



GS 1181

Career Explorations

Fall 2019

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 T: 2:00 pm – 3:00 pm
 R: 10:30 am – 12:30 pm & 2:00 pm – 3:00 pm
 Additional office hours, physically & virtually, by appointment

Please communicate with me.

Visit or call me in my office, via FaceTime or Skype. Email me.

Let me know how you are doing or if you have any questions or concerns,
 and I'll help however I can.

Course Description

In this class, you will learn about yourself and the facilities available to you at ASU. You will begin to find ways to match your interests to a career and align your studies at ASU to match that career. The immediate goal of this course is to gain clarity about your choice of major.

Required Materials

- Instructor-provided readings
- Blackboard
- ASU RamPort email (must be checked daily)

Learning Outcomes

By the end of the semester, students are able to:

- Develop a clearer understanding of choice of major and carrier
- Learning to analyze and critically evaluate ideas, arguments, and points of view
- Developing skill in expressing oneself orally or in writing
- Learning how to find, evaluate, and use resources to explore a topic in depth
- Identify personally meaningful campus resources such as University lectures, performances and organizations
- Design short- and long-term goals for yourself and plans to accomplish those

Methods of Instruction

- Conversations, interactive activities
- Independent studies e.g., assigned readings & writings

Bb is utilized for all communication, course content, and class assignments. You must be able to access Blackboard on a regular basis and *check your ASU email daily for communication.*

Course Products & Evaluation

Attendance (includes personal meetings with professor & punctuality)	20%
YouScience (includes test completion, individual meeting & workbook)	20%
Information Literacy	20%
Summary Assignments	20%
Campus Involvement Projects	20%

You should always be aware of your current course grade, which is shown as your Weighted Total on Bb/Grades. Please note that your grades are weighted, which means that your final course grade is different from the arithmetic mean.

Course Schedule

Week	Day	Meeting Topic	Due
1	M 08.26.19	Intros, goals & expectations	
	W 08.28.19	YS test Part 1*	
2	M 09.02.19	Labor Day	
	W 09.04.19	YS test Part 2*	YS results
3	M 09.09.19	Analysis of test results	Make YS Appointment
		Understanding how to complete YS Workbook	
	W 09.11.19	Campus Involvement Assignment Part I Scavenger Hunt	Table with 10 events
4	M 09.16.19	Individual meetings	YS Workbook draft
	W 09.18.19	Academic Advising Jazmin Hernandez	Scavenger Hunt photo story
5	M 09.23.19	Individual meetings	YS Workbook draft
	W 09.25.19	Career Service Center Julie Ruthenbeck	
6	M 09.30.19	Individual meetings	YS Workbook draft
	W 10.02.19	Counseling Center Mark Rehm	
7	M 10.07.19	Summary writing	
	W 10.09.19		Summary draft
8	M 10.14.19	Campus Involvement Assignment Part II	
	W 10.16.19		Summary final

* Library 326

Methods of Assessment

A list of class assignment categories is given above. Specific instructions, requirements, expectations and a rubric for each assignment are posted on Bb. Other non-graded assignments may be given. All written assignments, presentations, media presentations, etc. must follow the writing style found in the most current edition of the American Psychological Association Publication Manual (APA Manual) which is available at the ASU library, at the bookstore, or on-line at www.apa.org. Hence, all work has to be typed.

Attendance & Punctuality

You snooze, you lose. If you are absent or late, you miss the leaving train. In other words, your presence is essential both for yourself and for us because it will make our meetings better.

See *Course Policies* below to understand the effect of absences and tardies on your final grade.

Summary Assignments

Throughout your courses in higher ed, you will have to write many analytical and reflective pieces, which always start with a simple summary. We will read an article together, and you will review whatever summarization skills you acquired in high school by writing a two-part summary of that text.

YouScience Assignments

This course designed to clarify which major -, minor -, and career choices best fit your interests and talents. In order to determine this, you will complete an online test, meet with the professor individually to analyze your results, and reflect your newly gained self-understanding by completing the YS Workbook.

Campus Involvement Assignments

A fundamental purpose of (higher) education is to step out of your comfort zone while a common challenge for all first-year students is to get involved with the campus community. We will kill two birds with one stone: you will identify 10 campus organizations and pick a minimum of two to experience. You will then give a brief informative presentation to your peers for the purpose of letting them decide whether this is something they might be interested in.

