ASU Faculty Senate Meeting Minutes  
3 p.m., September 25th, 2019, UC 203-204

<table>
<thead>
<tr>
<th>Name</th>
<th>College/Department</th>
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<tbody>
<tr>
<td>Crystal Kreitler</td>
<td>PSSW</td>
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<tr>
<td>Lee Atkins</td>
<td>PT</td>
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<td>Jay Brown</td>
<td>HSP</td>
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<td>John Kellermeier</td>
<td>HSP</td>
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<td>Vincent Mangano</td>
<td>AEF</td>
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<tr>
<td>Christopher Shar †</td>
<td>SW</td>
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<tr>
<td>William Taylor †</td>
<td>SEC.STUD.(SUB – Randy Hicks)</td>
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<tr>
<td>Rozena McCabe</td>
<td>KIN</td>
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<td>Anthony Bartl</td>
<td>PSCI/PHL</td>
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<tr>
<td>David Faught **</td>
<td>ENG/LANG</td>
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<tr>
<td>Nick Negotevich</td>
<td>BIO</td>
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<tr>
<td>Andrew Siefker, **</td>
<td>MATH</td>
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<tr>
<td>Ralph Zehnder †</td>
<td>CHEM</td>
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<tr>
<td>Michael Burnett</td>
<td>VPA-Art/Theatre</td>
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<tr>
<td>Alfred Beccera †</td>
<td>NURS(Clin)</td>
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<td>Sarah Lynch</td>
<td>HIST</td>
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<tr>
<td>Aldo Pinon-Villarreal †</td>
<td>CIV ENG</td>
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<td>Matt Shipes</td>
<td>VPA-Music</td>
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<tr>
<td>Twyla Tasker</td>
<td>Parliamentarian C&amp;i (SUB Kinsey Hansen)</td>
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<td>Jennifer Braziel</td>
<td>NURS</td>
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<td>Larry Hettick</td>
<td>M&amp;M</td>
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<tr>
<td>Flor Madero</td>
<td>COMM</td>
<td></td>
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<tr>
<td>Lopa Roychoudhuri</td>
<td>CS</td>
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<td>Marva Solomon</td>
<td>T.ED.</td>
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Call to order 3:01

I. Approval of Current Agenda

II. Invited Guests
   A. Dr. Brian May, President
   B. Dr. Don Topliff, Provost and VP for Academic Affairs - PRESENT
   C. Dr. Javier Flores, VP for Student Affairs and Enrollment Management
   D. Christopher Houston, Staff Senate Chairperson - PRESENT
   E. Brayden Woods, Student Senate President - PRESENT

III. Recognition of New Senators

IV. Approval of Minutes from Previous Meeting
   A. Motion to approve, 2nd - approved

V. Standing Committee Reports
   A. Academic Affairs (vacant) – no report
   B. Bylaws and Standing Rules (Dr. Andrew Siefker) – no report
   C. University Affairs (Dr. Jennifer Braziel) – not present
   D. Student Affairs (Dr. David Faught) – no report
   E. External Affairs (Dr. Matt Shipes) - no report
   F. Committee on Committees (Dr. Rozie McCabe) – no report
VI. New Business

A. Announcements
   1. Roles of senators, open communication

B. Staff and Student Senate Chairs Introductions
   1. Staff Senate
      a) Would like to work alongside with Fac. Senate.
      b) Looking at a Homecoming Social for Fac/Staff
   2. Student Senate
      a) Looking forward to working with Senate

C. 06.33 Merit Pay for Full Professors
   1. OP has been approved, there is support in concept of the OP. There is not financial support
      this year due to the 5% Merit Raise this year (approx. $4mil)
   2. Question – the OP is depending on available funds, looking forward will these raises
      eventually balance out or is it an either or situation (in the case of Merit Raises)?
      - P/VPAA – the hope is to do both in the future, and there is support, but would need to
        be planned for

D. Memos of Appreciation
   1. Senate President is drafting memos of appreciation to send to admin and others for their
      work on behalf of the Senate

E. State Employee Charitable Campaign
   1. FS Vice President - Senators are to take the forms to their department for dispersal. Return
      forms are to go back to HR.

F. Syllabi Posting (OP 6.14) – P/VPAA
   1. HB 2504 – Syllabi has to be posted by end of 1st week (7 days after beginning of semester).
   2. OP 06.14 – lists what has to be in syllabus but is not complete
   3. Syllabi has to be available in 3 clicks on line
   4. Syllabi has to be ADA accessible
      a) Question – what makes it ADA compliant? PVPAA – contact Dallas Swafford or
         your college instructional designer
   5. College of Ed is piloting in spring a new software
      a) Statements, course info, populated from Banner
   6. Access to syllabi can help in retention/satisfaction of students
      a) 4yr grad rate 21% to 31% over 2 years
      b) 5yr rate has also gone up
      c) Retention rate is also up – up to 60+%!
   7. PVPAA has the most recent revision from Fac Senate. Will send back to us. Will be
      referred to committee in October.

G. New Travel Process
   1. FS President has received concerns from faculty about new process (Chrome River).
      a) Senators – if you hear concerns, pass them along to FS President

H. Election of Committee Chairs
   1. Academic Affairs – Mark Hama
   2. Bylaws and Standing Rules – Andrew Siefker
   3. University Affairs – Mike Burnett
   4. Student Affairs – David Faught
   5. External Affairs – Matt Shipes
   6. Committee on Committees - Dr. Rozie McCabe (as FSVP)
VII. Roundtable
   A. Languages – those advising BA students, sign up for languages early in their career
      1. Looking at changing catalog statement from 2 semesters (* 2311/12) to 4 semesters
   B. Drop online – in regards to contacting the faculty of a student dropping
      1. Possibility of excluding GS1181 from online drops?
   C. Caps Committee working group – Burnett is senate rep on the group
   D. PVPA – ASU is 41%+ Hispanic, 3.2% mixes race, 20+% African American. ASU is close to an MSI designation (50% or more).
   E. College of Business – has gone thru the accreditation process and is expecting approval
   F. Bookstore issues – concerns over not having enough texts (even electronic texts)
      1. On agenda for next month
      2. Include-ed program has support from a senator
   G. Dept. of Engineering is going thru accreditation next month
   H. Ed Amin program – community symposium in October
   I. OP06.16 – sick leave – concern over faculty taking sick leave and colleagues having to cover for colleagues with compensation (long term)
      1. Will be on agenda next month
   J. Humanities month – keep look out for events – October/November
   K. Student government is still providing scantrons

VIII. Adjournment – adjournment after committee chair election