

Benefits Realization Review Gate Approval

Angelo State University

TEXAS PROJECT DELIVERY FRAMEWORK



[PROJECT NAME]

Approval of the Benefits Realization Review Gate indicates an understanding and formal agreement that the project is ready to proceed to the next project delivery stage. By signing this document, the Project Office agrees that ASU should further invest in delivery of the project.

Section 1. General Information

Approver Name	Title	Signature	Date
Project Name			
Department			
Contact	Phone	Email	Fax
Project Manager	Phone	Email	Fax

Section 2. Review Gate Deliverables

Deliverable	Version	Project Office Approval Date
Post-Implementation Review of Business Outcomes		

Deliverable	Version	Project Office Approval Date

Section 3. Review Gate Checklist

Item	Question	Response
1	Were all expected benefits and business outcomes realized?	Yes <input type="checkbox"/> No <input type="checkbox"/>
2	Were all expected performance standards satisfied?	Yes <input type="checkbox"/> No <input type="checkbox"/>
3	Have lessons learned and process improvement recommendations been identified?	Yes <input type="checkbox"/> No <input type="checkbox"/>

Section 4. Open Issues

Describe any open issues and plans for resolution within the context of formally approving the Benefits Realization Review Gate.

Issue	Planned Resolution