Course Description
The use of computers in designing for theatrical production, with study
of computer graphics and other software for scenic, lighting, costume,
sound, promotions, and projections design.

Learning Outcomes
1. The student will apply various software and apply theatre uses
   for each
2. The student will apply various image and audio editing software
   and apply theatre uses for each
3. The student will use CAD software for theatre applications
4. The student will use video editing software for a final
   presentation.
5. To create an original graphic image (including graphs and/or
   sketches).
6. To locate, retrieve and evaluate information relevant to a
   question or issue.
7. To recognize and respond to an ethical issue related to computer
   usage.

Contact Information
Professor Mike Burnett
E-mail: michael.burnett@angelo.edu
Office Phone: 325-486-6190
Office Location: Carr Fine Arts/Education, Room #165
Office Hours:
Monday/Wednesday 130p-330p
Tuesday/Thursday 130p-330p
Friday by appointment

All Power Point presentations presented in class as well as other
information for this class will eventually end up on Blackboard.

PLEASE NOTE
TIME MANAGEMENT AND TIMELY TASK COMPLETION are essential to success
in this course! All assignments due at 9:00am on the day they are
scheduled.
Backing Up Files: Losing work due to failed digital media or overwritten files is
not an excuse for late work! Students are expected to implement an effective
backup strategy for saving and documenting all their digital files. NOTE: ASU
Lab computers are normally erased at the end of each day.

SOFTWARE
Students are responsible for downloading the appropriate software for this
course. Most of it can be acquired at no cost.
1 – Vectorworks 2019 – vectorworks.net (free)
2 – Adobe Photoshop – adobe.com (pay...see Prof. Burnett first)
3 – Audacity - http://audacityteam.org/ (free)
4 – iMovie or Windows Movie Maker (free bundled with computer)
## Texts/Readings

* Assorted Handouts & Online Readings

It is expected that students will read the assigned texts prior to arriving in class the day they are due.

### Course Requirements/Assignments

- Cloud Data Management (1)
- Design Elements (5)
- Image Editing (5)
- Audio Editing (4)
- Vectorworks (6)
- Final Project (1)
- Play Critiques (2)

### Grading Policy

<table>
<thead>
<tr>
<th>Grade Distribution (with competency for Learning Outcomes given):</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Cloud Data Management (L1, 6, 7)</td>
<td>5%</td>
</tr>
<tr>
<td>Design Elements (L1, 2, 3, 5, 6, 7)</td>
<td>15%</td>
</tr>
<tr>
<td>Image Editing (L1, 2, 5, 6, 7)</td>
<td>15%</td>
</tr>
<tr>
<td>Audio Editing (L1, 2, 6, 7)</td>
<td>15%</td>
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<tr>
<td>Vectorworks (L3, 5, 6, 7)</td>
<td>15%</td>
</tr>
<tr>
<td>Final Project (L1, 2, 3, 4, 6, 7)</td>
<td>25%</td>
</tr>
<tr>
<td>Play Critiques (L1, 4, C1, 4, 5, 6)</td>
<td>10%</td>
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</tbody>
</table>

**Total** 100%

The grade of “C” is given for work that completes all of the assignment requirements and is submitted on time. Grades “A” or “B” are given for work that meets the “C” requirements and clearly demonstrates **thought** and **development** in appropriate skills and aesthetic understanding.

I will **NOT** accept any late assignments, except due to excused illnesses. Each assignment has been created so that it emphasizes the current topic in class and prepares the foundations for the next project. Skipping an assignment will more than likely be a hindrance and detrimental to your work on the proceeding assignments.

