Welcome from the Chief of Police
The men and women of the University Police Department have a longstanding tradition of providing quality services to our campus community. I am proud to lead this talented and dedicated group of professionals. The police department is committed to serving our community and creating an environment where all can be safe and succeed.

As part of this effort, I am pleased to provide our 2008-2009 Campus Crime and Safety Report.

The San Angelo/Angelo State University community offers numerous advantages to students and residents. Our community is a great place to live, work, and study. However, Angelo State is not immune to the kinds of issues facing every community across the nation. Unfortunately, one of those challenging issues is crime. While Angelo State enjoys a relatively low crime rate in comparison to other communities and regions, crime will also be a reality on every campus.

At Angelo State, the safety and well-being of our students, faculty, staff, and visitors are always a priority. With the support of other university departments, we have hundreds of people involved in keeping our campus safe and secure. However, a truly safe campus can only be achieved through the cooperation of all students, faculty and staff.

This publication is a part of our effort to ensure that this collaborative endeavor is effective. The purpose of this publication is to:

• Provide the ASU community with an overview of the University Police Department services.
• Inform current and prospective students, faculty and staff of policies and programs designed to keep them safe.
• Share information regarding emergency preparedness and planning.
• Share information regarding fire safety, fire statistics, and fire related information.

We hope that you will read it carefully and use this information to help foster a safe environment for yourself and others on the university campus.

James Adams
Director of Public Safety, Chief of Police

Mission Statement
The Angelo State University Police Department exists to serve the campus community. Our mission is to support the university’s stated mission by helping to promote, create, and maintain a safe, secure, and enjoyable campus environment for all members of the university community and its guests.

The information in this publication is in compliance with requirements set forth under the Student Right-to-Know and Campus Security Act of 1990 (Title II - Public Law 101-542 Nov. 1990).

This report is updated on an annual basis and is disseminated to all university students and employees by electronic means. The report is also available by accessing the department’s website: http://asupd.angelo.edu.

Upon request this report will also be provided to any applicant for enrollment or employment. Hard copies of the annual report may be obtained in person from the University Police Department located at 1702 W. Ave N. Interested individuals may also request that a copy be sent via email or U.S. Postal mail. Normal office hours are Monday through Friday, 8AM-5PM. The University Police Department may be reached by calling (325) 942-2071.

This report complies with the provisions as codified: 1) United States Code Title 20, Chapter 28 Section 1092(f) as amended in 1992 and 1998, 2) United States Code of Federal Regulations, Title 34, Chapter VI, Part 668, Section 668.46, and 3) Texas Education Code.

University Police Department
University Police are a team of professionals working to provide a safe environment in which the educational mission of Angelo State University can be fully realized.

The Angelo State University Police Department is service oriented and tailored to meet the needs of a progressive institution. We provide crime prevention and control, criminal investigations, traffic and parking supervision, emergency first-aid, the maintenance of public order, patrol, and other related services.
The University Police provide 24-hour-a-day patrol protection to the university campus including all parking lots and residence halls. University Police officers are vested with all powers, privileges, and immunities of peace officers within the county, including all streets and roads, in which the university owns, rents, leases or otherwise controls property. These powers are in accordance with V.T.C.A Education Code, Section 51.203 as amended by H.B. 391, effective September 1, 1987.

The University Police Department has a good working relationship with the local law enforcement agencies. These agencies are The Tom Green County Sheriff’s Department, San Angelo Police Department, Department of Public Safety, Customs, Border Patrol, and the FBI. University officers assist the San Angelo Police Department in city areas adjacent to campus when requested, and university officers are assisted on campus by San Angelo Police officers when needed. There has always been a spirit of cooperation among city, county, and campus officers. University officers serve city and county subpoenas and, on occasions, warrants. If city or county officers must conduct investigations or serve warrants on campus, they are assisted by the University Police.

Each month all campus crime statistics are submitted to the Uniform Crime Reporting Bureau, Crime Records Division in Austin, Texas, which uses the FBI’s “Uniform Crime Reporting Handbook: as its guide. All crimes and arrests described in the Campus Security Act of 1990 are incorporated into this report.

The prompt reporting of campus crimes is encouraged through the campus newspaper, the student handbook, emergency telephone numbers in all campus buildings, officer briefings with residence halls supervisors and resident assistants, and daily contact by the officers with the campus population.

Not only is the reporting of crime encouraged, but incidents which may affect security at some future date are recorded. Reports of crimes in other jurisdictions are furnished immediately to those authorities and in turn local and county authorities immediately advise University Police of issues impacting the campus.

The University Police Department is located at 1702 W. Ave N. The department is open 24 hours a day with the administrative staff in the office from 8:00 a.m. – 5:00 p.m., Monday through Friday. There are officers on duty 24 hours a day. Persons requiring assistance or reporting a crime may contact the University Police by calling (325) 942-2071, 24 hours a day. All calls will be answered by a police dispatcher, who is in direct radio contact with university officers.

In case of an emergency, the University Police may be reached by dialing 9-1-1 and reporting the emergency. The 9-1-1 operator will then redirect the call by contacting the University Police communications center.

Security Awareness and Crime Prevention Programs

The university provides the following services and programs to improve safety on campus and to educate the community about security issues:

Escort Service: Campus police provide a security escort service for people walking on campus or to and from a university-owned residence. Students, staff, and faculty are asked to walk with others when possible and to choose paths that are well lit.

