



Staff Senate, Angelo State University

**Staff Senate Meeting Minutes
University Center, Nasworthy Suite
Monday, February 19, 2018 - 3 p.m.**

I. Call to Order and Establishment of Quorum

Farrah Lokey, 3: 03 Vice Chair called the meeting to order.

Quorum was not established.

Senators Present: Leonor Constancio, Farrah Lokey, Kerri Mikulik, Judy Polunsky, Sandra Rosser, Judy Stanley, Betty Thorpe, Andrew Waggoner

Senators Excused: Chris Steele

Alternates who Signed-In: Adra Enos, Sandy Seidel

Guests Signed-In: Martha Cox, Alysia Howard, Paul Swets

II. RamStar Awards

– Alysia Howard

III. Approval of Previous Meeting's Minutes

Minutes from previous meeting had missing information, motion was made to approve the minutes with corrections. Missing were the names of guests attending.

IV. Guests:

Purchasing new staff members introduced themselves: Brittaney Smith, Contracting & Materials Management; Sydney Dankworth, Purchasing Assistant; Martha Ebanks-Buyer/HUB Coordinator Assistant;



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V. Treasurer's Report

Staff Excellence Account \$491.65

Staff Senate Account \$ 1015.64

VI. Committee Reports

(Kerri) Sent survey to discuss outside activities with staff. No consensus on activity, response was positive yet did not reveal actual activity.

(Leonor) Staff Excellence awards-Judy working on luncheon details. We have awards ceremony covered.

VII. Unfinished Business

VIII. New Business

The staff faculty staff scholarship. The scholarship office has asked to change to a semester (fall & spring) application rather than an academic (yearly) application. Since we don't have quorum, we will have to put this off for a vote for next meeting.

IX. Miscellaneous (comments, announcements, and roundtable items)

Update on benevolence fund. Dr. May likes the idea and Chris sent examples of what other universities do. So we can move forward in putting together a committee to get policies in place. Chris, Farrah and Sharla are on the committee. If anybody else wants to join the committee please let Farrah know. Guidelines can be suggested based on other school's ideas and then we can go to HR for funding.

Department project team award-Farrah looking into what other universities are doing and will have an update later.



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Sandra asked about bringing pets to work. Can this be something we can do here at ASU.HR will have to answer that request. We will email Kurtis and find out.

Request to add to agenda for next meeting: Vote on replacement senators for those that have left or are leaving. Betty is retiring and as treasurer we need to fill that position. Also, for those that have not participated in any meetings. We have had meetings without a quorum and unable to vote on items. Moving up alternates to replace senators that do not participate will help with that.

X. **Adjournment**

Meeting adjourned 3:29 p.m.