



Staff Senate, Angelo State University

**Staff Senate Meeting Minutes
University Center, Nasworthy Suite
Monday, September 18, 2017 - 3 p.m.**

I. Call to Order and Establishment of Quorum

Chris Steele, Chair called the meeting to order at 3:02 p.m. Quorum was established.

Senators Present:

Sharla Adam, Ashley Baccus, David Cogdell, Leonor Constancio, Farrah Lokey, Kerri Mikulik, Vara O'Neal, Judy Polunsky, Sandra Rosser, Betty Thorpe

Senators Excused:

Andrew Waggoner

Alternates who Signed-In:

D.D. Norton, Sandy Seidel, Jennifer Stephens Barrientos, Susan Williams

II. RamStar Awards

- Melissa Lacey, Heather Crawford, Christine Burrell

III. Approval of Previous Meeting's Minutes

Motion to approve minutes from July and August. Sandra makes motion to approve both and Judy Polunsky seconded. Minutes were approved.

IV. Guests:

No guests

V. Treasurer's Report

Staff Excellence \$1053.46 Staff Senate \$388.24 End of FY17

Staff Excellence FY18 - \$3690 (190 encumbered for engraving plates in UC) Staff Senate \$1200

VI. Committee Reports



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(Keri Mikulik) Party Planning Committee met to discuss and review years events.

Decided that Ice Cream Social in May to kickoff Summer rather than August due to participation. Hot Dog Social before the 4th of July to help participation as well.

Looking forward to networking events soon to show off new spaces as soon as new areas are settled and moved in.

Military Appreciation Day was moved earlier and we did not participate in an event it will now always be the first week in September. W

(DD Norton)) SECC kicked off. Sent packet on 14th and all office should have received it, also Judy presented the “Be the Change Challenge”. Jars at designated buildings (12 jars) and have buildings compete to raise the most change. Whoever raises the most change will have the option to choose who will be the recipient all the change collected. This is to coincide with the SECC Campaign, bring awareness and help encourage giving. Deadline for 10-31 for change challenge as well as the SECC campaign giving. The Senate agreed that the Change Challenge was a great way to encourage giving as well as letting building choose their charity.

DD Norton will also bake a cake for the winning building.

We will discuss with Faculty Senate and get partnership with them as well.

VII. Unfinished Business

VIII. New Business

- a. Rams Remembrance – Staff Senate Chair will represent any staff that have passed from this past year and if the family does not have a representative then the Staff Senate Chair lights the candle. Chris Steele



is out that week, Oct 24, so Farrah agreed to represent. 7 p.m. CJ Davidson. Staff is encouraged to attend and honor those who have passed this past year. It's a beautiful event and is part of the Homecoming Week, Paul Pillsbury from Facilities and June Dunkin from Fiscal Affairs- are former staff members that have passed from this year.

- b. Chris Steele met with Dr. May and he wants us to look at the way that Staff Excellence and Chancellor's Awards are awarded. He would like to change the way they are awarded so that you can only win one time per award, per category. For example Innovation you can only win once, but you can be nominated for the other categories. Beginning December we will change the awarding procedure. We will need to track winners and compile a report to show previous winners. We can add a link to the form that links back to previous winners to help nominators gain access to previous list. The committee volunteered Leonor (secretary) to organize the list and update the website. Leonor agreed to get started on that process.

Leonor made motion to proceed with Dr. May's request and update the web site information. Sharla seconded and the motion was passed.

IX. Miscellaneous (comments, announcements, and roundtable items)

Hurricane Relief donation web site was created for ASU to participate. A scholarship has been created to help students who were affected. Sharla commented on how students affected had lost their books and had to replace books, get their homework done and so that was part of the process in setting up the scholarship. We are giving to OUR students and assisting them during this crisis and we do not want them to just quit school to take care of family and their losses. Please share this



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information with other staff. Staff should make every effort to share meeting information with all the staff.

X. Adjournment

Judy motioned for adjournment, Sandra seconded. Meeting adjourned at 3:47 p.m.