Personal Safety: Sessions on personal safety, crime and violence prevention, crisis and emergency management planning, threat assessment, residence hall safety and rape prevention, introductory self-defense, fire and life safety, and first aid/CPR are offered on campus. For more information contact University Police at (325) 942-2071 for more information.

Residence Hall Security: Security cameras are utilized in campus residence halls. In addition, most campus residential facilities have controlled access after established hours and are monitored by security cameras. Police officers frequently provide foot patrols of all residential facilities during their tour of duty.

Emergency Call Boxes: The campus has (14) emergency call boxes strategically positioned on campus. These areas include the mall and all residence halls. Emergency call boxes also serve as designated emergency assembly areas during times of evacuation.

For further information on locations, please refer to the call box map.

Electronic Systems:

University Police monitor and respond to all intrusion and fire alarms, campus wide, with the help of a computerized monitoring system. Access into certain facilities, including resident halls, is controlled through use of a card key access control system.

Operation Identification: Students are strongly encouraged to mark valuables with a driver’s license number and to record serial numbers on forms provided by campus police. Operation ID is offered at various locations on campus during the year. Individuals may also call campus police and make arrangements to come by the police department to have their valuables engraved. This service is free and provided as part of the Campus Watch program.

Residence Hall Access Control System:

Access into certain facilities, including residence halls, is controlled through use of a card key access control system. These access control systems are monitored and controlled by the University Police. These systems are activated by an electronic access card key or an access code. These systems are monitored with electronic audio, video, and alarm detection systems.

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Crime Prevention Material: Brochures and posters related to substance abuse, personal safety, seat belt use, motor vehicle and bicycle theft prevention, and residence and office security are distributed campus wide.

Campus Safety Forums: University Police provide (2) annual campus safety forums. These forums are designed to address a particular topic pertaining to campus safety. These forums also provide an opportunity for the campus community to ask questions or share concerns related to campus safety.

Campus Safety Committee: Angelo State also has a standing campus safety committee. The committee is comprised of representatives from students, faculty, and staff. Key university administrators with duties related to campus safety are also represented. The committee meets as needed to address a variety of issues pertaining to campus safety.

Campus Emergency Notification System: ASUAlert, is the communication system that allows Angelo State officials to send time-sensitive emergency notifications via voice messages, text messages and ASU e-mail to faculty, staff and students. The system is tested internally once a month by the police department. Campus wide tests of ASUAlert are conducted every Fall and Spring semesters.

Community Notification of Criminal Activity (Timely Warnings): University Police routinely notifies the campus community of ongoing security concerns. In the event that a situation arises, either on or off campus, that in the judgment of the Director of Public Safety or their designee, constitutes an ongoing or continuing threat, a campus wide “timely warning” will be immediately issued. The warning shall be disseminated in such a way as to alert the campus community of the potential threat and provide as much information as deemed appropriate. The department acknowledges the complexity in guaranteeing that every member of the campus community is notified. With that said, reasonable means shall be deployed to issue timely warnings. Such means may include the following:

• Activating the campus ASUAlert emergency notification system;
• Posting of alerts on RamPort;
• Use of the student newspaper, The Ram Page;
• The distribution of fliers and posters;
• Posting of campus bulletins on department’s Web site;
• Use of Twitter;
• The use of local media resources, as deemed appropriate.

Anyone with information warranting a timely warning should report the circumstance to the University Police Department, by phone (325) 942-2071 or in person at the police department located at 1702 W. Ave N.

The University Police Department makes every effort to keep the university community aware of ongoing or continuing threats.

How to Report a Crime or Emergency
To report a crime or an emergency on campus, call the University Police Department at (325) 942-2071. For anonymous reporting, call (325) 942-ACTT.

Police officers respond to all reports of crimes and emergencies and complete an “Incident Report” (F-2) for any crime occurring on or adjacent to university property. Reports are confidential as provided by applicable state and federal laws. As a service to the university community, some reports are made available, free of charge, to a complainant to assist in the filing of an insurance claim.

Crime (incident) reports can be made at any time. Most police reports must be made in person in the presence of a police officer. Call University Police if:

• Someone is injured or ill;
• You see fire or smell smoke;
• You see something suspicious;
• Someone is hurt another;
• You see someone stealing something or vandalizing property;
• You have something stolen.

Call Immediately: (Don’t assume someone else has made the call)

Provide the dispatcher with accurate, detailed information about the problem.

STAY ON THE LINE until the dispatcher says it is OK to hang up.

Depending upon the type of emergency, the dispatcher may also request assistance from the City of San Angelo or other local public safety resources. Additional assistance may include the San Angelo Police/Fire Departments and the Tom Green County Sheriff’s Department.

Off-Campus Organizations and Functions
University rules require students to comply with all federal and state laws. This principle extends to conduct off-campus which is likely to have an adverse effect on the university or on the educational process. Presently, there are two fraternities with activi-

On-Campus Student Housing
The university’s on-campus student housing program (Residential Programs) is designed to promote a safe and secure environment for all residential students. There are seven residence facilities on campus:

• Carr Residence Hall
• Centennial Village
• Concho Hall
• Robert Massie Hall
• Texan Hall
• Mary Massie Hall
• Vanderventer Apartments

These campus residential facilities are supervised by professional and para-professional staff members. The main lobby doors in the residence halls are secured no later than 1:00 a.m. daily.

