Academic Deans’ Council  
August 27, 2015  
Provost’s Conference Room  
Minutes


Minutes:

1. Topic: Minutes from August 13, 2015  
   Minutes were approved with a correction.  
   Responsible Party: C. Parks

Announcements:

- D. Topliff informed members improvements to the Library are underway. Some improvements include better signs to direct people to the 3rd floor, renumbering some rooms on the 3rd floor, and the all steel doors will be changed out for doors with glass.
- D. Topliff reported that registration, without counting Dual Credit students, is at 6,709. Total registration including Dual Credit is 8,157 and is expected to rise. Graduate student enrollment is at 1,248.
- D. Topliff reminded members of the Tenure and Promotion timeline. The timelines may be found on the Academic Affairs website.

Old Business:

2. Topic: TSI Conversation Continued (Don Topliff)  
   - D. Topliff began a discussion of the list of 88 TSI non-complete students that was distributed Tuesday.
   - D. Topliff briefly discussed the Testing Center and mentioned he is meeting with L. Morris to discuss possible changes.
   - S. Tomlin mentioned some timeline issues regarding International Students and the TSI tests.
   - D. Topliff is meeting with an advisor from each college, Admissions and Registrar representatives, and the Deans next week to discuss procedures.

New Business:

3. Topic: Campus Carry Discussion (Don Topliff)  
   - D. Topliff distributed a draft of the TTUS Handgun Legislation Information, Guidelines and Recommendations. He mentioned this is not the final draft and he has a conference call this afternoon with the committee.
   - Campus carry will be effective September 1, 2016. Rules need to be in place and notification of such distributed by August 1, 2016.
   - There was a brief discussion of firearms in the dorms.
   - D. Topliff stated only the President of the University determines firearms regulations on campus and faculty are prohibited from adding their own rules to their course syllabus.
4. Topic: Grades First (Don Topliff)
   • D. Topliff began a brief discussion of Grades First.

5. Topic: Procedures (Don Topliff)
   • D. Topliff has scheduled a meeting next week to discuss TSI procedures.

6. Topic: Blackboard, Syllabi, CVs (Don Topliff)
   • D. Topliff shared an email from a student regarding access to course information and syllabus before the first day of class.
   • D. Topliff related his own experience in setting up his course in RamPort and assuming RamPort and Blackboard talked to each other.
   • There was some discussion regarding faculty use of Blackboard.
   • The prompt release of grades to students was also discussed.

Roundtable

Leslie Mayrand
   • Girls Night Out was a great success and attendance was estimated at 1,300.

Susan Keith
   • The IRB committee is complete and the first meeting will be next week.
   • “Grad School and You” tour will continue.

John Wegner
   • Housing is developing a program to involve faculty with residential programs. This program will have faculty meeting with students and RA’s. Processes and procedures are still under review.
   • Discussed some classroom reservation system and procedures issues.

John Miazga
   • Informed members that J. Hakes is still out but should have an update on her status Friday. Two adjuncts have been hired to cover her classes.
   • Adjuncts have been found to cover classes after two last-minute resignations.

Paul Swets
   • The Holland Symposium is September 20-21.

Sharon Tomlin
   • COB is holding a Meet Your Major Monday program.
   • The group attending the career fair is at 20 students and growing daily.

Adjournment