

VERTEBRATE COLLECTIONS
 ANGELO STATE NATURAL HISTORY COLLECTIONS
 DESTRUCTIVE SAMPLING POLICY AND PROCEDURES

1. The vertebrate collections (Mammalogy, Ornithology, Herpetology, and Frozen Tissues) of the Angelo State Natural History Collections (ASNHC) allow destructive sampling of specimens (ex. tissues, skin clips, hair samples, sectioning teeth or bone, dissections of fluid-preserved specimens for anatomical or diet studies, sputter-coating for SEM use).
2. The choice of specimens/objects will be determined and approved by the appropriate Curator(s). Sampling should involve the smallest possible amount of material, so that the potential for compromising the future utility of the specimen/object is minimized.
3. The ASNHC maintains no records on the history or treatment of the collections and materials are supplied with no warranty of any kind.
4. A given specimen may not be sampled a second time, if the nature of the study is the same. Exceptions can be given only after the approval by the Curator.
5. Type specimens, historical specimens, or specimens of taxa represented in the ASNHC by five (5) or fewer specimens cannot be sampled, except in rare instances, and then only after approval by a Curator or designated staff member.
6. The vertebrate collections of the Angelo State Natural History Collections (ASNHC) retain the right to insist that sampling is done in the appropriate laboratory within the ASNHC. The ASNHC undertakes not to publicize any new technique arising from such work until such innovations have been published.
7. The applicant agrees to return to the ASNHC all unused portions of specimens/objects, molecular extracts, ancillary products, and/or analytical results (including raw data, if applicable), unless otherwise agreed upon.
8. The applicant agrees to provide resulting data to a public archive (e.g., GenBank), if applicable, indicating the ASNHC catalog numbers, and provide such archival numbers to the ASNHC no later than the time of submission of some or all of the data for publication. The ASNHC agrees not to disseminate any such data until they have been accepted for publication.
9. The applicant will provide copies of proposed methods or experimental protocols when these differ from published methods.
10. The applicant will provide copies of all required permits if applicable.
11. Use of specimens from the ASNHC must be cited in all presentations and resulting publication(s), and 2 copies should be sent to the Curator.
12. When appropriate, research proposals that involve the use of specimens/objects from the ASNHC collections must include a request for funds to help the ASNHC provide the necessary resources (ex. shipping costs, subsampling tools, etc.).
13. The ASNHC retains all "rights" to the material derived from specimens/objects in its collections. All requests, for example to pass material to third parties, should be addressed to the Curator.
14. Other as specified by Curator _____

By signing this agreement, the applicant agrees to the above terms and conditions.

Name of Applicant	Signature
	Date

If student, please have advisor co-sign the agreement below

Name of Advisor	Signature	Date
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Name of Curator	Signature	Title
Approved by (for Angelo State Natural History Collections)	Date	