### Grade Appeal Process

As stated in the ASU Operating Policy and Procedure (OP10.03) a student who believes that he or she has not been held to appropriate academic standards as outlined in the class syllabus, equitable evaluation procedures, or appropriate grading, may appeal the final grade given the course. The burden of proof is upon the student to demonstrate the appropriateness of the appeal. A student with a complaint about a grade is encouraged to first discuss the matter with the instructor. For complete details, including the responsibilities of the parties involved in the process and the number of days allowed for completing the steps in the process, see OP10.03 at www.angelo.edu/opmanual/docs/Section_10_Academic_Policies-Students/OP_10.03_Grade_Grievance.doc

### 1-on-1/Online Class Days

Selected days in the semester are identified as 1-on-1/Online Class Days. On these days, the professor will be available for a 1-on-1 session for more in depth help on the software. There will also be online assignments/articles/instructional videos to complete for the entire class. **Each student needs to complete at least one 1-on-1 session per section of the class (6 total for the semester).**

### Electronic Devices

Students are expected to use all electronics (personal and ASU) in a responsible and courteous manner. Student’s that disrupt class with these devices or fail to focus upon their course work because of inappropriate usage will be asked to leave and will receive an absence for that day.
Attendance and Participation Policy

Quality participation in class is required. Students contribute to the learning environment and demonstrate their understanding of the material by participation. Therefore, class attendance is required and the attendance policy is as follows:

- Attendance will be taken at the beginning of each class period. 0-5 minutes late will count as a tardy. Students who are more than 5 minutes late for class will be considered absent for that class. Tardiness is seriously frowned upon. 2 Tardies count as 1 absence.
- My attendance policy is strict. Missing 3 classes will lower your final grade by 10%. Every class missed after that will result in another 10% reduction.
- Missing more than 7 classes will result in a Failing grade for the semester.
- Students who are late for class on presentation days will only be given the allotted class time to complete their presentation.
- An excused absence will be granted only for documented health and family purposes. (This means you must provide “official documentation” such as an official doctor’s/clinical note, a newspaper clipping, or official university letter etc. to be excused within 24 hours of missing the class.)
- Students representing ASU (traveling groups, class field trips, etc.) will be granted an excused absence, but prior consent must be given to me in writing at least one week in advance.
- Remember, an absence is not an excuse for a late assignment. If you have prior knowledge of your absence (such as a class trip), please turn in your assignment prior to your absence. Note: Doctor’s appointments are to be scheduled at a time as to not conflict with this class. Having a doctor’s appointment is not an excuse for missing class.
- Missing class on a scheduled presentation day can jeopardize your grade for the semester. Missing class because you haven’t finished an assignment is a questionable choice and results in both a lower grade on the assignment and the loss of valuable class time.
- Regardless of attendance, you are responsible for class notes, handouts and deadlines. There are no make-ups. If you are absent on test days or when assignments are due, you will receive a zero for that grade. Please see the professor if there are some special circumstances.
- Online class days are intended for you to work on projects. You can either work on them in the lab or on your own. Attendance will not be taken on dates noted as online classes.

Rationale:
I value attendance and participation. A class is only as useful as the time you put into it, and, more than lecturing, I think we learn from active discussion and debate.

Base Score:
The 10% points for participation includes coming to class and participating, if not in the large class discussion, in the smaller groups at least. If you are reserved, I understand, and I won’t ask you to do anything that I might assign in class that an actor might enjoy. But, oral communication is a key part of the theatre and it is essential that you learn to communicate as a theatre artist. Using class time to discuss non-class topics, non-engagement, and absence will eat away at your grade.

The Catch:
Worse than absence and not participating is actively detracting from the learning environment. I really, really, really hate having to stop the class because someone is chatting with their friends, writing notes to each other, making faces, texting, or reading the newspaper. It is disrespectful to those of your classmates who have paid good money and want to learn something. This has a far worse effect on your grade. In other words, if I have to say something to you, or if I just have a bad feeling of any kind about you that day, I will subtract points from your participation grade. If you are continually disruptive, I will ask you to leave the classroom, which will result in an absence for that day being recorded.

