Instructor Information:

Instructor: Mrs. Michelle Boone, J.D.
Director of Title IX Compliance/Title IX Coordinator
Adjunct Faculty member

Education: Licensed Attorney
State of Texas

Doctor of Jurisprudence
Law & Science Concentration, Energy Law
Texas Tech University School of Law

Bachelor of Science
Communication with an Emphasis in Public Relations
Eastern New Mexico University

E-Mail: michelle.boone@angelo.edu
*Please use this as the primary form of communication.

Office: Mayer Administration Building 204A

Office Hours: Please e-mail or call for an appointment.

Office Phone: (325) 486-6357

While I am more than happy to work though questions a student might have over the phone, I ask that students utilize their ASU e-mail as the primary form of communication. If I need to relay information about class, I will do so via Blackboard and e-mail so please check your ASU email daily. Should a student e-mail me, they should expect an answer within 24 hours Monday through Friday.

Final Exam Information:

Tuesday, May 7th, 2019
8AM to 10AM
**Required Textbook & Online Lab:**

One of the two options below is required. Both options may be purchased at the ASU bookstore or through the publisher's website the first time you attempt to log in through MyBLawLab on Blackboard. (Instructions are available on Blackboard).

*Option One:* Purchase “Instant Access” after signing on with the course ID ($85.00) you can then purchase a loose-leaf text for $25.00. *(Least Expensive).*

*Option Two:* Access card only. This option is the most cost effective but you will not have a hard copy of the text. *(Second most cost effective).*

**MyLab Business Law with Pearson eText – Access Card—for Business Law, 10/E**  
ISBN – 10: 0134728939  
Henry Cheeseman

*Option Two:* Hard copy of the book with the access card. *(This option is more expensive).*

ISBN – 10-: 0134831446  
Henry Cheeseman

*You must have access to the current edition of the Textbook and the Pearson My BLaw Lab in order to complete this course.*

**General Course Description:**

An overview of the basic principles of law as they apply to business, with an emphasis on the ethical environment of business. Topics include personal ethics, business ethics, legal ethics, resolution of ethical conflicts, the judicial system and court procedure, alternative dispute resolution, the Constitution and business, business torts and crimes, contracts, bailments, forms of business structure, basic property law, international law, and other relevant legal and ethical topics.

**Course Objectives:**

1) To expose students to the application of business practices within the ethical, political, and legal environment of the United States.
2) To introduce students how professionals effectively navigate complex business issues that lack a clear right answer and to articulate and defend their rationale for doing so.

3) To understand the history and intent of American political, ethical, and legal structures and by so doing to ascertain why proposed solutions to contemporary ethical and social business questions may or may not work.

4) To encourage students to understand and articulate the importance of legal, ethical, and political boundaries upon business behavior and the bearing of these boundaries upon individual values and normative systems.

Course Grades & Evaluation Criteria

Grade Breakdown:

<table>
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<tr>
<th></th>
<th>Points</th>
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<tbody>
<tr>
<td>Classroom Participation</td>
<td>20 Points</td>
</tr>
<tr>
<td>In Class Presentations</td>
<td></td>
</tr>
<tr>
<td>- News Article</td>
<td>15 Points</td>
</tr>
<tr>
<td>- Case Presentation</td>
<td>15 Points</td>
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<tr>
<td></td>
<td>30 PointsTotal</td>
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<tr>
<td>My BLaw Lab Assignments</td>
<td>2.5 Points Each</td>
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<tr>
<td></td>
<td>100 PointsTotal</td>
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<tr>
<td>Three Exams</td>
<td>100 Points Each</td>
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<tr>
<td></td>
<td>300 Points</td>
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<tr>
<td>Guest Speaker Reflection Paper</td>
<td>100 Points</td>
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</tbody>
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Total Points Available: 550 Points

Grading Scale:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Points Range</th>
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<tbody>
<tr>
<td>A</td>
<td>550 – 450 Points</td>
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<tr>
<td>B</td>
<td>449 – 350 Points</td>
</tr>
<tr>
<td>C</td>
<td>349 – 250 Points</td>
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<tr>
<td>D</td>
<td>249 – 150 Points</td>
</tr>
<tr>
<td>F</td>
<td>149 – 0 Points</td>
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</tbody>
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**Evaluation Criteria:**

- Students are expected to read the assignment prior to attending class. A discussion on the assignment will occur each class. In order to receive full points for classroom participation a student should come to class prepared and contribute to classroom discussion without dominating it.
- Many topics covered in this class are controversial – no comments or discussion should be taken personally and all opinions and discussion should be respectful and considerate.
- See the handout titled “Descriptions of Various Assignments” for instructions on how to complete the assignments outlined above.
- The dates for each of the three exams are listed below. Exams are **not** comprehensive and will include questions based on information covered during class, in the textbook, and other materials covered throughout the course.

