Course Description/Overview

Current income tax law and tax accounting procedures, preparation of income tax returns for individuals.

Prerequisite Knowledge
ACCT 2302 (Although very little knowledge from ACCT 2301 or ACCT 2302 is required.)

Course Technology
- Internet access is necessary.
- Cengage Unlimited subscription (see Course Textbook section below)
- Course materials may be found on the University’s Blackboard system at http://blackboard.angelo.edu. The Cengage program will be accessed through and integrated with your Blackboard Course.

Class Meeting Times
Monday and Wednesday 12 noon – 1:15 pm
RAS 104

Technical Support
The Technology Service Center (TSC) may be contacted by calling (325) 942-2911 or 1-866-942-2911 or by email at helpdesk@angelo.edu

Faculty/Instructor Information

Renee Foshee, JD, LLM, CPA
Asst. Professor of Accounting
Office: Rassman Hall Room 256
Phone: 325-486-6407
E-Mail: renee.foshee@angelo.edu
Office Hours: Monday & Wednesday 11:30 am – 12:00 pm and 3:00 – 3:30 pm
Other times by appointment (e-mail or call). You are welcome to stop by anytime that I am in the office.
Course Objectives

Learning Objectives:
Upon completion of this course, students will be able to...

- Distinguish taxable from nontaxable income.
- Distinguish deductible from nondeductible expenditures.
- Calculate an individual’s taxable income and tax liability.
- Differentiate between the organizational form and the tax treatment for sole proprietorships, partnerships, LLPs, LLCs, S-corps and C-corps.
- Determine the tax consequences to the acquisition and disposition of property.
- Think critically, interpret and apply analytical skills to tax rules under various sets of facts and different situations.
- Recognize ethical issues, including the difference between tax avoidance and tax evasion and develop strategies to deal with those ethical situations.

Assessment Methods
Students will demonstrate competence in the objectives listed above through a combination of exams, assignments and in-class discussions.

Course Textbook and Required Readings

Cengage Unlimited subscription.

Cengage will be accessed through the Cengage Unlimited Student Dashboard link in Blackboard. The following link provides instructions and videos.

https://www.cengage.com/student-training/cnowv2/blackboard/ia-no

The text and supplemental materials are included in the subscription.

The Cengage text that we will be using is Individual Income Taxes, 42nd Edition by James C. Young, et al.

The text is available electronically in the subscription. Print versions of the text are available through the Cengage subscription at low or no cost. A printed copy cannot substitute for electronic access as the homework will be through electronic access.

There are some options for purchasing the subscription. It can be purchased through the bookstore or through Blackboard. Students will be able to select the length of the subscription plan. Access is available for 4 months, 1 year, or 2 years.
Cengage Unlimited is a textbook subscription service. If you have more than one class that uses Cengage Unlimited, only purchase one subscription. Multiple textbooks can be accessed through the one subscription.

Other readings will be assigned in a timely manner as needed and will be provided to you as PDF, in MS Word format, or as a link to an online resource.

**Grading Policies**

This course employs the following to measure student learning.

<table>
<thead>
<tr>
<th>Grade Calculations</th>
<th>Percent of Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Homework &amp; Quizzes</td>
<td>25%</td>
</tr>
<tr>
<td>Highest Two Semester Examinations</td>
<td>50%</td>
</tr>
<tr>
<td>Comprehensive Final Exam</td>
<td>25%</td>
</tr>
</tbody>
</table>

Angelo State University employs a letter grade system. Grades in this course are determined on a percentage scale:

- A = 90 – 100 %
- B = 80 – 89 %
- C = 70 – 79 %
- D = 60 – 69 %
- F = 59 % and below.

**Homework:** As we move through the material I will place assignments in Blackboard. These assignments may consist of advanced readings and problems and homework problems relating to the material we cover in class. The deadlines for these assignments will always be at 11:59PM on the day they are due. At that time (11:59PM) the system will close and you will be graded on the work completed prior to that time. I will make every effort to remind you of due dates in class, but ultimately you are responsible for meeting the deadlines that are listed on Blackboard for this course.

