

Angelo State University
Hazlewood Benefits Overview & Application Checklist
This overview should help you apply for benefits at ASU.

**The Hazlewood Act is a State of Texas benefit administered by the Texas Veterans Commission (TVC).
The TVC is responsible for official Hazlewood policies.
Please consult their site <https://www.tvc.texas.gov/education/hazlewood-act/> for specific guidance.**

Who can receive Hazlewood Benefits? Qualified Veterans, spouses, and dependent children. (Each will have specific requirements for the application.)

What education costs are covered by Hazlewood Benefits?

- All tuition, dues and most fees - Up to 150 credit hours maximum
- Courses must be on degree plan and/or fulfill degree requirements
- Enrollment in classes for which the university receives tax support (unless the college's governing board ruled to let recipients receive benefit while taking non-funded courses)

What is not covered by Hazlewood Benefits?

- Student services fee, international study abroad fees, lodging, meals, clothing, books and all self-supporting courses or degree programs
- Distance Education students who are classified as non-resident are ineligible for Hazlewood as courses are considered self-supporting

What else should I know about Hazlewood Benefits?

- Hazlewood recipients must meet Senate Bill 1210 excessive hours and Satisfactory Academic Progress GPA policies as outlined on these sites: [Satisfactory Academic Progress \(SAP\) Policy](#) & [Senate Bill 1210](#). Your GPA matters in keeping your benefits.
- Spouses and dependents of veterans of service connected death, KIA, or MIA are excluded from SAP policy.
- Hazlewood does impact other financial aid awards. Please contact Financial Aid, Hardeman Building-Room 100 or at (800) 933-6299 for more information.
- Angelo State University may perform audits of your Hazlewood records at any time. If the audit finds that you are not meeting a requirement, Hazlewood will be removed from your account, and you will be responsible for all account balances.
- If TVC determines that you are no longer eligible, or have run out of benefits, Hazlewood will be removed from your account, and you will be responsible for all account balances.

When do I apply for Hazlewood Benefits?

- Hazlewood benefits can be used for any of these four semesters: Fall, Spring, Summer I or Summer II.
- Applications should be completed immediately following registration for the semester.
- All necessary supporting documentation should be submitted with the application, either by mail or in person, no later than the 12th class day (Fall or Spring) or 4th class day (Summer I or Summer II) of the semester.
- Allow 30 days for processing your application before you can expect to see the Hazlewood benefits post to your student account.
- Incomplete applications **will not** be accepted.
- Applications *may* be accepted through the end of semester. However, you will be responsible for all account balances until your application is processed or your classes may be cancelled.

What will I need to do before I begin my Hazlewood application?

- Complete registration at Angelo State University with no expected changes in registered hours or classes.
- Get your **DD214**: Permissible copies of the DD214 include: Member 4, Service 2, or Service 7.
- Get your **IRS Tax Transcript**: Submit an IRS Tax Transcript. Use this link to request one: <https://www.irs.gov/individuals/get-transcript>. The 1040 tax return is **not** permissible to prove dependency and will not be accepted in place of the IRS Tax Transcript.

How do I apply?

- Complete each step within the following group that identifies you.
- Incomplete or illegible applications or skipped steps will delay or deny your benefits.

Where do I send my application?

- Mail to: Angelo State University, Student Accounts, ASU Station #11046, San Angelo, TX 76909-11046

Are you a Qualified Veteran?

- **At time of entry:** were a Texas resident, **or** designated Texas as Home of Record, **or** Place of Entry shows Texas
- Served at least 181 days active military duty excluding all training
- Honorable or Under Honorable Condition discharge
- Reside in the state of Texas
- May not be in default on a loan made or guaranteed by the state of Texas
- Federal education benefits dedicated to the payment of tuition & fees (Post 9/11 & Vocational Rehabilitation benefits) may not exceed the value of Hazlewood benefits

Veteran Application Checklist:

1. **Complete Hazlewood Application.** Application is found at: <https://www.tvc.texas.gov/education/hazlewood-act/>. Click on Hazlewood Application Button.
2. **Complete Sections.** A, C, & D.
3. **Sign application.** Signature required in Part D
4. **Review Hazlewood** Application instructions, ASU Overview and understand all documents.
5. **Submit Documents to ASU:**
 - **Campus ID** – Put Campus ID in upper right hand corner on all documents.
 - **Signed Hazlewood Application.**
 - **Official DD214** showing place of entry or home of record as Texas, at least 181 active days, and an honorable or under honorable conditions discharge.
 - **VA eligibility award** or denial letter of federal benefits if served after 9/11/01
 - **Proof Currently Resides in Texas** – Attach copy of utility or phone bill with veteran's name and address less than 30 days old.
 - **TVC Database Verification** – Attach Hazlewood database registration verification. Use this link to create a user name and password. <https://hazlewood.tvc.texas.gov/students/> . Log in and screen print reported information.
6. **Retain a copy of all documents** – Keep a copy of all documents for your records.

Are you qualified under the Legacy Program (Transfer of Benefits)?

Veterans who meet Hazlewood eligibility requirements (see above) may transfer unused Hazlewood hours to a dependent child who meets program requirements.