**Extra Credit Opportunities:**

1) Complete a Personal Code of Ethics – 10 Points

This assignment has no length requirement but should reflect that the student understands what a “Code of Ethics” is and should guide the student both personally and professionally.

2) Office Visit – 10 Points

A student may schedule an appointment for a “meet and greet” with Professor Boone before Tuesday, March 5th.

**Attendance Policy:**

- Attendance is required. Attendance will be taken at random, **three unexcused absences are allowed before points are deducted, 10 points will be deducted for each unexcused absence.** It is the student’s responsibility to contact me before or immediately after an absence in order for it to be excused.
- **Should a student miss an exam they should contact me within 24 hours for an opportunity to make up the exam.**

**Academic Integrity:**

I will be fair and impartial as possible. All students at Angelo State University are expected to maintain academic honesty and integrity in this class.
Academic integrity is taking responsibility for one’s own class and/or course work, being individually accountable, and demonstrating intellectual honesty and ethical behavior. Academic integrity is a personal choice to abide by the standards of intellectual honesty and responsibility. Because education is a shared effort to achieve learning through the exchange of ideas, students, faculty, and staff have the collective responsibility to build mutual trust and respect. Ethical behavior and independent thought are essential for the highest level of academic achievement, which then must be measured. Academic achievement includes scholarship, teaching, and learning, all of which are shared endeavors. Grades are a device used to quantify the successful accumulation of knowledge through learning. Adhering to the standards of academic integrity ensures grades are earned honestly. Academic integrity is the foundation upon which students, faculty, and staff build their educational and professional careers.

You are responsible for reading and understanding the Community Policy on Academic Integrity, which can be found at: http://www.angelo.edu/student-handbook/community-policies/academic-integrity.php

**College of Business Code of Ethics:**

Students, faculty, administrators and professional staff of the College of Business should always:

- Be forthright and truthful in dealings with all stakeholders.
- Take responsibility for one’s actions and decisions
- Serve as an example of ethical decision-making behavior to others
- Admit errors when they occur, without trying to conceal them
- Respect the basic dignity of others by treating them as one would wish to be treated.

**Student Disability Services:**

ASU is committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the university, or be subjected to discrimination by the university, as provided by the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Act Amendments of 2008 (ADAAAA) and subsequent legislation.

Student Disability Services is located in the Office of Student Affairs and is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability. It is the student’s responsibility to initiate such a request by contacting an employee of the Office of Student Affairs, in the Houston Harte University Center, Room 112, or contacting the department via email at ADA@angelo.edu. For more information
about the application process and requirements, visit the Student Disability Services website at www.angelo.edu/ADA. The employee charged with the responsibility of reviewing and authorizing accommodation requests is:

Dallas Swafford  
Director of Student Disability Services  
Office of Student Affairs  
325-942-2047  
dallas.swafford@angelo.edu  
Houston Harte University Center, Room 112

**Title IX at Angelo State University:**

Angelo State University is committed to providing and strengthening an educational, working, and living environment where students, faculty, staff, and visitors are free from sex discrimination of any kind. Sex discrimination, sexual misconduct, public indecency, interpersonal violence, sexual assault, sexual exploitation, sexual harassment, and stalking are not tolerated at ASU. As a faculty member, I am a Responsible Employee meaning that I will report any allegations I am notified of to the Office of Title IX Compliance in order to connect students with resources and options in addressing the allegations reported. You are encouraged to report any incidents to ASU's Office of Title IX Compliance and the Director of Title IX Compliance/Title IX Coordinator. You may do so by contacting:

**Michelle Boone, J.D.**  
Director of Title IX Compliance/Title IX Coordinator  
Mayer Administration Building, Room 200  
325-942-2022  
michelle.boone@angelo.edu

You may also file a report online 24/7 at [www.angelo.edu/incident-form](http://www.angelo.edu/incident-form).

If you are wishing to speak to someone about an incident in confidence you may contact the University Health Clinic and Counseling Center at 325-942-2173 or the ASU Crisis Helpline at 325-486-6345.

The Office of Title IX Compliance also provides accommodations related to pregnancy (such as communicating with your professors regarding medically necessary absences, modifications required because of pregnancy, etc.). If you are pregnant and need assistance or accommodations, please contact the Office of Title IX Compliance utilizing the information above.

For more information about Title IX in general you may visit [www.angelo.edu/title-ix](http://www.angelo.edu/title-ix).
SCHEDULE AND ASSIGNMENTS

The schedule will be posted on Blackboard (under the link “Announcements”) and extensively covered in class. The schedule will be subject to change and I will continually communicate with you regarding what chapters will be covered, what to prepare for, and what will be covered on the exam. **Please know that there will be a review prior to each exam. I do not give out notes for the review so if you have to miss please make arrangements to get notes from a classmate.**

The assignments (see “Course Grades and Evaluation Criteria” above) are outlined on Blackboard under the “Assignments” link.