Not all residence halls are kept secured 24 hours a day. Closing schedules can vary by building and time of year, but all the entrances that are not 24 hour “secure” are locked by 1:00am.

Residents are admitted after closing hours by the use of their ASU OneCard, the university’s official identification card. All residence halls are monitored by strategically placed security cameras. Residents have their own room key, and extra keys are secured in the respective residence hall office.
A full-time professional supervisor and resident assistants are available to assist, provide appropriate supervision and monitor the students on a day-to-day basis. Security becomes a shared responsibility between the staff, residents, and campus police.

University police officers regularly patrol the residence halls and student apartments on foot, on bicycle, and in patrol vehicles 24 hours a day. The University Police Department employs the use of bike patrols as deemed appropriate.

**Academic and Administrative Buildings**

Access to and security in academic and administrative buildings are accomplished through the “Policy on Keys to University Buildings and Facilities”.

Under this policy, keys are issued only to authorized persons on an individual basis, and the person receiving the key(s) is fully responsible for the key(s). Other than compelling reasons, keys are not to be issued to student employees or temporary and casual employees. With the exception of individual door keys specifically issued to a student employee through authorized channels, student possession of keys is prohibited. Any exceptions to the student provision must be based upon a strong justification and must have prior written approval by the appropriate Vice President.

After normal closing hours, when buildings are secured, there will be only one designated outside entrance to each building. Anyone requiring access after a building is secured must have a key to the designated door for that building.

Most university buildings are closed and secured by 10 p.m. Some buildings may be closed earlier depending on usage. Certain buildings due to their academic activities and demand, may be allowed to stay open beyond 10 p.m. Any exception to the designated closing time for a building must be justified and must have prior written approval of the appropriate Dean or Vice President. After hours usage in buildings should be reported in writing or by email to University Police.

Campus buildings are locked and unlocked by contracted custodial staff personnel. Custodial staff only lock and unlock exterior doors to campus buildings. The custodial contractor possesses keys to buildings and is responsible for tracking and monitoring all campus keys issued to them. University Police may assist in locking or unlocking exterior doors to buildings on holidays or other special occasions. As a rule, University Police do not lock or unlock interior doors inside campus buildings.

Individuals needing interior doors locked or unlocked should obtain a key, in advance, from the facilities management key shop or make prior arrangements with the appropriate department personnel to ensure the desired room is unlocked.

Individual faculty, staff, teaching assistants, or graduate assistants who have been issued keys, and who are specifically authorized through association with the university to enter and use facilities within a particular building, may do so on an individual basis after the designated closing time without prior notification to University Police. However, individuals with keys who enter buildings after the designated closing time must accept the responsibility for immediately locking the door upon entering and leaving the building. Such individuals should be prepared to provide University Police with appropriate identification if requested to do so. Individual students and other persons are not authorized to be present in university buildings after closing hours without prior approval of the department head and prior notification of the University Police. University Police may eject any unauthorized person(s) from a building or take such other action as deemed appropriate.

Closed circuit surveillance cameras are located in strategic areas across campus. In addition, campus alarm systems are monitored 24-hours a day by University Police or contracted out to San Angelo Security Company. Security systems include door alarms, infrared and motion detectors. University Police respond to all security and fire alarms received on campus.

The campus safety committee meets as needed to review security issues arising on campus. These include but are not limited to issues such as landscaping, locks, alarms, lighting, and communications. The directors of facilities management, residential programs, university police and risk management maintain constant communication pertaining to public safety issues arising on campus.

**Maintenance of Campus Facilities**

University police officers, as part of their general patrol duties, generate work orders to Facilities Management when any defective lighting or unsafe condition on campus is noted.

Students, faculty, and staff are encouraged to report any safety or security concerns directly to the campus police. Health and safety concerns may also be addressed to the Office of Environmental Health, Safety and Risk Management.
Missing Student Procedure

If a member of the university community has reason to believe that a student is missing, they should immediately notify the University Police Department at (325) 942-2071. This notification should be made regardless of whether or not the student resides on campus.

All possible efforts will be made to locate the student to determine his or her state of health and well-being through the collaboration of University Police, Office of Enrollment Management and Student Life.

If the student is an on campus resident, the University Police will secure authorization from Residential Programs officials to make a welfare entry into the student’s room. If the student is an off-campus resident, the University Police will informally enlist the aid of the appropriate police agency having jurisdiction.

Concurrently, university officials will endeavor to determine the student’s whereabouts through contact with friends, associates, and/or employers of the student. Whether or not the student has been attending classes, labs, recitals, and scheduled organizational or academic meetings, or appearing for scheduled work shifts, will be established.

If located, verification of the student’s state of health and intention of returning to the campus should be made. When and where appropriate, a referral will be made to the University Health Clinic.

If not located, notification of the family and local law enforcement within 24 hours of receiving the initial report is made to determine if they know of the whereabouts of the student.

If the student is an off-campus resident, appropriate family members or associates are encouraged to make an official missing person report to the law enforcement agency with their jurisdiction.

If the missing student is under the age of 18 and is not an emancipated individual, the University Police will notify the student’s parent or legal guardian immediately after University Police has determined that the student has been missing for more than 24 hours.

The University Police Department will cooperate, aid, and assist the primary investigative agency in all ways prescribed by law.

