

Outdoor Adventures

Adventure Education Supervisor Job Description



University Recreation consists of five program areas: Aquatics, Facilities, Fitness, Intramural Sports, and Outdoor Adventures. Over 200 students are employed with UREC in various positions to administer, manage, and support day-to-day operations. Student employee positions range from entry level positions such as area floor staff, office staff, and sport officials, to supervisory and management positions. Consideration for employment is based on the review of a resume and interview.

Our mission is to engage the campus community with recreation and wellness programs designed to stimulate growth and development by enhancing healthy lifestyles through participation opportunities, educational experiences, and supportive services. Through recreational involvement, UREC provides a safe and contemporary environment for social interaction while improving sportsmanship and fostering leadership development.

Outdoor Adventures Mission Statement

By utilizing non-traditional, adventure education-based programming experiences, Outdoor Adventures strives to provide opportunities to promote self-efficacy, leadership qualities, and pro-social bonds to the Angelo State University community.

Vision

Outdoor Adventures hopes to operationalize its mission by offering six, main programming areas: Indoor Rock Climbing Gym, Team Building Experiences, ASU Lake House Facility, Outdoor Trips, Educational Clinics, and Equipment Rental. These six areas will provide the environment in which campus community members can de-stress from the pressures of campus life; thus, allowing them to refocus and build greater social ties to the University. Participants of Outdoor Adventures programming will take charge, and learn what it means to seek an adventurous lifestyle.

Goals

In alliance with Angelo State University and University Recreation's mission statements, Outdoor Adventures' end goal is to provide responsible citizens leading to having productive careers. Thus, Outdoor Adventures fosters the following eight specific goals that support the development of citizenship and productive careers: accountability, communication skills, leadership qualities, metacognition, open-mindedness, problem-solving skills, professionalism, and various technical skills. Although each program might have slightly varied learning outcomes, these are the eight tent poles that provide the foundation to every Outdoor Adventures program.

Position: Adventure Education Supervisor for Outdoor Adventures program

Contract: A maximum of 20 hours per week from August to May

Compensation: \$8.00 an hour

Adventure Education Supervisor Job Description

Adventure Education Supervisors (AES) are responsible for supervising and overseeing all Outdoor Adventures programs and staff. An AES might be asked to perform the duties of an Adventure Education Instructor, plus: equipment inspection, route setting, clinic instruction, and team building facilitation. This position requires critical thinking skills and the ability to make decisions in line with safety, policies, procedures, and customer service. Supervisors are also expected to maintain an awareness of potential problems while creating a warm and welcoming atmosphere in their particular program area. Adventure Education Supervisors are expected to collaborate with other staff from various UREC program areas.

Specific Responsibilities

- Provide a fun and educational environment for learning
- Determine facility access eligibility for each patron
- Advertise and solicit willing participants to fill OA program spaces
- Attend all mandatory staff meetings
- Check participants in and out of the gym
- Create participant files and enter data into the Access database
- Check out/in appropriate equipment following correct check-out procedures
- Observe participant's climbing and belaying and enforce climbing gym rules
- Report unusual or unsafe behaviors to the Graduate Assistant for Outdoor Adventures
- Report to work on time for all scheduled shifts and maintain an updated time sheet
- Perform applicable opening and closing responsibilities which include but are not limited to: tying ropes and anchors, finishing paperwork, putting away equipment, walking the Lake House property, changing trash bags, vacuuming, and other occasional cleaning
- Properly maintain and store all OA equipment, which can include technical climbing instructional supplies, inspecting equipment, filling chalk balls, keeping gym and desk area clean, and entering data into the Access database

Minimum Requirements

- Current ASU student and must be in good academic standing.
- Strong leadership and organizational skills
- Strong written and verbal communication skills
- Ability to handle and execute any task assigned by the GA and the Assistant Director.
- Genuine enthusiasm, interest, and commitment to experiential education
- Desire to teach a diverse groups of people in an outdoor education setting
- Ability to learn and practice specific safety guidelines for all OA program areas
- A positive attitude toward the University and its constituents
- Must be able to make decisions for everyday and emergency situations
- Working knowledge of the OA and University Recreation Services' policies
- To be able to pass the belay test at the climbing gym prior to the first day of work

Preferred Qualifications

- Working knowledge of Outdoor Adventures
- Ability to effectively facilitate a diversity of groups through outdoor adventure activities
- Knowledge of industry safety standards regarding top rope, lead climbing, kayaking, etc.
- Extensive computer skills and working knowledge of the Microsoft Office Suite