

**Angelo State University
Staff Senate Meeting Minutes
UC 203-204
September 19, 2011**

Call to Order and Establishment of Quorum

The meeting was called to order and a quorum established at 3 p.m. by Ruben Sandoval, Chair.

Senators Present: Kimberly Adams, Adriana Balcorta, Crystal Braden, D Chandler, Patrick Dierschke, Katie Dixon, Justine Gaskamp, Carl Halfmann, Shayna Lopez, Pat Payne, Katie Plum, Lorenzo Ramos, Ruben Sandoval, Antonella Ward

Alternates Present: Mary Escobar, Meghan Pace, Justina Stark, Betty Thorpe, Kim Wirth, Meagan Word

Visitors signed in: Shonda Brooks, Lori Chandler, Paula Dowler

I. Staff Senator Nominations and Elections:

Motions for Staff Senate Officer Nominations and elections were made. Katie Plum was elected Chair, Shayna Lopez-Vice Chair, Kimberly Adams-Secretary and Adriana Balcorta-Treasurer.

II. Approval of Previous Meeting's Minutes:

The minutes of the previous meeting from July 18, 2011 were presented for approval. Ruben Sandoval made a motion to accept the minutes and D Chandler seconded the motion. Motion passed unanimously.

III. Guests:

Lori Chandler, Human Resources Specialist

A new Employee Assistance Program (UTEAP) has been purchased by human resources on behalf of employees and their families. The program offers a variety of services to include: counseling, legal services, wellness programs, and financial resources. The UTEAP will provide 3 meetings (visits) per issue. The program will be active September 1, 2011 – August 31, 2012. A representative from UTEAP will be on campus to give a presentation and answer questions; the date will be scheduled soon.

IV. Treasurer's Report:

Shonda Brooks reported that the balance of Staff Excellence Account is \$3,500.00 and the Staff Senate Account is \$1,087.55.

Ruben Sandoval reported about a recent meeting with Dr. Rallo to increase the Staff Senate budget to allow for greater gift amounts to be given and more staff recognition opportunities to be available. Dr. Rallo verbally approved the increase of \$4,063.59.

Meagan Word asked for information about the Ram Star Program. Katie Plum responded that it is a recognition program that is designed to highlight individual outstanding service and actions on day to day actions.

V. Committee Reports:

Committee sign up list passed around for everyone to sign up. Everyone has to sign up for at least one committee. If you are interested in being on an awards committee, please select one. Please do not sign up for both President's Award for Staff Excellence Selection Committee and Chancellor's Award for Execution Selection Committee. Alternates may sign up; however Katie Plum asks that the entire committee not be made up of alternates.

VI. Unfinished Business:

No unfinished business to report.

VII. New Business:

Patrick Dierschke brought up the Gary and Pat Rodgers Faculty and Staff Excellence Awards and the concern of only one staff member nominated. He spoke with Hector Romo (SGA President) about future ways to communicate to the students. Possibly something the Employee Relations Committee can help SGA with better communication.

VIII. Miscellaneous

Katie Plum asked for the senators and alternates to do a quick introduction of them since this is a new term. All senators and alternates need to have their photo taken for the Staff Senate website. Presentation of certificates for outgoing senators. Thank you for your service.

Review the scheduled meeting for January, if on a holiday the meeting will be rescheduled for the following Monday.

IX. Adjournment

Crystal Braden moved to adjourn, Ruben Sandoval seconded and the meeting was adjourned.