ASU Faculty Senate Meeting Minutes
3 p.m., Nov. 28th 2018, Vista Verde Room

Called to order @ 3 p.m.

Table 1: Senators Present

<table>
<thead>
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<th>Senators</th>
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<tr>
<td>Matthew Gritter, Pres.</td>
<td>Crystal Kreitler, VP</td>
<td>Michael Burnett, Sec.</td>
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<td>Andrew Siefker, Parl.</td>
<td>Andy Wallace, Ac. Aff.</td>
<td>David Faught, St. Aff. (not present)</td>
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<td>Dick Apronti (not present)</td>
<td>Lee Atkins</td>
<td>Tony Bartl</td>
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<td>Jackie Brown</td>
<td>Jay Brown</td>
<td>David Carter (not present)</td>
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<td>Kevin Garrison</td>
<td>Larry Hettick</td>
<td>Randy Hicks</td>
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<td>John Kellermeier</td>
<td>Sarah Lynch</td>
<td>Flor Madero (not present)</td>
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<td>Vincent Mangano</td>
<td>Veronica Snow</td>
<td>Nick Negovetich</td>
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<td>Lopa Roychoudhuri</td>
<td>Marva Solomon (not present)</td>
<td>Anne Scaggs (not present)</td>
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<td>Twyla Tasker</td>
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I. Approval of Current Agenda – moved, seconded, passed

II. Invited Guests
   A. Dr. Brian May, President – not present
   B. Dr. Don Topliff, Provost and VP for Academic Affairs - present
   C. Dr. Javier Flores, VP for Student Affairs and Enrollment Management – not present
   D. Farrah Lokey, Staff Senate Chairperson – not present
   E. Shayna Mullen, Student Senate President – not present

III. Approval of Minutes from Previous Meeting – moved, seconded, passed

IV. Standing Committee Reports
   A. Academic Affairs (Dr. Andy Wallace) – under unfinished business
   B. Bylaws and Standing Rules (Dr. Andrew Siefker) – no report
   C. University Affairs (Ms. Jennifer Braziel) – no report
   D. Student Affairs (Dr. David Faught) – not present
   E. External Affairs (Dr. Matt Shipes) – no report
   F. Committee on Committees (Dr. Crystal Kreitler) – no report

V. Unfinished Business
   A. Bookstore Problems
   B. Student Drop Dates
      a. TTU does not have a drop date later than ASU
         i. 10/29/18 @ TTU
         ii. 11/1/18 @ ASU
         iii. Other peer institutions are similar (in the same week)
         iv. Drop date consideration – deals with % of semester completed and Federal Financial Aid policies
         v. How often do Dean’s authorize late drops?
            1. Deans don’t like it, but it exists for “catastrophic event” in a student’s life
            2. Deans would prefer to move the drop deadline later. Provost is not lobbying for that.
vi. Some faculty would prefer a 1 week later time, due to mid-terms.

vii. Coincidental that Spring 19 registration was the same time as drop this fall
     1. If drop date is after the next semester registration begins it could be problematic.

viii. Calendar is set for Spring 19, so we can continue conversation for Fall 20 potential changes.

ix. Financial Aid is coming to the December FS meeting; we can bring up this conversation then.

C. OP 6.02 Update
   a. Provost office will track.
   b. New language for #6 - A reduced teaching load may be granted when a faculty member has taught a load in excess of the normal requirements. Faculty overload information will be maintained by the Provost’s Office. Faculty who teach overloads that equal one regularly scheduled full semester course over a two year rolling period will be eligible for a course release the following semester.
      i. P/VPAA - We currently don’t pay (or give time off equivalence) for fractional overloads, this would allow for those fractional overloads to be accumulated and paid.
      ii. P/VPAA - If a faculty cannot take a reduced load, then there can be monetary compensation.
   c. Referred back to committee for part 6 clarification/revision.

D. Update on Merit Pay Policy
   a. If all who were eligible applied and were awarded it would be approximately $110K.
   b. P/VPAA – in support but funds are lacking. 1% raise is about $600K across the board which is a recurring expense. Also impacts SS benefits and costs.
   c. P/VPAA – those here the longest are hurt the most due to salary wage increases for lower rank/newer faculty. We have done a market adjustment at times. It is extremely difficult.
   d. 06.30 Merit Pay for Senior Instructors/Clinical Faculty, has been approved as an OP.
   e. the full professor OP has not been approved as an OP. Was “approved in concept” in May 2016.
   f. Could a formula be created to help implementation?
   g. MG will send OP06.xx from 2016 to the senate to review and consider.

VI. New Business
   A. Coursework submitted in languages other than English
      a. C&I had a student submit an assignment in their natural language, not English. How do we proceed with this?
      b. Could raise an issue of parity of assessment among students?
      c. If allowed, how could it be graded? Who would translate?
      d. C&I is an online program with students across the world.
      e. Could a syllabus statement cover this?
         i. Should it be a University policy?
         ii. Cover it in the Student Handbook? That is where things like Academic Dishonesty is covered.
             1. Does that carry force?
             2. P/VPAA – there is an OP that gives force to the Student Handbook?
             3. P/VPAA – faculty would be within their rights to have a statement in their syllabus to cover it?
   f. P/VPAA will talk to ASU attorney to see what can be done.

VII. Roundtable
   A. Brighton Beach Memoirs opens this week
   B. Kudos to the Orchestra at the Tree Lighting
   C. Biz-Pitch info passed out
   D.

VIII. Adjournment – 4:02 p.m.