

**Angelo State University
Staff Senate Meeting Minutes
UC 100-104
Oct. 21, 2013**

I. Call to Order and Establishment of Quorum

The meeting was called to order and a quorum established at 3:05 p.m. by Suzie Dusek, 2013-14 Chair. Ms. Dusek distributed ASU Staff Senate lapel pins to all senators and alternates present.

Senators Present: Maggie Blair, Becky Brackin, Suzie Dusek, Adra Enos, Luann McCorkle, Stephen Schkade, Joe'l Sefcik, Betty Thorpe and Kristi Wolff

Alternates Present: Elizabeth Randell

Visitors signed in: Jody Casares, Anna Martinez, Kurtis Neal and Matt Walsh

II. RamStar Awards:

Awards were presented to: Kevin Conner, Anna Martinez and Kailee Malleck.

III. Approval of Previous Meeting's Minutes:

The minutes of the previous meeting on Sept. 16, 2013, were presented for approval. No changes were requested, and the minutes were entered into the record.

IV. Guests:

There were no comments or reports from guests.

V. Treasurer's Report:

Kent Corder distributed the Treasurer's report of Oct. 21, 2013, as reflected below:

Staff Excellence Awards	
Beginning Balance	\$3,500.00
Available Balance	\$3,500.00
Staff Senate	
Beginning Balance	\$1,200.00
September Staff Social	\$-67.22
October Staff Social	\$-73.51
Available Balance	\$1,059.27
President's Awards Staff Excellence	
Previous Balance	\$0.00
Available Balance	\$0.00

Ms. Dusek added that the Executive Committee met and has received approval from the Office of Finance to permanently move some funds into other line items to avoid having to make budget transfers throughout the year.

VI. Committee Reports:

- a. Staff Recognition:
 - 1) *Calculation of service time for employee service awards* - Committee chair Kristi Wolff said members of the Staff Recognition committee had difficulty finding a time to meet since the last Staff Senate meeting. She said she would attempt to schedule a meeting the following week.
 - 2) *Staff Excellence Awards* - Ms. Wolff said she would get something on the calendar for the committee to discuss Staff Excellence awards. All facilities have been reserved for the awards luncheon and the awards presentation, and the dates have been sent to Dr. May.

- b. Staff Relations:
 - 1) Upcoming Staff Social: 2-3 p.m. Friday, November 22 in the Modular Theatre with the Arts at ASU hosting. The December social will be in the computer science program's gaming lab.

Number in attendance at the October social was 43. Maggie Blair, committee chair, thanked Sean Johnson, athletic director, and Joe'l Sefick, Athletic Academic Coordinator, for their willingness to host the event.

- c. Ad Hoc – State Employee Charitable Campaign: Stephen Schkade reported that packets were delivered to mailboxes and e-mails are being sent to employees with updates on the progress of the campaign.

VII. Unfinished Business:

- a. "Adopt-An-Athlete" program - Joe'l Sefick reported that the Adopt-An-Athlete concept presented at the last meeting is against NCAA regulations. The idea, therefore, will not be pursued.
- b. Signup sheet for hosting Concho Christmas Celebration lights – Becky Brackin passed around a printed signup sheet showing available shifts for working as hosts at the lights tour.

VIII. New Business:

There was no new business.

IX. Miscellaneous (comments, announcements, and round table times)

- a. Betty Thorpe announced that the ROTC's Veterans' Vigil will be at 5 p.m. Wednesday, Nov. 13.
- b. Adra Enos announced an "etiquette dinner" scheduled for Friday, Nov. 1, at Zentner's Daughter restaurant.

X. Adjournment

Maggie Blair moved to adjourn, Adra Enos seconded and the meeting was adjourned at 3:25 p.m. The next regularly scheduled meeting is Monday, Nov. 18, 2013, in the Nasworthy Suite, Houston Harte University Center.

Approved:

_____ Secretary
_____ Date