If the student is an on-campus resident, the University Police Department will open an official investigation and retain status as the primary investigative unit. Upon closure of the missing person investigation, all parties previously contacted will be advised of the status of the case.

All students, faculty, and staff have the option to identify confidentially an individual to be contacted by the University Police Department in the event the student is determined to be missing for more than 24 hours.

If a student has identified such an individual, University Police will notify that individual no later than 24 hours after the student is determined to be missing. Students wishing to identify a confidential contact can do so by contacting the police department’s criminal investigation division.

Upon being contacted, University Police will record the confidential contact information in the department’s police reporting system.

Policy on Sexual Offenses

Colleges and universities play important educational and administrative roles in addressing the nationwide problem of sexual offenses. It is the policy of Angelo State University to present educational programming on a variety of topics during each academic session, and sexual assault prevention programs are an integral part of that venue.

Knowledgeable faculty, featured speakers, resource persons from outside the university, and the University Police have joined Student Life, Residential Programs and Counseling Services staff in promoting awareness and education of students about safety and security matters relating to rape, date/acquaintance rape, and other forcible and non-forcible sex offenses. These programs are offered in small groups and in mass meetings.

Students who are victims of a sexual offense should use the following guidelines to report the offense:

1. Report the crime immediately to the University Police, City Police, or Office of Student Life.
2. Do not shower, douche or change clothing.
3. Have a medical examination and internal gynecological examination as soon as possible. A delay in time may destroy evidence.
   - Semen smears must be taken by a clinician.
   - Inform clinician of exact acts committed and have the clinician note any medical evidence of those acts.
   - The clinician should note any internal or external bruises or injuries (bleeding, laceration, etc.).

4. Do not disturb the scene of the assault.
5. Inform the police of all details of the attack, however intimate. University Police officers are assisted on campus by San Angelo Police officers when requested and may require information regarding the attacker. Remember what the person said and how it was said. It may lead to the arrest of the assailant.
6. The physical examination needs to be done within the first 72 hours following the assault.
7. If you change clothes, place the articles that were worn at the time of the assault in a paper bag (not a plastic bag).

The Student Life staff will assist victims in contacting family or friends as requested, obtaining health care as appropriate, explaining the options one has of notifying law enforcement agencies, filing criminal charges, and making academic and living arrangement changes that are reasonably available. Students may also take advantage of off-campus services offered by the Rape Crisis Center, Assault Victim Services and the University Health Clinic. All groups are staffed with well trained personnel who not only provide counseling, but also assist victims in reporting the offense, obtaining medical care, and obtaining follow-up emotional support and counseling.

By reporting the crime, one is assisting the law enforcement agencies in arresting and possibly removing an individual from the campus.

University disciplinary procedures provide the accuser and the accused the right to appear and present evidence in person and to be assisted in a hearing by a designated representative or counsel of choice.

The accused student must attend the hearing if that student desires to present evidence. Both the accused and the accuser have the right to be informed of the final disposition of any disciplinary action as it relates to the guilt or innocence of the offense and the sanction(s) imposed.

Students found guilty of rape or other sex offenses in administrative disciplinary proceedings are subject to a range of sanctions including suspension and expulsion from the university.
Crime Statistics

The following statistics have been compiled from incidents reported to the University Police Department or the San Angelo Police Department during the 2006, 2007, and 2008 calendar years.

The statistics do not reflect any reports that might have been made to other departments or individuals at the university unless those individuals or departments informed campus police of the incident.

Victims or witnesses may report crimes on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics. Pastoral or professional counselors, when acting as a counselor, are not required to report any crimes or incidents; however, the university urges its counselors to provide “statistical information” should they become aware of a sexual assault incident.

Since 1999 institutions have been required to compile and report crime statistics in four categories by location. These categories are: on-campus, residence halls, non-campus buildings or property, and public property. These categories are defined as:

Residence Halls:
All university owned and controlled residential facilities. This category only reflects crimes occurring in residential facilities.

On Campus:
Buildings or property the university owns and controls, and uses to support its educational goals. Also, property the university owns but someone else controls on campus or within geographical area, such as fast food restaurants or retail stores that students frequently use. This category does not include crimes occurring on campus within campus housing. For crime statistics involving only crimes in dormitories please refer to “Residence Halls.”

Off-Campus:
Buildings or property owned or controlled by an officially recognized student organization and buildings or property owned, or any building not within the same reasonable contiguous geographical area of the main institution that the institution owns and operates in support of its educational goals; which are frequently used by students.

Public Property:
All public property, including thoroughfares, streets, sidewalks and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus. These statistics include crimes reported to the San Angelo Police Department and not reported to University Police.

Definitions of Reported Crimes:

Manslaughter by Negligence
The killing of another person through gross negligence.

Murder and Non-negligent Manslaughter
The willful (non-negligent) killing of one human being by another.

Sex Offenses, Forcible
Any sexual act directed against another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent.

Forcible Rape — The carnal knowledge of a person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity.

Sex Offenses, Non-forcible
Unlawful, non-forcible sexual intercourse.

Incest — Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape — Non-forcible sexual intercourse with a person who is under the statutory age of consent.
Arson
Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Drug Abuse Violations
Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (de–merol, methadones); and dangerous non-narcotic drugs (barbituates, benzodrine).

