



Holiday Calendar

State law provides for seventeen (17) state holidays in FY 2019. Four (4) of the state holidays fall on weekends and cannot be substituted for other regular working days. The result is thirteen (13) observable holidays for FY 2019.

Under the provision of Article V of Senate Bill 5, 73rd Legislature, Regular Session, a state employee is entitled to observe optional holidays, such as Rosh Hashanah, Yom Kippur, Cesar Chavez Day and Good Friday. Since the university is closed on scheduled holidays, employees who wish to take an optional holiday will be required to use vacation leave or compensatory time.

Table 1: FY 19 Holidays

Holiday	Dates	Days of the Week	Number of Days
Labor Day	09/03/18	Mon.	1
Thanksgiving Holiday	11/22/18-11/23/18	Thurs. & Fri.	2
Winter Holidays	12/24/18-01/01/19	Mon.-Fri. & Mon.-Tues.	7
Martin Luther King, Jr. Day	01/21/19	Mon.	1
Memorial Day	05/27/19	Mon.	1
Independence Day	07/04/19	Thurs.	1

The nature of the responsibilities in certain areas requires someone to be on duty during the scheduled holidays. Those employees who work during a holiday period will be allowed compensatory time off at a later date. Department heads should contact the Office of Human Resources to discuss the procedures that need to be followed for compensatory time off.