

ASU Faculty Senate Meeting Agenda November 20th, UC 203-204

Crystal Kreitler President PSSW	X	Rozena McCabe Vice President KIN	X	Michael Burnett Secretary VPA-Art/Theatre	X	Twyla Tasker Parliamentarian C&I	X
Lee Atkins PT	X	Anthony Bartl PSCI/PHL	X	Alfred Beccera NURS(Clin)	X	Jennifer Braziel NURS	X
Jay Brown HSP	X	David Faught ** ENG/LANG	X	Mark Hama ENG/LANG	X	Larry Hettick M&M	X
John Kellermeier AGRI		Heather Lehto PHYS/GEO	X	Sarah Lynch HIST	X	Flor Madero COMM	X
Vincent Mangano AEF		Nick Negotevich BIO	X	Aldo Pinon- Villarreal CIV ENG	X	Lopa Roychoudhuri CS	X
Christopher Shar SW		Andrew Siefker MATH	X	Matt Shipes VPA-Music	X	Marva Solomon T.ED.	X
Kenneth Heinneman SEC.STUD	X	Ralph Zehnder CHEM	X				

3:00PM CALL TO ORDER

I. Invited Guests

- A. Dr. Brian May, President
- B. Dr. Don Topliff, Provost and VP for Academic Affairs
- C. Dr. Javier Flores, VP for Student Affairs and Enrollment Management
- D. Christopher Houston, Staff Senate President
- E. Brayden Woods, Student Senate President
- F. Chris Matz, Executive Director of Library
 1. Amy Dennis – Tom Green County Library – access to online resources (including Canopy) if holding a TGCL card
 2. Students can get a card, scan in application or via paper, to use online resources. Have to have a Texas residence.
 3. Access to LINDA (resource for typing classes, C++, other programming)
 4. Access to Maker's Space (STEAM 3D printers, laser etchers, etc...)
 5. Can set up a time to have a signup for a card with your department students and faculty

II. Approval of Minutes from Previous Meeting

Motion to approve, 2nd, approved

III. Standing Committee Reports

- A. Academic Affairs (Dr. Mark Hama) – report in unfinished business
- B. Bylaws and Standing Rules (Dr. Andrew Siefker) – no report
- C. University Affairs (Mr. Mike Burnett) – report in unfinished business
- D. Student Affairs (Dr. David Faught) – no report

- E. External Affairs (Dr. Matt Shipes) – no report
- F. Committee on Committees (Dr. Rozie McCabe) – no report

IV. Unfinished Business

- A. Faculty Responsibilities and Duties (OP 6.14) – Mark Hama
 - 1. “The faculty member has a responsibility to strive to maintain those skills and values that ensure the continuation of free and open inquiry. Specifically, by the close of business on the Friday prior to the beginning of classes or as soon as possible within the first week of classes for faculty who cannot meet the Friday deadline due to a late course assignment, faculty members must provide access to a course syllabus that includes:”
 - 2. Regarding adding a Title IX statement to all syllabi. We might change the statement to read: “Include in the course syllabus statements on university policy concerning academic honesty (University Honor Code), reasonable accommodations for students with disabilities (OP 10.15), student absence for observance of a religious holy day (OP 10.19), and Title IX (OP 16.03)”;
 - a) Do you have to put the statement in the syllabus or just the link?
- have to have the text (P/VPAA)
 - 3. Link to all the required statements on syllabi. Link would go to a page maintained by the Provost’s office with current language (honesty, disabilities, religions holidays, title ix)
 - 4. ADA compliance for syllabi – College of Science & Engineering has a page with recommended standards for syllabi to meet ADA compliance (font style, etc...)
 - a) All faculty will need to modify their syllabi according to these standards
 - b) Pilot this spring with College of Education/software for syllabus creation
 - c) Ally software will look at Blackboard sites and give a percentage of how accessible it is
- B. Bookstore Ad Hoc Committee Update – David Faught
 - 1. Qualtric survey for faculty coming out in spring regarding issues
 - a) At December meeting will have a sample of survey for feedback
 - 2. Aggregate data to talk with bookstore about issues regarding text availability, etc...
- C. Faculty Sick Leave (6.16) – Mike Burnett
 - 1. Language suggested to be added to OP 06.02 and not 06.16 (see below)
- D. Tenure and Promotion Revision Process Update (OPs 6.23 and 6.28)
 - 1. We are following page 12 of 06.23, Faculty Select Committee creation has been started

V. New Business

- A. Student Course Drops –
 - 1. Some senators have concerns about new process on course drops (all online)
 - 2. “faculty not included in the process of creating the online only drop process”
 - a) February 2019 minutes – FS discussed the change to drop process
 - 3. Is there a 48-hour period for faculty to contact student about drop to be reinstated? Yes
 - a) Business days/hours, not weekend
 - b) Can there be language included in the email sent to faculty regarding this? Yes
 - 4. Some faculty would prefer a student have to meet with faculty before the drop is made
 - a) Could a “Drop Hold” be created? – yes but it creates more hoops for students to go thru when ultimately it is their decision
 - 5. Data shows the number of drops before and after this implementation is pretty much the same

- B. Adjunct Representation
 - 1. Concern is that there is a lack of representation of Adjunct faculty
 - 2. Senators represent all faculty in their departments (including adjuncts)
 - a) Senators should consider speaking with their adjuncts and include adjuncts in communications regarding FS items
 - 3. Should we have adjunct members on FS?
- C. Faculty Compensation for Course Coverage (OP 6.02)
 - 1. Sent to University Affairs
 - 2. Compensation for ASU Faculty who cover for sick faculty - Faculty who cover classes, clinicals, self-study, practicums, and other faculty assignments for colleagues who have taken sick leave shall be compensated after they teach the equivalent of 1 credit hour (e.g. 5 ½ weeks for a 3-credit hour course in a traditional long semester). In the event of no current ASU faculty being available, adjuncts will be hired. Faculty will receive overload per OP 06.02. Financial compensation versus a class reduction the next semester is at the discretion of the chair in negotiation with the faculty member.
 - a) Is there parity between departments and colleges?

VI. Roundtable

- A. P/VPAA – new policy from TTU System – HR – create language regarding personal relationships between faculty/students. Under the new policy faculty will be prohibited from dating any students. Should be posted sometime this week.
- B. Fun Home – ASU Theatre – closing weekend this weekend
- C. Dual Credit Summit – June 15-16, 2020 – call for proposals coming out soon, due January 15, 2020
- D. Humanities Month – wrapped up today, successful events, well attended
- E. Have a safe and happy thanksgiving
- F. Engineering accreditation – 100 out of 100, still some paperwork to do. Publicly cannot announce that we did well

VII. Adjournment @ 4:17pm