



GS1181 F46
How to Manage College as an Introvert
MW 12:00-12:50 PM
CARR 191

Professor: Dr. Leah Carruth
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Office Hours: M/W 1:00-2:30
T/Th 12:00-3:30
or by appointment

Course Description

This course will engage students in a variety of strategies to maneuver through the college experience. Adequate understanding of self in terms of personal learning styles, social adjustment skills, and how you interact with others play an important role in the university setting.

Core Student Learning Outcomes

Upon completion of this course, students will be able to

- Develop, interpret, and express ideas through effective written communication
- Locate campus resources to solve problems/answer questions
- Gather, analyze, evaluate, and synthesize information relevant to management of college.

Course Objectives

- Develop skill in expression oneself orally or in writing
- Learning how to find and use resources for answering questions or solving problems
- Learning to analyze and critically evaluate ideas, arguments, and points of view
- Demonstrate the ability to effectively engage in the campus community.

Methods of Assessing Learning Outcomes

Core student learning outcomes will be assessed through course assignments

Course Requirements

- Two article summaries
- Information Literacy
- Participation in a university or college-wide event
- Participation in class discussions and activities
- Regular attendance

Required Materials

No textbook required, although we will be using campus resources for articles, etc.

Blackboard

ASU email to check daily

Academic Honesty

Angelo State University expects its students to maintain complete honesty and integrity in their academic pursuits. Students are responsible for understanding the Academic Honor Code, which is contained in both print and web versions of the Student Handbook, which can be found at

<https://www.angelo.edu/content/files/17358-university-honor-code>

ASU OP 10.15 Providing Accommodations for Students with Disabilities

<http://www.angelo.edu/opmanual/#s10>

Persons seeking accommodations must contact the Student Life Office, Room 112 University Center, 942-2191, in order to request such accommodations prior to any accommodations being implemented. Students are encouraged to make this request early in the semester so that appropriate arrangements can be made.

ASU OP10.19 Student Absence for Observance of Religious Holy Day

A student who intends to observe a religious holy day should make that intention known in writing to the instructor prior to the absence. A student who is absent from classes for the observance of a religious holy day shall be allowed to take an examination or complete an assignment scheduled for that day within a reasonable time after the absence.

<http://www.angelo.edu/opmanual/#s10>

Attendance

Class attendance is expected and essential. Activities completed during class and graded cannot be made up if missed. You will receive one free absence without losing points. Each absence after the first will have **10 points** taken off the final grade.

Summary Assignments: You will have to write analytical and reflective pieces in your higher education courses. I will provide you articles to summarize related to being an introvert, personality in work, and/or 21st century skills.

Information Literacy Assignment: The university library has endless resources for you to use, but it can be overwhelming. This tutorial will be on Blackboard and has videos and quizzes for you to complete online.

Campus Involvement Assignments: There will be two different campus involvement opportunities during this course. You will choose two campus-wide events to attend and present that event to the class. This will be completed by a short presentation through Blackboard. This will be discussed further in class.

All assignments, presentations, media presentations, etc. must follow the writing style found in the most current edition of the American Psychological Association publication Manual (APA Manual) which is available at the ASU library, at the bookstore, or on-line at www.apa.org.

Course Communication: It is my goal for you to be successful in this course and acquire skills necessary to maintain a good college experience. Please communicate with me if you have questions or a problem arises. You may call my office phone and if I do not answer, please leave a message. Email is the best way to contact me.

Course Schedule (tentative)

You will find the week numbers and dates that they will cover below. Please know that the dates and topics could change.

Week #	Dates	Topics
1	August 26/28	Course Introduction, Blackboard, Class Activities Bring Syllabi from other courses Complete I am poem on Blackboard
2	September 2/4	Labor Day Monday – No Class Summary Writing (Group Discussion) Writing Center Class Visit
3	September 9/11	Majors/Minors Fair during class (11:00-2:00) 21 st Century Skills Complete First Campus Event by 9-11
4	September 16/18	Future courses – Library Visit Article Summary Due 9-18
5	September 23/25	Personality Test and Result Discussion Complete Blackboard Library Course 9-25
6	September 30 October 2	Dallas Swafford Class Visit Advising Appointments Second Campus Event Presentation Due 10-2
7	October 7/9	Community Building – On Campus Group Work Article Summary Due 10-9
8	October 14/16	In Class Group Work and Discussion

Course Evaluation and Grading

Grading includes neatness, organization, creativity, and appropriateness of material to course content. Assignments should reflect your best efforts and will be graded accordingly. Please edit for grammar and punctuation!

Grades will be based upon the following:

Attendance	20%
Class Participation	10%
In-Class Activities	10%
Campus involvement	10%
Article Summaries	25%
Blackboard Assignments	25%

All grades will be posted as quickly as possible. You should be aware that your current grade, which is shown as your Weighted Total on Bb/Grades. Please note that your grades are weighted, which means that your final course grade is different from the mean.

Late Work: Late work is not accepted. All work will be due in class on the day provided on the calendar and in Blackboard.

Syllabus Statement Fall 2019 (This is wording directly from the Title IX Office)

Title IX at Angelo State University:

Angelo State University is committed to providing and strengthening an educational, working, and living environment where students, faculty, staff, and visitors are free from sex discrimination of any kind. In accordance with Title VII, Title IX, the Violence Against Women Act (VAWA), the Campus Sexual Violence Elimination Act (SaVE), and other federal and state laws, the University prohibits discrimination based on sex, which includes pregnancy, and other types of Sexual Misconduct. Sexual Misconduct is a broad term encompassing all forms of gender-based harassment or discrimination and unwelcome behavior of a sexual nature. The term includes sexual harassment, nonconsensual sexual contact, nonconsensual sexual intercourse, sexual assault, sexual exploitation, stalking, public indecency, interpersonal violence (domestic violence or dating violence), sexual violence, and any other misconduct based on sex.

You are encouraged to report any incidents involving sexual misconduct to the Office of Title IX Compliance and the Director of Title IX Compliance/Title IX Coordinator, Michelle Boone, J.D. You may submit reports in the following manner

Online: Face to Face: www.angelo.edu/incident-form

Phone: E-Mail:

Mayer Administration Building, Room 210
325-942-2022 michelle.boone@angelo.edu

Note, as a faculty member at Angelo State, I am a mandatory reporter and must report incidents involving sexual misconduct to the Title IX Coordinator. Should you wish to speak to someone in confidence about an issue, you may contact the University Counseling Center (325- 942-2371), the 24-Hour Crisis Helpline (325-486-6345), or the University Health Clinic (325-942- 2171).

For more information about resources related to sexual misconduct, Title IX, or Angelo State's policy please visit:www.angelo.edu/title-ix.