Course Policies

Attendance

Each student is allowed **one absence** without penalty. Use it for an emergency situation only and inform me by e-mail before our meeting. Any absence after the first will result in the deduction of a letter grade at the end of the semester, *as does leaving early*. There are three types of excused absences: competing in an ASU athletics event, participating in a religious holy day, or fulfilling military service. If you must be absent due to illness or work, that is unfortunate but not excused.

If you miss a class meeting, it is your responsibility to contact a fellow student to obtain notes and explanation of class discussions and homework. Tardies are absolutely unacceptable and will be reflected in your final grade.

Cell Phones & Laptops

You may take all notes electronically. I trust that you do not waste what hard-earned cash you spent on this course by using our class time to catch up on social media and such. And I am certain that your good manners will prevent you from texting during class.

Late Work

One letter grade will be deducted for all late work. Late work is considered only **if turned in within one day from the date it was due.**

Syllabus Disclaimer:

While the provisions of this syllabus are as accurate and complete as possible, the instructor reserves the right to change any provisions herein, with the exception of Course Description and Course Objectives with notice, if circumstances so warrant. Every effort will be made to keep students advised of such changes, and information about such changes will be available at all times from the instructor. It is the responsibility of each student to know what changes, if any, have been made to the provisions of this syllabus to successfully complete the requirements of this course. Questions regarding information on the syllabus and course requirements need to be addressed by the students when the syllabus is received.

ASU Policies

Freshmen Tutoring

Please do not be too shy to make use of the following resource:

<https://www.angelo.edu/dept/freshman-college/academic-tutoring.php>

Academic Honesty

Angelo State University expects its students to maintain complete honesty and integrity in their academic pursuits. Plagiarism and cheating are grounds for dismissal from this class. Teacher education candidates are responsible for understanding the Academic Honor Code, which is contained in both print and web versions of the *Student Handbook*.

<https://www.angelo.edu/student-handbook/code-of-student-conduct/misconduct.php>

Student Disability Services

ASU is committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the university, or be subjected to discrimination by the university, as provided by the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Act Amendments of 2008 (ADAAA) and subsequent legislation.

Student Disability Services is located in the Office of Student Affairs, and is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability. It is the student's responsibility to initiate such a request by contacting an employee of the Office of Student Affairs, in the Houston Harte University Center, Room 112, or contacting the department via email at ADA@angelo.edu. For more information about the application process and requirements, visit the Student Disability Services website at www.angelo.edu/ADA. The employee charged with the responsibility of reviewing and authorizing accommodation requests is:

Dallas Swafford

Director of Student Disability Services

Office of Student Affairs

325-942-2047

dallas.swafford@angelo.edu

Houston Harte University Center, Room 112

Title IX at Angelo State University

Angelo State University is committed to providing and strengthening an educational, working, and living environment where students, faculty, staff, and visitors are free from sex discrimination of any kind. In accordance with Title VII, Title IX, the Violence Against Women Act (VAWA), the Campus Sexual Violence Elimination Act (SaVE), and other federal and state laws, the University prohibits discrimination based on sex, which includes pregnancy, and other types of Sexual Misconduct. Sexual Misconduct is a broad term encompassing all forms of gender-based harassment or discrimination and unwelcome behavior of a sexual nature. The term includes sexual harassment, nonconsensual sexual contact, nonconsensual sexual intercourse, sexual assault, sexual exploitation, stalking, public indecency, interpersonal violence (domestic violence or dating violence), sexual violence, and any other misconduct based on sex.

You are encouraged to report any incidents involving sexual misconduct to the Office of Title IX Compliance and the Director of Title IX Compliance/Title IX Coordinator, Michelle Boone, J.D. You may submit reports in the following manner:

- Online: www.angelo.edu/incident-form
- Face to Face: Mayer Administration Building, Room 210 Phone: 325-942-2022
- E-Mail: michelle.boone@angelo.edu

Note, as a faculty member at Angelo State, I am a mandatory reporter and must report incidents involving sexual misconduct to the Title IX Coordinator. Should you wish to speak to someone in confidence about an issue, you may contact

- the University Counseling Center (325- 942-2371)
- the 24-Hour Crisis Helpline (325-486-6345)
- the University Health Clinic (325-942- 2171).

For more information about resources related to sexual misconduct, Title IX, or Angelo State's policy please visit: www.angelo.edu/title-ix.