



CID: _____

Texas Home School Dual Credit Memorandum of Understanding

Student Name: _____ **Date of Birth:** _____ **High School:** _____
Last Name, First Name *MO/DA/YR*

Program Eligibility:

The dual credit program is available to high school students subject to the following provisions:

- The student must have the approval of the school administrator and parent prior to admission.
- The student must meet all eligibility requirements and application dates set forth by ASU and the high school.

The student must meet one of the following admission requirements:

- Satisfy the College Readiness Benchmarks on the ACT assessment (Composite score of 17)
- Satisfy the College Readiness Benchmarks on the SAT assessment (Combined 920)

The student will be required to submit the following items:

- **Dual credit admission application to ASU available on the ASU Dual Credit website:**
https://www.angelo.edu/dept/dual_credit/application-information.php
- **Official transcripts of high school record**
- **Official ACT or SAT scores taken within the last five years**
- **Signed Home School Memorandum of Understanding (MOU)**

Enrollment Process (After Admission):

Following admission, the student will be required to submit the following items in order to enroll in courses:

- **STAAR or Texas Success Initiative (TSI) assessment scores that corresponds to the course for which the student wishes to enroll. Refer to the ASU Dual Credit website for courses requiring TSI eligibility.**
- **Evidence of Bacterial Meningitis vaccination**
- **Dual Credit Selection Form signed by the student and parent/counselor indicating the course for which the student wishes to enroll**

**Courses requested are not guaranteed to be available. Students are encouraged to submit all necessary enrollment information prior to the first day of registration for the semester. Students wishing to take courses that are not listed in the core curriculum or are not an approved distance education course will require approval of the College Dean. Permission to take non-approved courses require justification and/or extenuating circumstances.*

Tuition and Fees:

- Angelo State provides a set tuition rate for all dual credit courses. Students are responsible for all of this rate. View our dual credit webpage for information about tuition rates: https://www.angelo.edu/dept/dual_credit/cost-scholarships.php. Please be aware of any cost difference in courses taken on the ASU campus and online/distance education courses.
- ASU does not provide the student with textbooks. The student is responsible for the purchase of his/her own textbooks and course materials.
- Students driving their vehicles to campus are required to get an ASU parking pass from Parking Services. The student will be required to pay for the parking permit. The student must follow all parking rules or will be subject to parking fines, and will be responsible for paying all said fines. Fines must be paid prior to enrolling in future ASU courses.

Student Agreement:

- I agree that I am responsible for reviewing, understanding and abiding by the University's regulations, procedures, requirements and deadlines as described in all University publications. If I am placed on suspension, I will not be allowed to enroll the semester following my suspension.
- Pursuant to my rights under the [Family Educational Rights and Privacy Act \(FERPA\)](#), I give permission for ASU to disclose verbally or in writing information concerning my educational and financial records to high school administrators while enrolled as a dual credit student. (See https://www.angelo.edu/ferpa/ferpa_for_students.php for more information.)

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- Pursuant to my rights under [FERPA](#), I give permission for ASU to disclose verbally or in writing information concerning my educational and financial records to the parents/guardians I have listed on my dual credit admission application while enrolled as a dual credit student. I understand that I can rescind this access at any time.
- I will contact my high school counselor immediately if I need to withdraw from a course(s). A drop request form must be signed and returned to ASU's Dual Credit Office by the published drop deadline in the ASU academic calendar.
- I understand enrolling in an Angelo State dual credit course will result in an institutional GPA at Angelo State. All coursework obtained through Angelo State will be calculated in the institutional GPA and recorded on an official ASU transcript. **Students who drop a course before the 12th class day will not have their course recorded on their ASU transcript.*
- I understand that I will have access to student support services offered at ASU including the library, tutoring center, and math lab provided that I have my ASU dual credit ID card (OneCard).
- I understand that dual credit students are not eligible for federal Pell grants or direct loans.
- I understand my overall completion rate of college courses does include courses taken as dual credit and the overall completion rate of college coursework will be used to determine my financial aid eligibility in the future.
- I understand that I may receive a 1098-T Tuition Statement. (See <https://www.angelo.edu/services/controller/1098T.php> for more information.) My social security number will be provided to Angelo State University.
- I will maintain satisfactory attendance in my dual credit courses.
- I will notify ASU if my contact information changes (email, mailing address, etc.).
- I understand that this agreement remains effective for the duration of my enrollment as a dual credit student at ASU.

