

Travel Profile for _____

Date _____

Personal / Secure Flight Information	*Legal Name	
	Date of Birth	
	Gender	
	E-mail address	
	Business phone	
	Home phone	
	Cell phone	
	Fax number	
	Home Address	
	Emergency Contact & Phone	
Frequent Flyer Programs	Program name	
	Account number	
	Program name	
	Account number	
	Program name	
	Account number	
Airplane Travel Preferences	Position (e.g., aisle, window, center)	
	Location (e.g., forward, rear, wing, exit row, bulkhead, right, left)	
Hotel Programs	Hotel name	
	Guest number	
	Hotel name	
	Guest number	
	Hotel name	
	Guest number	
Hotel Room Preferences	Type (e.g., suite, king, double, single)	
	Smoking/non-smoking	
	Special requests (e.g., coffee in room, cable TV, air-conditioning)	

Rental Car Programs	Company name	
	Account number	
	Company name	
	Account number	
	Company name	
	Account number	
Rental Car Preferences	Type (e.g., mid-size, compact, sub-compact, full-size, full-size four-door, luxury, minivan, SUV)	
	Special requests	
Credit Card Information (not required)	Card used to guarantee hotel	
	Name as shown on card	
	Number	
	Expiration date	
Passport	Issuing Country	
	Name as it appears on passport	
	Country of citizenship	
	Passport Number	
	Expiration date	
Visas	Country	
	Expiration date	
	Country	
	Expiration date	
	Country	
	Expiration date	