The portion of homework and quiz points will be determined by a percentage of the total number of points earned divided by the total possible points. For example, if there are a possible 2,500 points available for homework and quizzes and you get 2,173; then $\frac{2,173}{2,500} = 0.8692$. Therefore, you would get 86.92% of the 25% available for homework and quizzes.
**Examinations:** There will be a total of four (4) exams in this course; three semester exams and a comprehensive final exam. Because we all have some days that are better than others, you will be allowed to drop your lowest of the three semester exams. You will not be allowed to drop the grade from the final examination. Each exam (three semester exams and comprehensive final exam) is worth 100 points.

This class will have a comprehensive final exam. All students must take the final examination.

Make-up Examinations: **THERE WILL BE NO MAKEUP EXAMINATIONS GIVEN!**

See the Tentative Course Outline for dates of the exams which will be scheduled during regular class time, except for the Final Exam which will be held Monday, May 6, 2019 from 1 pm – 3 pm.

There may be possible extra credit assignments/activities opportunities during the semester.

**Participation/Absenteeism**

ATTENDANCE IS EXPECTED. Attendance will not be taken for this class, but it will be necessary for you to come to class to pass the course. There is a lot of material to be covered and missing just one day can jeopardize your test grade.

**Classroom Policies**

Students are expected to display professional conduct during class. You should arrive on time and be in your seat at the scheduled class start time and when we return from breaks. In general, I will start exactly on time at the beginning of class and following breaks. However, if you must be late, please still come to class. I would rather you come I late than miss the material.

In addition to the above the following rules will also apply:

1. Programmable calculators, cell phone calculators, and mp3 players cannot be used during exams in this course. There are no exceptions to this rule.
2. Please do not disrupt the class by talking to others. If you have a question, please ask me.
3. Please turn off your cell phones so that it does not distract others. Also refrain from texting or surfing the internet during class. If you feel the need to do this, please leave the room and do not distract those around you.
4. You are the only one that can drop you from this course. I cannot drop you from the course. The last day to drop this class is Thursday, March 28, 2019. Do not just quit coming to class. If you do you will receive an “F” in the course.
Course Policies

Academic Honesty and Integrity

Angelo State University expects its students to maintain complete honesty and integrity in their academic pursuits. Students are responsible for understanding and complying with the university Academic Honor Code, which is in both print and web versions of the ASU Student Handbook.

Academic integrity is expected. This includes, but is not limited to, any form of cheating, plagiarism, unauthorized sharing of work, or unauthorized possession of course materials. The professor assumes that all students can be trusted. Please do not violate this trust. Violation of academic integrity will result in a failing grade for the course.

It is the professor’s intention to be as fair and impartial as is humanly possible. Therefore, all students will be asked to adhere to the same set of guidelines and rules UNLESS there are disabilities or documented extenuating circumstances that have been discussed with the professor and the Student Life Office. Please make sure you inform the professor as soon as any situation arises. Do NOT wait until the problem is compounded by poor class performance, poor attendance, etc.

Code of Ethics

Students, faculty, administrators and professional staff of the College of Business should always:

- Be forthright and truthful in dealings with all stakeholders
- Take responsibility for one’s actions and decisions
- Serve as an example of ethical decision-making and behavior to others
- Admit errors when they occur, without trying to conceal them
- Respect the basic dignity of others by treating them as one would wish to be treated

Courtesy and Respect

Courtesy and respect are essential ingredients to this course. We respect each other's opinions and respect others points of view at all times while in our class sessions. The use of profanity and harassment of any form is strictly prohibited (Zero Tolerance), as are those remarks concerning one's ethnicity, life style, religion, etc., violations of these rules will result in appropriate disciplinary actions.

Accommodations for Disability

ASU is committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the university, or be subjected to discrimination by the university, as provided by the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Act Amendments of 2008 (ADAAA), and subsequent legislation.

