

**Angelo State University
Staff Senate Meeting Minutes
LeGrand Alumni Center
August 18, 2014**

I. Call to Order and Establishment of Quorum

The meeting was called to order at 3:22 p.m. by Kent Corder, 2014-15 Vice-Chair

Senators Present: Maggie Blair, Becky Brackin, Jeremy Brake, Kent Corder, Marshall Peter and Kristi Wolff

Alternates Present: Mary Anne Lowe, Kerri Mikulik, Patricia Payne

Visitors signed in: None

II. RamStar Awards:

No RamStar awards were presented.

III. Approval of Previous Meeting's Minutes:

Minutes for July 2014 were not approved due to lack of a quorum. They will be submitted for approval at the September meeting.

IV. Guests:

No guests were present.

V. Treasurer's Report:

Kent Corder distributed the Treasurer's report of August 18, 2014, as reflected below:

Staff Excellence Awards (62225)

Beginning Balance	\$1,932.50
Available Balance	\$1,932.50

Staff Senate (62226)

Beginning Balance	\$122.17
July Hot Dog Social (not required)	250.00
Available Balance	\$372.17

VI. Committee Reports:

- a. **Staff Relations** – Maggie Blair, committee chair, distributed a flier announcing the Staff Senate Learning and Networking Opportunity from 2-3 p.m. Wednesday, Sept. 17, at the E-Learning Center, MCS Room 109. The Student Affairs office will host the October event.

VII. Unfinished Business:

- a. **Assistance with Rambunctious Weekend, Friday, Aug. 22** – Ms. Brackin reported the signup sheets for volunteering to serve the luncheon would go out within 24 hours.
- b. **Concho Christmas Light Tour Host Date – Tuesday, Dec. 9** – Senators and alternates have previously worked shifts greeting families/participants and taking donations at the Christmas light tour. The date proposed this year is Tuesday, Dec. 9. Ms. Brackin will send out a signup sheet out electronically for shifts from 6-10 p.m.
- c. **Homecoming door decoration contest – Dr. Seuss theme** – The Staff Senate will decorate the mailroom door this year. Marshell Peter will lead this project.
- d. **Calculation of service time for employee service awards** - Ms. Brackin believes this has been submitted to the President’s Office for approval, however, she will check with Ms. Hawkins on the progress.

VIII. New Business:

- a. **University Assembly, 9-10:30 a.m. on Aug. 21** – Senators were encouraged to attend and wear their Staff Senate lapel pins.
- b. **New Employee Orientation** – Mr. Corder announced that we would discuss this more at the next meeting as Ms. Hawkins has more information about this proposed initiative.
- c. **ASU Faculty/Staff Scholarship** – Applications were due last Thursday, and the winners will be announced at the next meeting.

IX. Miscellaneous (comments, announcements, and round table times)

- a. **Convocation** – Senators were encouraged to attend from 5-6 p.m., Friday, Aug. 22.

X. Adjournment

The meeting was adjourned at 3:38 p.m. The next regularly scheduled meeting is Monday, Sept. 15, 2014, in the Nasworthy Suite, Rooms 203-204, and Houston Harte University Center.

Approved:

Secretary

Date