



Multicultural & Student Activities
Greek Life Funding
Request for Travel

Thank you for submitting a funding request to the Multicultural Center. Greek Life is here to support your chapter programs. The Greek Life Fund is a great opportunity to utilize resources that not only provide items your chapter may need but also to advance student engagement and contribution to participation in ASU! Funding exists as a tool to teach money management, communication and planning skills to students. It is the expectation that students will complete funding paperwork required for travel. The Multicultural Center is available to assist your chapter in making travel plans. All requests will be approved by the Greek Council and Jarett Lujan, Coordinator for Greek Life and Student Activities.

All Greek Life Funding Requests for Travel are due 30 days before funding is needed.

If you have any questions regarding these procedures, please contact
Jarett Lujan, Coordinator for Greek Life and Student Activities, Jarett.lujan@angelo.edu

Chapter Name: _____
President: _____ CID#: _____
Phone: _____
Signature: _____ Email: _____
Student to be contacted regarding trip details in addition to the Chapter President.
Signature: _____ Email: _____

Advisor Review:

By signing below, I certify that I have reviewed and I support the following travel request.

Name: _____
Signature: _____
Phone: _____
E-Mail: _____

Travel Information:

Conference/Trip Name: _____
Date and Location of Event: _____
Describe the purpose of the trip. Please include the number of students planning to travel.

Please provide a brief overview of the following:

Briefly explain how attending this trip is a benefit to ASU:

List the two required campus and/or community events hosted to qualify for travel funding. Please include event name, date/time, location and brief description as well as approximate attendance numbers: _____

Funding Contributed by Greek Life:

This includes but is not limited to funding received from ASU departments, sponsorships, fundraisers, and/or organization member contribution.

	Amount
Registration _____	\$ _____
Transportation _____	\$ _____
Lodging _____	\$ _____
Meals _____	\$ _____
Incidentals _____	\$ _____
Other Expenses _____	\$ _____
Total Contribution	\$ _____

Funding Requested from Greek Life Funding:

	Amount
Transportation _____	\$ _____
Lodging _____	\$ _____
Meals _____	\$ _____
Incidentals _____	\$ _____
Other Expenses _____	\$ _____
Total Requested	\$ _____

 Action Taken By the Greek Council and the Coordinator for Greek Life:

Not Approved _____

Pending _____

Approved _____

Transportation _____

Amount
 \$ _____

Comments:

Signatures:

 Coordinator for Greek Life

 Date