Call to Order @ 3:00pm

I. Approval of Current Agenda
   Approved

II. Invited Guests
   A. Dr. Brian May, President – not present
   B. Dr. Don Topliff, Provost and VP for Academic Affairs – present
   C. Dr. Javier Flores, VP for Student Affairs and Enrollment Management – not present
   D. Farrah Lokey, Staff Senate Chairperson – not present
   E. Shayna Mullen, Student Senate President – not present

III. Approval of Minutes from Previous Meeting
     Approved

IV. Standing Committee Reports
    A. Academic Affairs (Dr. Andy Wallace)
       i. No report
    B. Bylaws and Standing Rules (Dr. Andrew Siefker)
       i. No report
    C. University Affairs (Ms. Jennifer Braziel)
       i. No report
    D. Student Affairs (Dr. David Faught)
       i. no report
    E. External Affairs (Dr. Matt Shipes)
       i. Not present, no report
    F. Committee on Committees (Dr. Crystal Kreitler)
V. Unfinished Business
A. Full Professor Merit Raise
   i. Presented Kraig Schell’s original matrix as presented in 2017
      a) General idea is to divide the group of full professors into 4 individual groups, with
         order of merit raise being awarded based on seniority
   ii. Estimated cost is $32-35k/yr if eligible full professors are divided into 4 groups based on
        seniority
      a) LH – how would this attract/retain faculty?
         • DT – probably doesn’t attract or help retain faculty
      b) CK – potential for merit raise may provide incentive for faculty and make them “more
         satisfied” at their job. It could also encourage faculty to be more productive, which
         would cascade down into the classroom
      c) LH – argument must be made from a business perspective
      d) VM – how are step raises addressed on the administrative side, such as department
         chairs and etc.? How are those factored into the budget?
         • DT – they don’t really have step raises. Only way to increase salary would be
           to change departments or positions.
   iii. JH – would approval of this OP impact annual merit raises?
      a) DT – potentially, since budget would need to include both annual and full professor
         merit raises
   iv. Sent back to university affairs for creation of a bullet-point list stating why this is important.
       Committee also asked to generate 5-yr cost estimates and to review language of the OP.
      a) OP would be voted on by the senate, and the approved OP, along with the list and
         budget estimates, would be submitted to the provost’s office
      b) DT – merit raise would be based on budget availability, so we need to determine how
         to address those years as it pertains to “4 group” classification
B. OP 10.04 Regulations Regarding Coursework in English
   i. Recommends language to provost stating: “Academic coursework will be submitted in English
      unless the course requires a language other than English.”
      a) AS motion, VM 2nd – passed

VI. New Business
A. Drop Procedures
   i. No considering changing the date at this time
   ii. John Wegner sent a proposal what would not require the faculty member’s signature
      a) The faculty member would be notified of the student’s intent to drop the course, but
         the student could be able to drop without speaking to their faculty member
      b) 48 hour wait period will permit the faculty member to contact the student if they desire
         • Period could be shorter if the student drops within 48hr of the drop deadline
      c) Policy generally follows the procedure for dropping online courses
      d) Request to drop a course would be completed online
   iii. “Request for late drop” form was created and senate was asked to comment on it
      a) The onus is on the student to explain their justification, and the decision would be
         made by the registrar
b) The old method was the the faculty member makes the request to the dean, and there was substantial variability in likelihood of approval across the faculty
iv. SL – Asked if we could take the revised drop procedures to our constituents for their input
B. OP 06.04 – Appointments and Reappointments to the Faculty
i. Provost made some changes in the introduction essentially stating that we follow general guidelines as published by SACSCOC for credentialing of faculty.
ii. Senate vote to approve – passed

VII. Roundtable
A. MG – reminder about president’s awards and military event by Bill Taylor at end of month
B. SL – Great War lecture on 21st of March on Influenza and the Great War.
C. SL – Why was there no discussion about expanding requirements of faculty to teach online courses for dual-credit prior to implementation?
   i. DT – dual-credit courses were added to try to recover tuition money because we have an increasing number of incoming students with the 1000-level courses. This not only impacts faculty workload, but also the total number of courses that the student would be required to take while at ASU. The online-component also provides dual-credit courses in areas that are unable to attract SACSCOC credentialed faculty.
   ii. DT – impact on faculty: may allow us to retain our instructors. ASU will not ask faculty with full teaching loads to teach online as overloads.

VIII. Adjournment – 4:46pm
AS motion, JB 2nd - Passed