

## 2.11.2

### Physical Resources

The institution has adequate physical resources to support the mission of the institution and the scope of its programs and services.

### Judgment

Compliant    Non-Compliant    Not Applicable

### Narrative

*Note: Text for all linked documents below can be increased/decreased for ease of reading by pressing your keyboard's Ctrl key while rotating the mouse wheel.*

Angelo State University maintains adequate physical resources to support the mission of the institution and the scope of its programs and services. ASU exercises appropriate control over its physical resources and coordinates the planning, development, and use of its physical facilities to support the institutional mission and strategic goals. ASU has established and administers policies and procedures to ensure responsible control of physical resources and facilities in accordance with state laws and *The Rules and Regulations of the Board of Regents of the Texas Tech University System* (Chapter 08, *Regents' Rules*). ASU's Vice President for Finance and Administration (VPFA) has primary responsibility for maintaining control over the institution's physical resources. Of the ASU offices and departments reporting to the VPFA, those that play a direct role in managing the institution's physical resources include the following:

- Office of Materials Management
- Facilities Management
- Office of Environmental Health, Safety, and Risk Management
- ASU Police Department
- Facilities Planning and Construction

Facilities personnel in the ASU Housing and Residential Programs Office, reporting through the Vice President for Student Affairs and Enrollment Management, also play a role in managing the institution's physical facilities.

Collectively, the above offices ensure appropriate management of ASU property, safeguard ASU property and facilities, and provide master planning and implementation of projects for the expansion, upgrade, maintenance, and operation of ASU's physical facilities. The role of each office is outlined below.

### PROPERTY MANAGEMENT

The Office of Materials Management is responsible for managing, organizing, directing, and coordinating support for all functions related to materials management at ASU, including purchasing, contract administration, property management, central receiving and supply, mail services, print shop services, travel, and the historically underutilized business (HUB) program. ASU's Executive Director of Materials Management, who reports to the VPFA, oversees the materials management functions in accordance with

relevant ASU Operating Policies and Procedures, including, for example, ASU OP 14.12, Inventory of Property and Equipment and ASU OP 54.04 Purchase of Goods and Services. These policies provide guidelines for the acquisition, transfer, recording, and disposal of institutional assets in accordance with relevant state law and the *Regents' Rules*. For more information, please see Comprehensive Standard 3.11.1, Control of physical resources.

The office of Facilities Management is responsible for coordinating and performing routine, preventative, and deferred maintenance of ASU's physical assets. The Director of Facilities Management, who reports to the VPFA, oversees the department's services, which include building services, mechanical services, and grounds and custodial services. Policies governing facilities management are published in ASU OP Chapter 36, Facilities Management, which includes policies such as ASU OP 36.01, Facilities Management Departmental Services; OP 36.02 Control and Issuance of Keys; and OP 36.03 University Vehicles (see also Chapter 36 in the OP Manual Table of Contents). Additional information regarding the department's role in maintaining ASU's physical assets is provided in Comprehensive Standard 3.11.1, Control of physical resources.

### **SAFEGUARDING OF ASU PROPERTY AND FACILITIES**

ASU takes reasonable steps to protect its facilities and to provide a safe, healthy, and secure working environment for all members of the campus community. Health and safety activities are coordinated by the ASU Office of Environmental Health, Safety, and Risk Management, and security activities for all ASU properties and facilities are coordinated by the ASU Police Department. All health, safety, and security activities are conducted in accordance with relevant federal and state laws, codes, and acts. These regulations, along with supporting guides, rules, and procedures, provide the basis for the ASU safety program, as reflected in the ASU Operating Policies and Procedures (see ASU OP Chapter 34, Environmental Health and Safety Program, and Chapter 62, Security, in the OP Manual Table of Contents). Additional information regarding ASU's health, safety, and security programs is provided in Comprehensive Standard 3.11.2, Institutional environment.

### **MASTER PLANNING**

ASU maintains a campus master plan that is driven by the strategic goals of the university. Originally developed in 2004, the plan was updated and accepted by the Board of Regents in 2011 (Centennial Master Plan 2028 Update 2011). Master planning for ASU is integrated into master planning for the Texas Tech University System, which is coordinated by the TTU System Office of Facilities Planning and Construction. Working in collaboration with the TTU System office, the ASU office of Facilities Planning and Construction is responsible for overseeing the planning, design, and construction of all facilities on the ASU Campus. The ASU office assists the TTU System office with identifying and prioritizing facility-related needs for ASU that are consistent with the campus master plan and are indicated by increased enrollment or other growth on campus.

Policies and procedures governing the expansion, upgrade, maintenance, and operation of physical facilities are defined in Chapter 8, *Regents' Rules* and in the ASU Operating Policies and Procedures (see ASU OP Chapter 36, Office of Facilities Management, and ASU OP Chapter 40, Office of Facilities Planning and Construction, in the OP Manual Table of Contents). In addition, the THECB has extensive control over

decisions regarding state university facilities. For more information, please see Comprehensive Standard 3.11.3, Physical facilities.

## ADEQUACY OF PHYSICAL FACILITIES

Recent surveys of ASU students and employees indicate overall satisfaction with ASU's physical environment. One of the tools used to evaluate the adequacy of ASU facilities is the American College Testing Program's Student Opinion Survey (SOS). This survey is administered every three years, and the most recent data available are from the SOS 2009. In the SOS, college services are rated on a five-point scale from (1) very dissatisfied, (3) neutral, to (5) very satisfied. The following table summarizes facilities-related items from the SOS 2009, showing that student satisfaction with ASU facilities is significantly above the public-college mean:

**Table 2.11.2-A. Student Satisfaction with ASU Facilities**

Student Opinion Survey Item	Number Responding at ASU	ASU Satisfaction Average	Significant ASU vs. Public College Difference?	ASU vs. Public College Difference
Classroom Facilities	1,479	3.85	yes	+ 0.14
Laboratory Facilities	1,397	3.84	yes	+ 0.19
Athletic Facilities	1,321	3.79	yes	+ 0.09

SOURCE: 2009 Student Opinion Survey Results and Cumulative Results 2000–2009; see especially Introduction to College Services and College Environment Tables, Table D: College Environment Averages by ASU Students, and Table F: ASU-Public College Differences for Environment Items.

ASU also participates in *The Chronicle of Higher Education's* Great Colleges to Work For Program, which uses Modern Think's Higher Education Insight Survey to assess workplace quality, including employees' satisfaction with their work environment. Survey respondents are asked to rate statements using a five-point scale, ranging from "strongly agree" to "strongly disagree," and results are presented as percent positive and percent negative, representing scores from the highest two and lowest two categories, respectively. For comparison, benchmarks are provided in two categories—"Best in Size" and "Carnegie Classification." Benchmarks are the percent-positive scores from those institutions that met the standards for inclusion in each recognition category. The Best of Size category is based on the number of students, and ASU is in the medium category (3,000–9,999 students). ASU's Carnegie Classification is Masters M. ASU last participated in the survey in 2011, and responses to facilities-related items are highlighted in the attached excerpt from the Great Colleges Survey Report and summarized in the following table:

**Table 2.11.2-B. Employee Satisfaction with ASU Facilities**

Great Colleges Survey Item	ASU Percent Positive	ASU Percent Negative	Best in Size Benchmark	Carnegie Classification Benchmark
The institution takes reasonable steps to provide a safe and secure environment for the campus.	85	3	91	86
The facilities (e.g., classrooms, offices, laboratories) adequately meet my needs.	74	12	75	62
<b>Facilities Average</b>	<b>79</b>	<b>7</b>	<b>83</b>	<b>74</b>