR THE YEAR ENDED AUGUST 31, 2004

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**Angelo State University
Schedule of Bonded Employees
For the Fiscal Year Ended August 31, 2004**

<u>Employees Covered:</u>	<u>Name of Surety Company</u>	<u>Amount of Bond</u>
All	Fidelity and Deposit Company of Maryland	\$250,000

Angelo State University
Schedule of Space Occupied
For the Fiscal Year Ended August 31, 2004

Angelo State University did not rent office space during the fiscal year.
Data on space utilization is regularly submitted to the Texas Higher Education Coordinating Board.

Angelo State University
Professional/Consulting Fees and Legal Service Fees
For the Fiscal Year Ended August 31, 2003

<u>Name</u>	<u>Type of Service Rendered</u>	<u>Amount</u>
Professional/Consulting Fees		
Bank One NA Chicago	Veterinary Services	\$ 169.50
The Idea Center Inc.	Other Professional Services	3,359.98
Audio Visual Innovations Inc.	Architectural/Engineering Services	7,617.56
HMG & Associates	Architectural/Engineering Services	29,500.00
Alderson & Associates, Inc	Architectural/Engineering Services	9,552.31
Darrow, McSpedden, Sellers, Inc.	Architectural/Engineering Services	64,275.06
ESA Energy Systems Associates, Inc.	Other Professional Services	32,125.00
Greystone Engineering, Inc.	Architectural/Engineering Services	3,233.50
Agnew Associates, Inc.	Architectural/Engineering Services	15,282.91
King Consultants	Other Professional Services	3,380.00
Enviro-Tech	Other Professional Services	360.00
N.D. White Engineering Service	Architectural/Engineering Services	5,975.00
Gary D. Hodges	Veterinary Services	255.00
R.W. Gregonis Architects & Assoc.	Architectural/Engineering Services	5,760.00
Jimmy D. Case	Educational/Training Services	1,200.00
Texas Workforce Commission	Other Professional Services	4,619.95
		<hr/>
Total Professional/Consulting Fees		\$ <u>186,665.77</u>
		 <hr/>
Legal Service Fees		\$ <u> </u>
		 <hr/>
Total Professional/Consulting Fees and Legal Service Fees		\$ <u>186,665.77</u>

**Angelo State University
Schedule of Aircraft Operation
For the Fiscal Year Ended August 31, 2004**

Angelo State University did not operate, rent or lease aircraft during the fiscal year.

**Angelo State University
Schedule of Itemized Purchases
For the Fiscal Year Ended August 31, 2004**

Angelo State University did not make any proprietary purchases during the fiscal year.

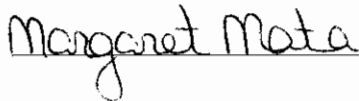
**Angelo State University
Master File Report Verification Form
For the Fiscal Year Ended August 31, 2004**

NOT APPLICABLE

Angelo State University
 Agency 737 - HUB Strategic Plan Progress Report
 For the Fiscal Year Ended August 31, 2004

Goal = Strategic Plan HUB Goal Actual = % Spent with HUBs from HUB Report	Actual for FY '03	Actual for FY '04	Goal for FY '05
Heavy construction other than building contracts	0.0%	0.0%	11.9%
Building construction, including general contractors and operative builders contracts	29.8%	17.2%	26.1%
Special trade construction contracts	25.4%	40.2%	57.2%
Professional services contracts	0.0%	0.0%	4.94%
Other services contracts	23.7%	4.31%	33.0%
Commodities contracts	8.58%	7.05%	12.6%

Prepared by:



Printed Name: Margaret Mata

Phone Number (325) 942-2012

Approved:



(Signature Approval)

Printed Name: Denise Brodnax

Phone Number (325) 942-2014

Angelo State University
 Appropriation Item Transfers*
 For the Fiscal Year Ended August 31, 2004

ITEM OF APPROPRIATION		<u>Transfers-In</u>	<u>Transfers-Out</u>	<u>Net Transfers</u>
A. Goal: Provide Instruction				
Strategies:				
A.1.1	10737 Faculty Salaries	\$ 854,512.29	\$ (\$300,308.00)	\$ 554,204.29
	10737 Faculty Salaries - Nursing		(42,456.16)	(42,456.16)
	10737 DOE		(0.70)	(0.70)
	10737 Library	49,455.00	(49,455.00)	
	10737 Capitol Equity & Excellence		(629,702.00)	(629,702.00)
	10737 Instructional Adm.			
	10737 Institutional Support	15,000.00	(2,826.11)	12,173.89
	10737 Student Services		(48,441.58)	(48,441.58)
A.1.2	10737 Teaching Experience		(941,218.00)	(941,218.00)
A.1.7	10737 Organized Activities	79,565.00		79,565.00
A.1.8	10737 System Office Operations			
Total, Goal A: Instruction/Operations		<u>998,532.29</u>	<u>(2,014,407.55)</u>	<u>(1,015,875.26)</u>
B. Goal: Infrastructure Support				
Strategies:				
B.1.1	10737 E&G Space Support		(15,786.82)	(15,786.82)
	10737 Building Maintenance	25,919.32	(3,045.70)	22,873.62
	10737 Custodial Services	3,600.00	(24.11)	3,575.89
	10737 Grounds Maintenance		(17,500.00)	(17,500.00)
	10737 Utilities	12,089.90	(204,599.00)	(192,509.10)
B.1.2	10737 Tuition Revenue Bond Retirement	<u>2,252,981.42</u>	<u>(4,340,963.00)</u>	<u>(2,087,981.58)</u>
Total, Goal B: Infrastructure Support		<u>2,294,590.64</u>	<u>(4,581,918.63)</u>	<u>(2,287,327.99)</u>
C. Goal: Special Item Support				
Strategies:				
	10737 Institutional Enhancement	1,368.00		1,368.00
C.1.5	10737 School-Based Clinic		(19.32)	(19.32)
C.2.1	10737 Management, Instruction	36,964.00		36,964.00
C.2.2	10737 Small Business Development	10,614.00		10,614.00
C.2.3	10737 Center for Fine Arts			
	10737 West Texas Training		(532,610.00)	(532,610.00)
	10737 SORM		(34,364.47)	
	10737 Re-Direct Capitol Expense	532,610.00		532,610.00
	10737 Center for Academic Excellence			
Total, Goal C: Special Item Support		<u>581,556.00</u>	<u>(566,993.79)</u>	<u>48,926.68</u>
D. Goal:	10737 Extension & Public Service	109,413.00		109,413.00
E. Goal:				
F. Goal:				
Net Appropriation Item Transfers		<u>\$ 3,984,091.93</u>	<u>\$ (7,163,319.97)</u>	<u>\$ (3,144,863.57)</u>

