Call to order – 3:02pm

Table 1: Senators Present

<table>
<thead>
<tr>
<th>Senators</th>
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<tr>
<td>Matthew Gritter, Pres.</td>
<td>Crystal Kreitler, VP</td>
<td>Michael Burnett, Sec.</td>
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<td>Dick Apronti</td>
<td>Lee Atkins</td>
<td>Tony Bartl</td>
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<td>Jackie Brown</td>
<td>Jay Brown</td>
<td>David Carter</td>
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<td>Kevin Garrison</td>
<td>Larry Hettick</td>
<td>Randy Hicks</td>
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<td>John Kellermeier</td>
<td>Sarah Lynch</td>
<td>Flor Madero</td>
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<td>Vincent Mangano</td>
<td>Rozena McCabe</td>
<td>Nick Negovetich</td>
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<td>Lopa Roychoudhuri</td>
<td>Marva Solomon</td>
<td>Anne Scaggs (not present)</td>
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<td>Twyla Tasker</td>
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i. Approval of Current Agenda
   a. Approved
   b. Senators introduced

ii. Invited Guests
   a. Dr. Brian May, President – n/a
   b. Dr. Don Topliff, Provost and VP for Academic Affairs – n/a/
   c. Dr. Javier Flores, VP for Student Affairs and Enrollment Management – n/a
   d. Farrah Lokey, Staff Senate Chairperson – n/a
   e. Shayna Mullen, Student Senate President

iii. Approval of Minutes from Previous Meeting

iv. Standing Committee Reports
   a. Academic Affairs (Dr. Andy Wallace)
   b. Bylaws and Standing Rules (Vacant)
   c. University Affairs (Vacant)
   d. Student Affairs (Dr. David Faught)
   e. External Affairs (Vacant)
   f. Committee on Committees (Dr. Crystal Kreitler)

v. Unfinished Business

vi. New Business
   a. State Employee Charitable Campaign – CK – contact Lori Chandler in HR if you want to donate
      i. Oct 1-Nov 15
      ii. Question - is it mandatory that Senate participate? Yes, but not on the same level as last few years
      iii. Lori (in HR) will be the point person in distributing, etc...
   b. OP 6.02, Faculty Workload
i. Discussion on the policy
   a. Concern over Lab, Practicum
   b. Concern over how it is unevenly applied
   c. Should we push to up some of these credits? Undergrad Research Credits? Teaching honors courses.
   d. How are overloads dealt with?
   e. There are inconsistencies between colleges.
   f. Need to be cautious moving forward that we don’t penalize faculty
   g. How does covering for faculty on emergency sick leaves or maternity leave count into this?

ii. Referred to Academic Affairs

  c. Faculty Evaluation Process
     i. Inconsistencies in the policy
     ii. Provost has created an ad-hoc committee to clean up the OP, starting in November
        a. Swets, Gascogine, Dickerson, Tiger, Gritter, Kreitler
        b. Looking at logistics and how it actual works

  d. Bookstore Questions
     i. Senator concerns w/bookstore
        a. Incorrect editions, late, not enough copies
     ii. Faculty can let students know of other options for text purchase
     iii. Tx Adm Code 19-1-4-M-4.218 – notice regarding written notice of textbook availability
     iv. Student Aid packages dictate that they purchase books thru the ASU bookstore?
     v. Referred to Student Affairs

  e. Curricular Issues
     i. Ongoing issues were discussed
        a. Discussion on minor requirement continued
        b. University Curriculum should meet in October
        c. Core Curriculum should meet in November
        d. Has the full data been made available (regarding minors)? Not yet. Systematic and not anecdotal data is important to have.
     ii. Applied/Liberal Arts degree – students that are over the 120 hours but not complete in a major/minor/core
     iii. Committees will be announced soon
     iv. Looking at possible upper level online offerings
     v. Ways to improve graduation rates/transfer rates
     vi. Possible reduction of Upper Division requirement from 42 to 36
     vii. Link for Dean’s Cabinet and Deans/Dept. Chairs meeting minutes.
     viii. 43% of ASU students transfer out
          a. 1st year retention is going up, 2nd year retention is a challenge

f. Students and Absences for University Functions
   i. Statement that it is the student’s responsibility to notify the professor.
   ii. Discussion. No action taken.

  g. Catalog
i. Dividing catalog into Undergrad and Grad

h. Full Professor Merit Raise Policy
   i. Has not been implemented due to lack of funds per the Provost
   ii. President of Senate will ask “is there a plan to fix this?”

i. Election of Committee Chairs
   i. Academic Affairs-Andy Wallace
   ii. University Affairs-Jennifer Braziel
   iii. Student Affairs – David Faught
   iv. External Affairs – Matt Shipes
   v. Bylaws – Andrew Siefker

vii. Roundtable
     none

viii. Adjournment @ 4:40 p.m. following committee chair elections