The Solution:
If you feel like sleeping, chatting, giggling, or being anywhere else, just don’t show up. Believe me, it will be better for your grade than being asked to leave class.
Title IX @ ASU
Angelo State University is committed to providing and strengthening an educational, working, and living environment where students, faculty, staff, and visitors are free from sex discrimination of any kind. Sex discrimination, sexual misconduct, public indecency, interpersonal violence, sexual assault, sexual exploitation, sexual harassment, and stalking are not tolerated at ASU. As a faculty member, I am a Responsible Employee meaning that I will report any allegations I am notified of to the Office of Title IX Compliance in order to connect students with resources and options in addressing the allegations reported. You are encouraged to report any incidents to ASU’s Office of Title IX Compliance and the Director of Title IX Compliance/Title IX Coordinator. You may do so by contacting:
Michelle Boone, J.D. - Director of Title IX Compliance/Title IX Coordinator
Mayer Administration Building, Room 200
325-942-2022 michelle.boone@angelo.edu
You may also file a report online 24/7 at www.angelo.edu/incident-form.
If you are wishing to speak to someone about an incident in confidence you may contact the University Health Clinic and Counseling Center at 325-942-2173 or the ASU Crisis Helpline at 325-486-6345. The Office of Title IX Compliance also provides accommodations related to pregnancy (such as communicating with your professors regarding medically necessary absences, modifications required because of pregnancy, etc.). If you are pregnant and need assistance or accommodations, please contact the Office of Title IX Compliance utilizing the information above.
For more information about Title IX in general you may visit www.angelo.edu/title-ix.

Policy on Children in Class
Currently, the university does not have a formal policy on children in the classroom. The policy described here is thus, a reflection of my own beliefs and commitments to student, staff and faculty parents. If you are a parent, I invite you to discuss the following accommodations with me ASAP. Please keep in mind that this class is primarily a construction class, so while some accommodations can be made, on some days when we are working in the shop it will be very difficult.

1) All exclusively breastfeeding babies are welcome in class as often as is necessary to support the breastfeeding relationship. Because not all women can pump sufficient milk, and not all babies will take a bottle reliably, I never want students to feel like they have to choose between feeding their baby and continuing their education. You and your nursing baby are welcome in class anytime.
2) For older children and babies, I understand that minor illnesses and unforeseen disruptions in childcare often put parents in the position of having to choose between missing class to stay home with a child and leaving him or her with someone you or the child does not feel comfortable with. While this is not meant to be a long-term childcare solution, occasionally bringing a child to class in order to cover gaps in care is perfectly acceptable.
3) I ask that all students work with me to create a welcoming environment that is respectful of all forms of diversity, including diversity in parenting status.
4) In all cases where babies and children come to class, I ask that you sit close to the door so that if your little one needs special attention and is disrupting learning for other students, you may step outside until their need has been met. Non-parents in the class, please reserve seats near the door for your parenting classmates.
5) Finally, I understand that often the largest barrier to completing your coursework once you become a parent is the tiredness many parents feel in the evening once children have finally gone to sleep. The struggles of balancing school, childcare and often another job are exhausting! I hope that you will feel comfortable disclosing your student-parent status to me. This is the first step in my being able to accommodate any special needs that arise. While I maintain the same high expectations for all student in my classes regardless of parenting status, I am happy to problem solve with you in a way that makes you feel supported as you strive for school-parenting balance. Thank you for the diversity you bring to our classroom!
Plagiarism

Plagiarism: What it means to do it, and the consequences of being caught.
I was a student myself, and I understand the pressures students face in this department. It's getting close to the end of the semester and you just opened a show. You have two research papers due, an acting scene, and some final exams. You haven't started on your final project because you've been in rehearsal every night until midnight. Your scene partner has been flaking out on you. You've fallen behind in all of your classes - and you don't particularly like anything we've studied in this class. Really - you'd rather deal with any other assignments than think about tech theatre. Understandable. You can cut down on all of this, you think, if you just find some quick material on the internet and copy it in, work in some of the material from your friend’s notes (you didn't go to class the day we discussed it), and "voilà!" A paper! Worse yet, you find just the paper you're looking for from the internet. Only $10 a page... this is too perfect!