* This schedule does not include Benefit Replacement Pay Transfers

Angelo State University
Schedule of Vehicles Purchased
For the Fiscal Year Ended August 31, 2004

<u>Location</u>	<u>Make/Model of Vehicle</u>	<u>Date Purchased</u>	<u>Purchase Amount</u>	<u>Fuel Type</u>	<u>EPA Estimated MPG</u>
Facilities Mgt.	2004 Chevy Blazer	11-5-03	\$17,566.00	Gasoline	15 city / 21 highway
Facilities Mgt.	2004 Chevy Venture Minivan	11-5-03	18,420.00	Gasoline	19 city / 26 highway
Facilities Mgt.	2004 Chevy Venture Minivan	11-5-03	18,420.00	Gasoline	19 city / 26 highway
WTTC	2004 Ford F-150	6-26-03	14,073.00	Gasoline	15 city / 19 highway
University Police	2004 Ford Crown Victoria	1-26-04	19,741.00	Gasoline	17 city / 25 highway

**Angelo State University
Indirect Cost Schedule
For the Fiscal Year Ended August 31, 2004**

NOT APPLICABLE

Angelo State University
Schedule of Lump-Sum Vacation and Compensatory Leave
For the Fiscal Year Ended August 31, 2004

Lump Sum Payments for:	
Accrued Vacation	\$61,769.06
Compensatory Leave	<u>7,190.35</u>
Total	<u><u>\$68,959.41</u></u>

Angelo State University
Schedule of State-Owned or Leased Vehicles Used by State Employees
For the Fiscal Year Ended August 31, 2004

<u>Employee</u>	<u>Job Title</u>	<u>Reason for Authorization</u>
Nathan Bearden	Asst. Central Stores Supervisor	24 hr Call Rotation
Charlie Sebesta	Building Maintenance Technician	24 hr Call Rotation
Paul Kalina	Electrician	24 hr Call Rotation
Larry Paddock	Electrician	24 hr Call Rotation
Ardie Harmon	Electrician	24 hr Call Rotation
Ruben Sandoval	Electronics/Energy Control Technician	24 hr Call Rotation
Paul Pillsbury	Energy Control Technician	24 hr Call Rotation
Hal Peter	Grounds Superintendent	24 hr Call Rotation
Mike Murphy	Mechanical Maintenance Technician	24 hr Call Rotation
Jeff Smith	Mechanical Maintenance Technician	24 hr Call Rotation
John Keeny	Mechanical Maintenance Technician	24 hr Call Rotation
Robert (Cory) Smith	Mechanical Maintenance Technician	24 hr Call Rotation
Galdino Pena	Plumber	24 hr Call Rotation
Joe Pena	Plumber	24 hr Call Rotation
Don Boyd	Plumber	24 hr Call Rotation
Frank Fuson	Plumbing Superintendent	24 hr Call Rotation
Lee Morris	Utility Worker	24 hr Call Rotation

Angelo State University
Report of Recycled, Remanufactured and Environmentally Sensitive Purchases
For the Fiscal Year Ended August 31, 2004

Agency No. 737		Agency Name: Angelo State University	
Point of Contact: Margaret Mata			
Phone Number : (325) 942-2012			
E-Mail Address: Margaret.Mata@angelo.edu			
E1, E2, or E3	Description	Total Expenditures	
Total E1			
Including 1st Choice	Recycled	\$100,529.07	
Total E2			
Including 1st Choice	Remanufactured	\$151.50	
Total E3			
Including 1st Choice	Environmentally Sensitive	\$44,986.49	
Total of E1, E2 and E3 includes Recycled 1st Choice Targeted Totals			\$145,667.06

FY 2004 1st Choice Targeted Commodities	Expenditures			% Spent on
	1st Choice Products (A)	Virgin Counterpart (B)	Total (A+B)	1st Choice Products 100 * [A/(A+B)]
Motor Oil & Lubricants				0.00%
Toilet Paper, Toilet Seat covers & Paper Towels	\$32,234.91		\$32,234.91	100.00%
Printing Paper, Copier Paper & Computer Paper	\$56,544.20	\$5,740.53	\$62,284.73	90.78%
Business Envelopes	\$757.75		\$757.75	100.00%
Total 1st Choice Targeted Commodities	\$89,536.86	\$5,740.53	\$95,277.39	93.97%

Summary of Total Number of FY 2003 Justification Letters	Total Cost	Total Quality	Total Not Available	Total Other
Motor Oil & Lubricants				
Toilet Paper, Toilet Seat covers & Paper Towels				
Printing Paper, Copier Paper & Computer Paper				
Business Envelopes				
Total Number(s)	0	0	0	0