Academic Deans’ Council
July 9, 2015
Provost’s Conference Room
Minutes

Present:  C. Jones, S. Keith, L. Mayrand, J. Miazga, K. Schell, P. Swets, S. Tomlin, D. Topliff

Minutes:

1. Topic: Minutes from July 2, 2015
   Minutes were approved as written.
   Responsible Party: C. Parks

Announcements:

- Dr. Topliff reminded everyone that Ram Camp is tomorrow. There are currently 149 students signed up to attend.
- The University Assembly is August 20 at 9 am with a continental breakfast at 8:30 am. The deans will introduce their new faculty and staff members.
- One more Dual Credit in-service meeting has been scheduled for August 4 because weather conditions prevented many from attending the July 7 meeting. The number of expected dual credit students is expected to be between 2,200 and 2,500. A proposed dual credit tuition schedule is being presented to the Board of Regents at the October meeting.

Old Business:

2. Topic: Emergency Contact Information (Don Topliff)
   - D. Topliff reminded all to submit the requested cell phone numbers of all department chairs.
   Responsible Party: Deans

3. Topic: Ram Camp Schedule (Don Topliff)
   - D. Topliff reminded all deans of the VP/Deans panel scheduled at 3:00 pm tomorrow.

4. Topic: Rambunctious Weekend Schedule (Don Topliff)
   - Move-in begins on Thursday. Faculty and staff may help but no contact information has been distributed yet to sign up to volunteer.

5. Topic: Transfer Policy (Don Topliff)
   - D. Topliff distributed a copy of an email presenting 3 scenarios regarding transfer credit. Members discussed the different situations. D. Topliff will look into the mechanics of how Banner/CAPP works to address these issues. Discussion will continue at a future meeting.
6. Topic: TSI Policy (Don Topliff)
   • The decision was made to put only those students in t-sections who have TSI scores but did not pass. Members discussed options for the other TSI incomplete students. It was proposed that students with a 19 in English and Math be considered TSI complete.
   • The addition of more t-sections is being considered. Factors to consider include classroom space availability, faculty and student schedule issues. It was proposed that more t-sections be added in the afternoons and evenings.
   • D. Topliff asked the deans to alert their advisors that some students will be forced out of t-sections so their schedules will need to be revised.

New Business:

7. Topic: New Faculty Orientation (Don Topliff)
   • D. Topliff stated a revamp of new faculty orientation is being considered. A series of NFO sessions instead of a 2-day meeting is one of the possibilities. D. Topliff requested input from deans. Discussion will continue at a future meeting.

8. Topic: Budget (Don Topliff)
   • D. Topliff informed members that their budgets have been adjusted. Dual Credit will impact budgets. D. Topliff stated the need to be strategic in new hires.

Roundtable

Paul Swets
   • The Visual and Performing Arts department chair, Chris Stewart, started on July 1.
   • Currently 34 students have declared a Civil Engineering major.

Adjournment