Student Signature: _____ **Date:** _____

Parent/Guardian Agreement:

- I understand that the student must abide by the University rules and regulations.
- I have read and understand the financial responsibilities information provided to me at the end of this document.
- I understand that the student is responsible for the payment of all tuition and fees assessed.
- I understand additional fees may be required for my student's dual credit textbooks. Textbooks are not provided by ASU.
- I understand that course grades will be reported to the respective high school for dual enrollment purposes and reporting.
- I understand that the student may receive a 1098-T Tuition Statement (See <https://www.angelo.edu/services/controller/1098T.php> for more information.)
- I understand the affect my student's dual credit coursework may have on admission, academic progress, and financial aid eligibility in the future.
- I understand that this agreement remains effective for the duration of the student's enrollment as a dual credit student at ASU.

Parent/guardian Signature: _____ **Date:** _____

Parent Printed Name: _____

Financial Responsibility Statement

When you initially register as a student at Angelo State University, you establish an account with the University through its Student Accounts Office. The terms of this agreement apply to all purchases, charges, fees, fines, tuition and loans made or obtained by you or someone else with your permission or on your behalf, or assessed to you, by, from or with respect to the University (collectively referred to as "Charges"), including tuition and fees.

A student who fails to make a full payment of tuition and fees, by the due date may be prohibited from registering for classes until the full payment is made. A student who fails to make full payment prior to the end of the semester or term may be denied credit for the work done that semester or term. Payments that are returned due to insufficient funds or stop payment do not constitute a payment in full.

You promise to pay to the total amount of all charges billed to your account, as well as all late fees, service charges, and interest allowed by law. You understand and agree if you drop or withdraw from some of all of your class for which you have registered, you will be responsible for paying all or a portion of tuition and fees in accordance with the published refund schedule at https://www.angelo.edu/services/registrar_office. This schedule is accordance with Texas Education Code 54.006.

You understand and agree if you fail to pay your account with Angelo State University by the scheduled date Angelo State University may refer your account to a collection agency. If a collection action is initiated with respect to your account, a collection fee will assessed and will be due in full at the time of the referral to the third party. The collection fee will be calculate at a maximum of 30% in accordance with Texas Government Code Sec 2107.003. You understand your account may be reported to one or more national credit bureaus. Your account is not a secured credit account. This delinquency may be reported to the State of Texas and a hold may be activated thus preventing you from receiving any funds payable to you from any state agency.

If a payment is made to your account and the payment is returned to the University as a result of insufficient funds or for any other reason, you agree to pay us the return payment fee in addition to the original amount. Pre-registered classes secured by a returned payment are subject to cancellation.

I agree not to incur Charges in excess of the amount specifically authorized by the University. The University reserves the right to refuse to allow further Charges to be placed on your account for any reason, at any time. You consent to the University or contracted agents, at our option, to report favorable and/or unfavorable credit information regarding your account to credit bureaus and other appropriate organizations. Delinquent accounts will be payable to the University until paid in full, or until the debt has been turned over to a collection agency or other legal authority for collections. Delinquent accounts that have been turned over to a collection agency or legal authority must be paid directly to that entity. The University will not accept payment on their behalf. If your account is delinquent, your academic record will be placed on hold and the University may restrict access to your grades and/or transcript. Registration for future classes may not be processed and further Charges to your account may not be allowed until the account is paid in full. You agree to reimburse us for the fees charged by the collection agency, which may be based on a percentage (at a maximum of 30%) of the debt, and all costs and expenses, including reasonable attorney fees, we incur in such collection efforts in accordance with Texas Government Code Sec 2107.003. Your account is not a secured credit account. This delinquency may be reported to the State of Texas and a hold may be activated thus preventing you from receiving any funds payable to you from any state agency.

You authorize the university, the departments, their respective agents and contractors to contact you regarding your educational debts at your current or any future number either provided or acquired for your personal phone(s) including but not limited to a cellular phone or other wireless device(s) using automated telephone dialing equipment or artificial or pre-recorded voice or text messages.

Every student may not meet the IRS requirements to receive the IRS Form 1098-T. Angelo State University provides a Tax Notification for the tax year whether the student meets the IRS requirements to receive the IRS Form 1098-T. Every student should access the Tax Notification and read the personal message at the top to determine if the student will receive the IRS Form 1098-T for the tax year. The Form 1098-T is not a receipt. Angelo State University does not report payments to the IRS. Payment information for the tax year is available in the Tax Notification or from the student's personal receipts. More information can be found at <http://www.angelo.edu/services/controller/1098T.php>.

This agreement shall be interpreted in accordance with and pursuant to the laws of the State of Texas including, but not limited to Texas Education Code § 51.967, Limitation on Educational Debt.