- Biological child, step-child, adopted child or claimed on most recent IRS tax transcript
- Must be considered a Texas resident by university admissions office
- Be 25 years or younger
- Federal education benefits dedicated to the payment of tuition & fees (Post 9/11 benefits) may not exceed the value of Hazlewood benefits
- Only one student at a time may use Hazlewood benefit
- Restricted to degree program hours

Legacy (Transfer of Benefits) Application Checklist:

1. **Complete Hazlewood Application.** Application is found at: <https://www.tvc.texas.gov/education/hazlewood-act/>. Click on Hazlewood Application Button.
2. **Complete Sections.** A, B, C, D, & E.
3. **Sign application.** Veteran (Veteran Designee) and student signatures required in Parts D & E
4. **Review Hazlewood** Application instructions, ASU Overview and understand all documents.
5. **Submit Documents to ASU:**
 - **Campus ID** – Put Campus ID in upper right hand corner on all documents.
 - **Signed Hazlewood Application.**
 - **Official DD214** showing place of entry or home of record as Texas, at least 181 active days, and an honorable or under honorable conditions discharge.
 - **STUDENT VA eligibility award** or denial letter of federal benefits if served after 9/11/01.
 - **Proof Currently Resides in Texas** – Attach copy of utility or phone bill with veteran's name and address less than 30 days old.
 - **Proof of Dependency to Veteran – Child** - Attach child's birth certificate, or the most recent IRS tax transcript, or court ordered document listing veteran as guardian of child.
 - **Proof of Deceased Veteran** – Death certificate required.
 - **TVC Database Verification-VETERAN** – Attach Hazlewood database registration verification. Use this link to create a user name and password. <https://hazlewood.tvc.texas.gov/students/> . Log in and screen print reported information.
 - **TVC Database Verification-STUDENT** – Attach Hazlewood database registration verification. Use this link to create a user name and password. <https://hazlewood.tvc.texas.gov/students/> . Log in and screen print reported information

- **Revocation of Previously Assigned Hours Form** – Only one child may use Legacy benefits at a time. If the veteran is transferring benefits from one child to another a Revocation form is required to be on file with both institutions before benefits for the second child can be established. <https://www.tvc.texas.gov/education/hazlewood-act/>
6. **Retain a copy of all documents** – Keep a copy of all documents for your records.

Are you qualified under Spouse or Children of a Texas Veteran who is totally and permanently disabled, Missing in Action, Killed in Action or Died as a result of Service?

The veteran must meet the time of entry requirements per the DD214 or DD1300 (see above).

- Must be considered a Texas resident by university admissions office
- Federal education benefits dedicated to the payment of tuition & fees (Post 9/11 benefits) may not exceed the value of Hazlewood benefits
- Each dependent receives 150 hours

Spouse or Child of a Veteran who rates 100% disabled for purposes of employability, KIA, or MIA Application Checklist:

1. **Complete Hazlewood Application.** Application is found at: <https://www.tvc.texas.gov/education/hazlewood-act/>. Click on Hazlewood Application Button.
2. **Complete Sections.** A, B, C, & D
3. **Sign application.** Student signature required in Part D
4. **Review Hazlewood** Application instructions, ASU Overview and understand all documents.
5. **Submit Documents to ASU:**
 - **Campus ID** – Put Campus ID in upper right hand corner on all documents.
 - **Signed Hazlewood Application.**
 - **Official DD214** showing place of entry or home of record as Texas, at least 181 active days, and an honorable or under honorable conditions discharge.
 - **VA Ratings letter**-Required if 100% Disabled. Attach VA ratings letter indicating 100% totally and permanently disabled.
 - **FORM DD1300**-Required if KIA or MIA
 - **VA eligibility award** or denial letter of federal benefits if served after 9/11/01.
 - **Proof of Dependency to Veteran - Child** - Attach child's birth certificate, or the most recent IRS tax transcript, or court ordered document listing veteran as guardian of child.
 - **Proof of Relationship to Veteran - Spouse** – Attach copy of marriage license.
 - **TVC Database Verification-STUDENT**– Attach Hazlewood database registration verification. Use this link to create a user name and password. <https://hazlewood.tvc.texas.gov/students/> . Log in and screen print reported information.
6. **Retain a copy of all documents** – Keep a copy of all documents for your records.

Are you a previous Angelo State University Hazlewood recipient?

If you have had a break in enrollment or Hazlewood usage, please refer to the appropriate new user group above. A break in enrollment excludes Summer I and Summer II enrollment.

Previous Angelo State University Hazlewood recipient Application Checklist:

1. **Complete Hazlewood Continued Enrollment Application.** <https://www.tvc.texas.gov/education/hazlewood-act/>
2. **TVC Database:** Confirm enrollment and hours used. <https://hazlewood.tvc.texas.gov/students/>
3. **GPA/ Excessive hours:** GPA and excessive hours will be checked after grades are posted. If your benefit has posted to your account for any semester and you are found to be in violation of either of these conditions, your benefit will be removed from your account and you will be responsible for all account balances.
4. **Complete the remaining application checklist for your appropriate user group above.**