Weapon Law Violations
The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

Policy On Sexual Offenders
This act amends the Jacob Wetterling Crimes against Children and Sexually Violent Offender Registration Act. This federal law requires sex offenders who are already participating in registration programs to provide notice under STATE LAW each institution of higher education in which the person is employed, carries on a vocation, or is a student. The federal law requires that state procedures ensure that proper registration information is provided to law enforcement agencies with jurisdiction of the individual institutions.

The federal law took effect October 28, 2002. The law also amends the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act to require institutions of higher education to issue a statement, in addition to other disclosures required under that Act, advising the campus community where law enforcement agency information provided by a State concerning registered sex offenders may be obtained. These changes took effect October 28, 2002 and this notice will be a requirement beginning with the annual security report due October 1, 2003.

The 78th Legislature passed an amendment to current sex offender registration laws requiring persons under this Act to register with the law enforcement agency having jurisdiction if that person carries on a vocation, works, or attends school on a campus of higher education. The Texas Department of Public Safety maintains a database on all registered sex offenders in Texas.
For more information on sex offenders in Texas, please visit:

Texas Department of Public Safety
https://records.txdps.state.tx.us/dps_web/Portal/index.aspx

Angelo State University Police
http://www.angelo.edu/services/universitypolice/

Unlawful use of the information for purposes of intimidating or harassing another is prohibited and may be punishable by State law.

Use/Possession Of Alcohol

Angelo State University seeks to encourage and sustain an academic environment that both respects individual freedom and promotes the health, safety, and welfare of all members of its community.

Angelo State University will not sell, serve, or permit the sale or service of alcohol on campus, except in “special use” buildings or facilities as designated by the President of Angelo State.

Residents of the Vanderventer Apartments, who are 21 years of age or older, may be permitted to have alcoholic beverages in their individual apartments provided that all residents of the apartment are 21 years of age or older. Alcoholic beverages are not permitted in the common areas of the Vanderventer Apartments.

Possession or consumption of alcoholic beverages is prohibited in all other campus residence halls regardless of the student’s age.

Nothing herein shall be taken as an assumption or risk or responsibility on the part of Angelo State University for any injuries or damage, whatever kind, resulting from a student’s possession or use of alcohol, whether such use is legal or illegal.

In accordance with the above stated objectives, Angelo State has adopted and implemented a program to prevent unlawful possession, use, or distribution of illicit drugs and alcohol by students, faculty, staff, and visitors on the campus or as a part of any of its activities. The following policies and regulations are currently in effect.

Alcoholic Beverage Regulation

This regulation applies to all individuals, including students, faculty, staff and visitors present on property owned, leased or otherwise under the control of Angelo State University. The possession or use of an alcoholic beverage, as that term is defined in the Texas Alcoholic Beverage Code, on property under the control of Angelo State University is prohibited except as expressly permitted by this regulation.

Areas which possession or use of alcoholic beverages is prohibited include, but are limited to, classrooms, laboratories, offices, lounges, stadiums and other athletic facilities, dining areas, meeting and party facilities, the Houston Harte University Center, the University Lake Facility, and all residence halls and apartments except as specifically authorized in this regulation.

The possession or use of alcoholic beverages is permitted in the individual apartment of the Vanderventer Apartments, provided all of the student residents of the individual apartment or room are 21 years of age or older.

The possession or use of alcoholic beverages is also permitted by individuals 21 years of age or older on university property leased or otherwise made available on a long-term basis to a firm or association. However, alcoholic beverages shall not be purchased for, provided or given to, or knowingly made available to any person under 21 years of age in the facilities covered by this paragraph, except as expressly authorized by the Texas Alcoholic Beverage Code.

University-funded student organizations may not sponsor all-school events and/or activities open to the general public where alcoholic beverages are consumed.

Illegal Drugs

The university does not condone possession, use or distribution of marijuana, L.S.D. or other hallucinogenic, or narcotics by anyone in any campus facility. Angelo State University has established a DRUG FREE CAMPUS POLICY where the unlawful manufacture, distribution, dispensing, possession or use of any drug, narcotic, or controlled substance is prohibited on the Angelo State University campus by university policy and by the Board of Regents’ RULES AND REGULATIONS as well as by state and federal statute. Any individual found in violation of this policy is subject to the following disciplinary sanctions:

Student Disciplinary Sanctions

Students who, by a preponderance of the evidence, are found to have illegally possessed, used, sold or distributed any drug, narcotic, or controlled substance, whether the infraction is found to have occurred on or off-campus, may be suspended for a period of not less than the remainder of the semester in which the infraction occurred plus the following long semester. In the event the semester in which the infraction occurred had ended by the time a student is found guilty, the student may be suspended for a period of not less than the following two long semesters. With the approval of the President or the President’s designee, suspension may be probated and sanctions may then include required counseling and/or rehabilitation along with other appropriate penalties.

Employee Disciplinary Sanctions

Where a violation of the ASU DRUG FREE CAMPUS POLICY is found, the university will, in accordance with established procedures of Angelo State University and the Board of Regents, Texas Tech University System, take appropriate disciplinary action against such faculty or staff, up to termination from the university, or require such faculty or staff to participate satisfactorily in an off-campus drug abuse assistance or rehabilitation program approved for such purposes by a federal, state or local health, law enforcement, or other appropriate agency. The cost of such programs, not covered by applicable insurance, shall be borne by the individual.

