ASU Faculty Senate Meeting Minutes
3 p.m., October 30, 2019, UC 203-204

Call to Order – 3:00pm

I. Invited Guests
   A. Dr. Brian May, President
   B. Dr. Don Topliff, Provost and VP for Academic Affairs - present
   C. Dr. Javier Flores, VP for Student Affairs and Enrollment Management
   D. Christopher Houston, Staff Senate President
   E. Brayden Woods, Student Senate President - present
   F. Sam Spooner, Director of Risk and Emergency Management
      1. Risk Management/Security presentation

II. Approval of Minutes from Previous Meeting
    Roundtable VII B amended – approved
    Minutes approved

III. Standing Committee Reports
    A. Academic Affairs (Dr. Mark Hama)
       1. Syllabi posting dates – working on OP 6.14
    B. Bylaws and Standing Rules (Dr. Andrew Siefker) – no report
    C. University Affairs (Mr. Mike Burnett) – no report
    D. Student Affairs (Dr. David Faught) – no report
    E. External Affairs (Dr. Matt Shipes) – no report
    F. Committee on Committees (Dr. Rozie McCabe) – no report
IV. Unfinished Business
A. Faculty Responsibilities and Duties (OP 6.14)
   1. PFS - referred to Academic Affairs committee
B. Travel Update
   1. PFS - online thru Chrome River. So far, quicker reimbursement time, less forms lost. Change in format is a hurdle, but the change has a lot of positives. Travel Office is working on making the process smoother still.
   2. Praise for Kara Gray in the Travel Office for her assistance
   3. General feeling amongst FS is that Chrome River is a positive change

V. New Business
A. TX Council of Faculty Senates Update
   1. VPFS – newer organization. Encourages our involvement with this organization.
B. Bookstore Process
   1. PFS Ad Hoc Committee to look into issues/work with the bookstore – David Faught chair, Tony Bartl, Heather Lehto, Brayden Woods (Student Senate President)
   2. Issue with clicking on the “book info” in the course listing and coming up to a blank page for the course
   3. Feedback mechanism from the bookstore if there are issues finding books faculty have requested
C. Faculty Sick Leave (OP 6.16) Discussion –
   1. Should there be compensation for faculty who cover longer absences (several weeks at a time)?
   2. FS – referred to University Affairs Committee
D. Transfer Students
   1. P/VPAA – looking for faculty volunteers to train/serve as transfer coordinators/liaisons for their department/program.
      a) ASU has fewest transfer students in the state
E. Tenure and Promotion Revision Process (OPs 6.23 and 6.28)
   1. Page 12 of OP 6.23 (Section 9A) outlines the process
      a) Process is starting soon (in Provost’s office with step A…notifying Deans this week to start the election process for the Faculty Select Committee)
   2. OP 6.28 – can start now in Senate, but really cannot have substantial changes until 6.23 is revised
   3. Senators are encouraged to speak with their departments about any concerns with these OPs

VI. Roundtable
A. Medal of Honor bestowed on an ASU graduate
B. Fun Home – theatre production about LGBTQ+ issues – opens November 14
C. Student wanting to start an Autism club
   1. Contact Nicole Dilts
D. Drop Process – can it be added to next agenda?
   1. Yes
   2. FYI, the online drop process suffered an outage that prevented emails to faculty regarding a drop
   3. What does the 48hour “wait period” mean? 2 business days
E. How are adjuncts hired/paid (how is pay determined?) and is there representation for adjuncts?
F. Vaping on campus survey
   1. Student government is not planning anything regarding a vaping ban

VII. Adjournment at 4:47pm