Student Affairs is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability, and it is the student’s responsibility to initiate such a request by emailing studentservices@angelo.edu, or by contacting:
Mrs. Dallas Swafford  
Director of Student Development  
Office of Student Affairs  
University Center, Suite 112  
325-942-2047 Office  
325-942-2211 FAX  
Dallas.Swafford@angelo.edu  

Student absence for religious holidays  

As stated in the Angelo State University Operating Policy and Procedures (OP 10.19 Student Absence for Observance of Religious Holy Day), a student who intends to miss class to observe a religious holy day should make that intention known in writing to the instructor prior to the absence. A student who is absent from classes for the observance of a religious holy day shall be allowed to take an examination or complete an assignment scheduled for that day within a reasonable time after the absence.

Course Drop  

To view information about how to drop this course or to calculate important dates relevant to dropping this course, you can visit http://www.angelo.edu/services/registrars_office/course_drop_provisions.php.

Incomplete as a Course grade  

As stated in the Angelo State University Operating Policy and Procedure (OP 10.11 Grading Procedures), the grade "I" is given when the student is unable to complete the course because of illness or personal misfortune. For undergraduates, an "I" that is not removed before the end of the next long semester automatically becomes an "F". A graduate student will be allowed one year to remove a grade of "I" before it automatically becomes an "F". To graduate from ASU, a student must complete all "Is".

Grade Appeal Process  

As stated in the Angelo State University Operating Policy and Procedures (OP 10.03 Student Grade Grievances), a student who believes that he or she has not been held to appropriate academic standards as outlined in the class syllabus, has experienced inequitable evaluation procedures, or inappropriate grading practices, may appeal the final grade given in the course. The burden of proof is upon the student to demonstrate the appropriateness of the appeal. A student with a complaint about a grade is encouraged to first discuss the matter with the instructor. For complete details, including the responsibilities of the parties involved in the grade appeal process and the number of days allowed for completing the steps in the process, see Operating Procedure 10.03 at: http://www.angelo.edu/content/files/14196-op-1003-grade-grievance.
### Tentative Course Outline

**A.** This schedule may change. So, listen in class for any changes. Homework assignments for each chapter will be placed on Blackboard and Cengage.

<table>
<thead>
<tr>
<th>Class Number</th>
<th>Date</th>
<th>Day</th>
<th>Chapter</th>
<th>Notes</th>
</tr>
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<tbody>
<tr>
<td>1</td>
<td>1/14</td>
<td>M</td>
<td>Introduction</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>1/16</td>
<td>W</td>
<td>Ch 1</td>
<td></td>
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<tr>
<td>3</td>
<td>1/21</td>
<td>M</td>
<td></td>
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<tr>
<td>4</td>
<td>1/23</td>
<td>W</td>
<td>Ch 1 (con’t)</td>
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<tr>
<td>5</td>
<td>1/28</td>
<td>M</td>
<td>(1-5) Tax administration &amp; audit</td>
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<tr>
<td>6</td>
<td>1/30</td>
<td>W</td>
<td>Ch 2 (2-1 &amp; 2-3) Tax law &amp; tax research</td>
<td>No Class Video lecture</td>
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<tr>
<td>7</td>
<td>2/4</td>
<td>M</td>
<td>Ch 3</td>
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<td>8</td>
<td>2/6</td>
<td>W</td>
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<td>9</td>
<td>2/11</td>
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<td>2/13</td>
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<td>Itemized Deductions &amp; Standard</td>
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<td>11</td>
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<td>Tax Return Problem</td>
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<td>13</td>
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<td>Ch 4</td>
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<td>27</td>
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<td>M</td>
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<td>4/29</td>
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<td>Ch 8</td>
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<td>32</td>
<td>5/1</td>
<td>W</td>
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<td>32</td>
<td>5/6</td>
<td>M</td>
<td>Final Exam</td>
<td>Final Exam 1:00 – 3:00</td>
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