Alcohol And Drug Abuse Counseling Resources

Consistent with its educational mission, the university has personnel in the Student Life Office and the University Health Clinic available to counsel students who voluntarily seek assistance in dealing with alcohol and/or drug abuse and have not been charged with a violation of university policy or the Board of Regents’ RULES AND REGULATIONS. Additional information on drug and alcohol counseling resources in San Angelo and the surrounding area is available in the Student Life Office, Room 112, in the Houston Harte University Center.

University Police  (325) 942-2071
University Clinic  (325) 942-2171
Student Life Office (325) 942-2191

Campus Emergency Management Procedures

Emergency Action Plan (EAP)

The EMERGENCY ACTION PLAN is designed to provide the campus community with general response guidelines to a variety of potential campus emergencies. This plan includes information on how individuals should react and respond during a campus emergency. The plan includes information on the following types of emergencies:

- General Building Evacuation
- Active Shooter Incident
- Explosion/Earthquake/Severe Building Damage
- Fire
- Emergency Evacuation of Persons with Limited
- Mobility/Special Needs
- Utility Failure: Gas Leak/Persons Stranded in
- Elevator Power Outage
- Injury Procedures: Slips/Trips/Falls
- Bomb Threat/Suspicious Package
- Psychological Crisis
- Chemical/Biological Spills
- Severe Weather: Lighting Safety/Tornado
- Medical Information
- Campus Emergency Call Box Map
- Emergency Assembly Areas
The comprehensive **Emergency Action Plan** is available online in a downloadable PDF document.

**Emergency Operations Plan (EOP)**

Angelo State also has an **Emergency Operations Plan**. This plan is a comprehensive guide for university administrators to follow in mitigating a campus wide emergency.

The **Emergency Operations Plan** has been designed as a strategic plan to provide the administrative procedures necessary to cope with a variety of campus emergencies. Any university’s overall ability to respond to an emergency relies upon pre-planning and institutional readiness.

The purpose of this plan is to enable emergency responders and university officials to perform essential emergency planning and response functions that will save lives; establish responsibilities necessary to performing these functions; and to prevent, minimize and repair damage; and to ensure continuity of operations so that essential services may continue to be provided to the university and its clients.

This plan assigns roles and responsibilities to departments and individuals that are directly responsible for emergency response efforts and critical support services, and provides a management structure for coordinating and deploying essential resources.

Angelo State will operate under an established Incident Command System (ICS) in the event of a major campus emergency.

**Emergency Action Plan (EAP) vs. Emergency Operations Plan (EOP)**

The **Emergency Action Plan (EAP)** gives guidance and suggested course of actions to the general campus community should an emergency present itself on campus.

The **Emergency Operations Plan (EOP)** is a comprehensive plan which guides the institution.

**Emergency Test and Evacuation Drills**

Angelo State University conducts annual emergency tests and evacuation drills in all residential facilities. In addition, annual testing of fire alarms is performed in all academic buildings. These tests and drills help to assess and evaluate emergency procedures and capabilities.

The evacuation drills, table top exercises, and emergency preparedness training are done in partnership with the University Police Department, the campus Office of Environmental Health, Safety and Risk Management and Residential Programs.

The office of Residential Programs will document all residence hall testing, including the date, time, and whether it was announced or unannounced.

**Mass Notification System-ASUAlert**

**ASUAlert** is used to broadcast timely e-mail, text, and voice-mail messages to those who have chosen to participate in the program.

The University Police will, without delay, immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students, faculty, or staff occurring on the campus. Taking into account the safety of the community, the university will determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

After the initial notification, follow-up information may be disseminated to the community via the messaging system or by email, as needed and deemed appropriate.

**Policy Statement for Mass Notification-ASUAlert**

**Reason for Policy**

Establishes the guidelines by which the ASUAlert system will be used for distribution of emergency alerts to faculty, staff, and students that would be affected directly by a critical incident which poses an imminent threat to their health or safety given their presence on university grounds and/or its surrounding areas.

**Policy Statement**

Angelo State maintains an annual subscription to a third party voice and email messaging service (ConnectED) that enables university administrators to create voice and email messages for emergency alerts to members of the campus community and send them to a list of subscribed cell phones or other wireless device users, as well as email accounts.

Voice and email message alerts are one element of our comprehensive emergency response protocol that provides for rapid notification to faculty, staff, and students about situations or events that are occurring on or near campus.

The emergency messaging service with which the university has contracted requires users to opt-in to the service by subscribing their cell phone or wireless device number and e-mail address via our portal RamPort.

**Definition of Terms:**

**Emergency Alerts**

Notifications regarding critical incidents that pose an imminent threat to the health or safety of the campus community.

Examples of such emergency incidents include, but are not limited to severe weather, hazardous materials incidents, and acts of criminal violence that broadly threaten the safety of the campus community.

**Email and Voice Messages**

Brief, direct voice notifications received on a cellular phone or similar text-communication handheld device, and emails sent to the ASU account and one other non-campus email account.

**Creation and Distribution of Emergency Messages**

Designees from the following offices have the authority to approve dissemination of emergency messages:

- Office of the President
- University Police Department
- Office of Environmental Health, Safety and Risk Management
- Office of Marketing and Communications

Once approved, emergency messages will be distributed by a trained system administrator to subscribers of the messaging service prior to adoption.

The University Police and the Office of Environmental Health, Safety and Risk Management are the primary custodians of ASUAlert.
These departments have delegated authority to issue campus emergency alerts.

