

**Angelo State University
Staff Senate Meeting Minutes
University Center, Nasworthy Suite
April 18, 2016, 3 p.m.**

I. Call to Order and Establishment of Quorum

Kent Corder 2015-2016 Chairperson called the meeting to order at 3:01 p.m. A quorum was established.

Senators Present: Tracy Baker, Jason Brake, Jeremy Brake, Leonor Constancio, Kent Corder, Farrah Lokey, Kevin Owens, Marshall Peter, Bradley Petty, Elicia Rankin, Eddie Rodriguez, Orlando Villarreal.

Alternates Present: N/A

Visitors signed in: David Parker, Kailee Malleck

II. RamStar Awards:

RamStar winners were as follows: Sam Mendoza, Keith Hoelscher, Elicia Rankin, Rachel Riggs, Christabel Romine, Tyler Blount, Lorina Soza, Robert Garcia, and Martha Hicks

III. Approval of Previous Meeting's Minutes:

Leonor Constancio moved to approve the 3/21/16 meeting minutes. Bradley Petty seconded; the motion carried.

IV. Guests:

David Parker, Director of Risk and Emergency Management. Update on Risk & Emergency Management Department. There are now two fulltime employees in the department. Three big priorities:

- Emergency Management and Regulatory Compliance. Making sure we are ready for the things we hope will never happen but that we are ready for in case they do.
- Familiarizing himself and the department with Academia and Student Services. Wants to understand what we do well, what we are not doing well, what are we missing, as well as the barriers that if removed would make our lives easier.
- Traditional Risk Management items.

The department will not be disturbing or changing anything that could interfere with classes until after the spring semester is over. Please give him a call or stop by his office in Facilities Management if you have any questions. 325-942-6725

V. Treasurer's Report:

Staff Excellence Awards (62225)	
Beginning Balance	\$2,079.42
Available Balance	\$2,079.42
Staff Senate (62226)	
Beginning Balance	\$734.93
New Employee Orientation Reception April 1	-\$50.44
Available Balance	\$684.49

VI. Committee Reports:

- a. Staff Relations – Conducted the first New Employee Orientation tour on April 1. Frequency of the future tours is undetermined. Staff Senate will continue to sponsor the breaks/refreshments.
- b. Other committee reports – Staff Senate Election – Kent worked with e-Learning to put together the ballot survey. Nominations and elections should be completed by the end of April.

VII. Unfinished Business – New Senators will be invited to the May Staff Senate meeting. There will be a Welcome Reception for the new senators following the May Staff Senate meeting.

Joint Texas Tech (TTU) and Angelo State (ASU) Staff Senate meeting. May meet once or twice a year to collaborate. The first meeting will be in August/September timeframe.

VIII. New Business: N/A

Kent Corder received an email requesting that the Staff Senate look into the possibility of having a day care center on campus. Kent is going to research the history of that topic.

IX. Miscellaneous (comments, announcements, and roundtable times)

X. Adjournment

Jeremy Brake moved to adjourn; Orlando Villarreal seconded, motion carried. The meeting was adjourned at 3:22 p.m.

Approved:
Marshall Peter, Secretary
_____ Date