

4 Year Major and Career Exploration Guide

Angelo State University College of Business | angelo.edu/bizadvising | Rassman 201

FRESHMAN :Explore	SOPHOMORE: Experiment	JUNIOR: Experience	SENIOR: Excel
Meet with your advisor to discuss: <ul style="list-style-type: none"> Major/Minor Career goals Exploring/Researching Career opportunities 	Attend a Sophomore Major and Career Coaching session with your advisor to discuss your major, career, and other opportunities that interest you.	Reassess your career goals, consider multiple career plans and monitor your academic progress.	Attend the College of Business Career Fair to: <ul style="list-style-type: none"> Brand yourself Identify & target employment opportunities Refine your job search skills
Orient yourself to campus and college life: <ul style="list-style-type: none"> Academic support & student program offices Make study commitments Maintain a strong GPA. It matters! 	Join organizations & talk to faculty related to your field of interest/major to enhance your knowledge & skills.	Take a leadership role in organizations to develop teamwork, leadership & interpersonal skills.	Shift job search into high gear: <ul style="list-style-type: none"> Jobs4Rams website Professional networking Faculty/Advisors mentors Job search websites Utilize Career Development
Get involved! <ul style="list-style-type: none"> Join a student activity/organization of interest Obtain a part-time job Volunteer for a service project 	“Reality-test” your career options by obtaining one of the following in your field of interest: <ul style="list-style-type: none"> Internships/externships Job shadow Volunteer Part-time employment 	Utilize Career Development for: <ul style="list-style-type: none"> Resume critiques Mock interviews Information sessions On-campus interviews Networking 	Polish your professional image: <ul style="list-style-type: none"> Update your resume and start applying for jobs Purchase professional attire Clean up your social media accounts
Create a resume or translate your high school resume to a college one.	Continue to build on your working resume and develop relationships with staff & faculty.	Continue to update your resume & fine tune your job search skills. Start a list of people (faculty, employers, etc.) you would like to have on your reference list. Check with them first to make sure that are comfortable with you writing them down and confirm their contact information.	Harness the power of networking - the key to a successful job search: <ul style="list-style-type: none"> Information Sessions Professional organizations Social media (LinkedIn, FB) Faculty, family & friends
Become familiar with Career Development and their website. They have lots of tips on how to prepare for your future career!	Continue to maintain a strong GPA and utilize campus resources for students.	Research graduate or professional schools: <ul style="list-style-type: none"> Admission test(s) Consider faculty & administrators as references Note application deadlines 	Narrow down your choice of graduate or professional schools: <ul style="list-style-type: none"> Take admission test(s) Request recommendation letters Apply for scholarships Complete applications
Attend Career Fairs to: <ul style="list-style-type: none"> Build a professional network Learn about occupations and employers in your field of interest 	Attend Career Fairs to: <ul style="list-style-type: none"> Keep up your professional network Learn about occupations and employers in your field of interest Find out what skill set employers are seeking 	Attend Career Fairs to: <ul style="list-style-type: none"> Expand your professional network Market yourself Narrow down prospective companies for employment 	Complete the graduate survey in your MGMT 4303 Strategic Management course so that we can stay informed on your post-graduation success and offer our services as needed.