Depending on the nature of the threat, these departments may activate ASUAlert without seeking prior authorization from the campus administration. In these instances, the immediate nature of the threat makes seeking prior approval unpractical and could impact the timeliness needed to alert the campus community.

**Notifications**
Immediately after sending an emergency alert message, the designee who created the message shall attempt to notify the other designated offices that the message has been sent and shall describe the rationale for activating ASUAlert.

The purpose of this communication is to ensure that all offices are sharing consistent information and are not sending duplicate messages.

The Emergency Response Team (ERT) will subsequently coordinate with the appropriate institutional departments to communicate additional information to the campus community related to the critical incident using other communication modes (e.g., e-mail, web posting, etc.).

**Archiving ASUAlert Messages**
The messaging system (ConnectED) automatically archives “sent” alerts.

These alerts shall remain archived in order to preserve a documented record of campus alerts. This information will be used to assess the nature and history of alerts issued.

**Renewal and Maintenance**
The University Police Department shall be responsible for the annual renewing of ASUAlert by initiating the appropriate financial documents.

ASUAlert shall be tested twice per year to evaluate overall system capability and effectiveness.

**Higher Education Opportunity Act Campus Fire Safety Annual Compliance Report**

**Overview**
The Higher Education Opportunity Act (Public Law 110-315) became law in August 2008. It requires all United States academic institutions to produce an annual fire safety report outlining fire safety practices, standards, and all fire-related on-campus statistics. The following public disclosure report details all information required by this law as it relates to Angelo State University.

General Statement of University Student Housing
At Angelo State, all campus residence halls are equipped with integrated fire sprinkler systems and a redundant fire alarm monitoring systems which are monitored 24 hours/day, seven days/week by the University Police Department and Office of Facilities Management.

<table>
<thead>
<tr>
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**Fire Safety Improvements and Upgrades**
The university annually reviews the fire systems in our residence halls and will make upgrades, repairs or revisions when problems are identified.

**Residence Hall Fire Drills**
Fire drills are held once a semester for each residence hall. Fire drills are mandatory supervised evacuations of a building for a fire.

The fire drill is scheduled with the University Police, the individual residence hall staff, and the campus facilities management. The supervised fire drill is scheduled within the first 3 weeks of the beginning of the semester.

Evacuation route maps are posted inside hallways showing where the closest egress route is and the assembly area outside. Students who fail to leave the building during a fire drill are subject to fines and the incident is referred to appropriate judicial coordinator.

**Fire Life Safety Education**
Objects which produce excessive heat; have an open flame, or which smolder are prohibited in all residence halls. Possession and or use of these devices or similar devices will be grounds for disciplinary action including the assessing of fines.

Appliances with open heating elements or which produce excessive heat (toasters, hot plates, halogen lights) are prohibited. Food preparing appliances with open heating elements are not allowed in residence halls. Only appliances provided by the university are allowed. Crock pots, grills, hot plates, and other similar appliances are prohibited in all residence halls.

The housing policy on evacuations from residence halls is in the residential handbook, and is discussed with residence when they move into the residence hall. All residents are expected to abide by the following:

In case of a fire, please sound the nearest fire alarm and evacuate the building.

- Know the emergency routes from your room and hall.
- Check to see if your door is hot or has smoke around it.
- (If so, stay in your room and wait to be evacuated by firefighters.)
- Shut your door tightly when you leave.
- Exit your building and follow the directions of staff members.
- DO NOT remain in courtyards or in close proximity to the buildings.
- Remain in designated locations until cleared for re-entry by either the hall director, a member of the residence staff or public safety official.
- If you can use a fire extinguisher in your hall without endangering yourself, do so. DO NOT attempt to extinguish a fire if your personal safety becomes threatened. REMEMBER YOUR SAFETY IS A PRIORITY.

A fire safety inspection is conducted in the first semester to ensure residents are abiding by all fire safety regulations. Residential staff train on fire life safety issues annually. Additional annual training is provided to hall staff by the Office of Environmental Health, Safety and Risk Management.

**Fire/Life Safety Inspections**
Residential Programs annually perform fire/life inspection of residential rooms. You will be notified as to when these inspections will take place, and you will be required to allow the staff person, or his or her stand-in, entrance to your room for inspection.
If you or your roommate are not home, the room will be inspected without you present and a note will be left indicating the status of your room. Should a violation be found, you will receive a letter indicating what the violation was, and you will be expected to meet immediate compliance. If the violations have not been corrected after an unannounced re-inspection, you and/or your roommate are subject to fines and further disciplinary action. Some common violations are as follows:

- Extension cords and multi-tap electric units without a breaker
- Items stored closer than 18 inches from a sprinkler head
- Blocking of electrical panels
- Blocking of egress (exit) pathways
- Evidence of burning of candles, incense, or tobacco products
- Evidence of cooking; or cooking appliances, even if unused
- Evidence of heavy combustibles in a room, on the walls, or ceiling
- Covering a door with paper or other combustible material
- Use of electrical wiring, devices, appliances modified or damaged
- Use of portable heater
- Tampered with smoke detector
- Use of halogen lamp/lighting
- Unsafe lofting or raising of beds — including rooms with no guardrails
- Strings of lights, twinkle lights, holiday lights
- Any other situation deemed unsafe by the staff inspector

### Smoking Policy
Angelo State prohibits smoking in all of the residence halls and a minimum of fifty feet from any residence hall entrance.

### Reporting a Fire
Students reporting a fire should contact University Police or 911. If the fire event is no longer a danger they should contact their hall staff, assistant director, or resident assistant to report the incident to University Police.

### Statistics/ Reports of On Campus Residential Fire(s)
#### 2008 Fire Statistics
(No Reportable Incidents)

### Definitions of Terms:

**Fire**
Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

**Fire Drill**
Is a supervised practice of a mandatory evacuation of a building for a fire.

**Fire Related Injury**
Any instance in which a person is injured as a result of a fire, including an injury sustained from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of fire. The term person may include students, faculty, staff, visitors, firefighters, or any other individuals.

**Fire Related Death**
Any instance in which a person is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of fire, or deaths that occur within 1 year of injuries sustained as a result of the fire.

### Fire Safety System
Any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire including: Sprinkler or other fire extinguishing systems, Fire detection devices, stand-alone smoke alarms, devices

### 2006 Residence Hall

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that alert one to the presence of a fire, such as horns, bells, or strobe lights, smoke-control and reduction mechanisms, and fire doors and walls that reduce the spread of a fire.

**Value of Property Damage**
The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity, including: contents damaged by fire, related damages caused by smoke, water, and overhaul, however it does not include indirect loss, such as business interruption.

**Fire Log**
A fire log is kept at the University Police Department open to the public during normal business hours.

The University Police Department maintains a fire log that records any fire that occurred in an on-campus student housing facility and includes information such as the nature, date, time and general location of each fire.

The fire log entry, or an addition to an entry, shall be made within two business days of the receipt of information.

The fire log for the most recent 60-day period shall be open to public inspection during normal business hours. Any portion of the log older than 60 days will available within two business days of a request for public inspection.

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**Emergency Contact Numbers**

**UNIVERSITY POLICE DEPARTMENT**
24 hour Communications Center  
(325) 942-2071  
Emergency  
911

**OFFICE OF ENVIRONMENT HEALTH, SAFETY AND RISK MANAGEMENT**
Administrative Office  
(325) 942-2180

**FACILITIES MANAGEMENT**
Administrative Office  
(325) 942-2355

**SAN ANGELO POLICE/FIRE DEPARTMENTS**
Non-Emergency (Police)  
(325) 657-4498  
Emergency (Police/Fire/Medical)  
911

**TOM GREEN COUNTY SHERIFF’S DEPARTMENT**
Non-Emergency  
(325) 655-8111  
Emergency (County)  
911

**TEXAS DEPARTMENT OF PUBLIC SAFETY**
San Angelo  
(325) 942-8203  
Austin  
1-800-525-5555

**FEDERAL BUREAU OF INVESTIGATIONS (FBI)**
Regional Office  
915-832-5000

**POISON CONTROL CENTER**
Hotline  
1-800-222-1222

**NATIONAL SUICIDE PREVENTION LIFELINE**
Hotline  
1-800-273-TALK

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**The Jeanne Clery Act**

**Clery Act Summary**
- Schools must publish an annual report disclosing campus security policies and three years worth of selected crime statistics.
- Schools must make timely warnings to the campus community about crimes that pose an ongoing threat to students and employees.
- Each institution with a police or security department must have a public crime log.
- The U.S. Department of Education centrally collects and disseminates the crime statistics. Campus sexual assault victims are assured of certain basic rights.
- Schools that fail to comply can be fined by DOE.

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act is the landmark federal law, originally known as the Campus Security Act, requires colleges and universities across the United States to disclose information about crime on and around their campuses.

Because the law is tied to participation in federal student financial aid programs it applies to most institutions of higher education both public and private. It is enforced by the U.S. Department of Education.

The “Clery Act” is named in memory of 19 year old Lehigh University freshman Jeanne Ann Clery (pictured above) who was raped and murdered while asleep in her residence hall room on April 5, 1986.

Jeanne’s parents, Connie and Howard, discovered students hadn’t been told about 38 violent crimes on the Lehigh Campus in the three years before her murder. They joined with other campus crime victims and persuaded Congress to enact this law, which was originally known as the “Crime Awareness and Campus Security Act of 1990.”

The law was amended in 1992 to add a requirement that schools afford the victims of campus sexual assault certain basic rights, and was amended again in 1998 to expand the reporting requirements. The 1998 amendments also formally named the law in memory of Jeanne Clery. The law was most recently amended in 2000 to require schools beginning in 2003 to notify the campus community about where public “Megan’s Law” information about registered sex offenders on campus could be obtained.

More information on the Clery Act can be obtained by visiting the following web address: [http://www.securityoncampus.org/](http://www.securityoncampus.org/).
This report complies with the provisions as codified: 1) United States Code Title 20, Chapter 28 Section 1092(f) as amended in 1992 and 1998, 2) United States Code of Federal Regulations, Title 34, Chapter VI, Part 668, Section 668.46, and 3) Texas Education Code.

Electronic copies of this report may be obtained from Angelo State University Police Department website at: http://asupd.angelo.edu

Hard copies of this report may be obtained in person from the Angelo State University Police Department. You may also request that a copy be sent to you via e-mail or U.S. Postal mail by contacting the Angelo State University Police Department Crime Prevention Officer during normal business hours, 8AM – 5PM, Monday thru Friday at (325) 942-2071.