After the final exam you get an email from me telling you that your paper seems to match another one found online. It will be investigated. You find yourself in a disciplinary hearing - your scholarship is revoked, you flunk Theatre History or, worse, you are expelled from the University.

You want to finish your degree elsewhere. You audition for another grad program. They'd take you in a heartbeat, they say, but it appears that you were expelled from a school for academic misconduct; they can’t possibly admit you to the program. Other graduate programs turn you down. Employers for stupid bank jobs even balk at your record. You waste your life working in an insurance office job that your loser brother got you in Kalamazoo.

Materials that are available for you to plagiarize are available to me to review. I have read most of the printed sources you are likely to use, and I also can purchase ready-made essays from the same vendors...if they can sell to you, what is to stop them from making money from me? Plagiarism is a lousy shortcut, not just because it leads to the tragic scenario I outlined above, but also because:

1. Projects and Papers put together from lifted sources are usually of poor quality. If you think the people who produce these papers for hire are better writers than you, think again. They are usually 'C' quality papers at best.

2. You lose my respect, and the respect of others on faculty. It will affect the way we evaluate you in the future.

3. You cheat yourself of an opportunity to learn. I don't assign projects for my own enjoyment! I assign papers because I want to give you an opportunity to explore in greater depth a topic you find interesting. I want to help you learn to be a better writer - to organize your thoughts, to think on a deeper level, and to analyze materials more effectively. What a great opportunity! You paid a lot of money for such an opportunity - and you cheat yourself of that. Think of how much money you are wasting by just 'getting by.'

Remember: Any paper you write yourself, with your own research, will usually be good enough for a 'B' grade or better. I appreciate the effort a student puts into a research project. Find a topic you like. ASK ME if you have any problems. I am happy to help you - even if you have to remind me a gazillion times. I take plagiarism very seriously, and I WILL catch you. I'm terribly zealous about it. So, don't do it.

The above text was taken from http://www-personal.umich.edu/~jewestla/plagiarism.html and adapted in places to fit this course.
Academic Advising
The College of Arts and Sciences and Department of Communication, Mass Media and Theatre require that students meet with a Faculty Advisor as soon as they are ready to declare a major. The Faculty Advisor will set up a degree plan, which must be signed by the student, faculty advisor, and the department chair. Communication, Mass Media, or Theatre majors who have questions about advising or declaring a major in the department, can call 942-2031. Undeclared majors are supported by ASU's Center for Academic Excellence located in Library A312, and can be reached at 942-2710.

Academic Honor Code
Violations of academic integrity are very serious matters and are clearly documented in the ASU Student Handbook. The work a student submits in a class is expected to be the student’s own work and must be work completed for that particular class and assignment. Plagiarism means intentionally or knowingly representing the words or ideas of another as one’s own. This may include your own previous work. Plagiarism includes quoting or paraphrasing from other sources without acknowledging/citing the source of your information or presenting quoted material as your own words. You must be very clear about attribution of sources and you must know how to cite sources in a paper. Please see full Honor Code Policy at http://www.angelo.edu/cstudent/documents/pdf/Student_Handbook.pdf

Non-Discrimination
Prejudice of any kind will not be accepted in the classroom. This includes age, race, political stance, religious preference, and ethnicity. Students are allowed to disagree and voice opinions if they do so in a non-offensive manner.

Incomplete Grades
The grade I (incomplete) is given when the student is unable to complete the course because of illness or personal misfortune. A grade of I can only be granted for documented health and family purposes. In the event of prolonged illness, please contact me personally or have a family member contact me as soon as possible. Furthermore, it is the student's responsibility to contact the Office of Student Services at 942-2193 and document your circumstance. Note: An incomplete will not be granted for students missing more than six (6) classes and/or for students who do not contact the Office of Student Services. An I that is not removed before the end of the next long semester automatically becomes an F. A graduate student will be allowed one year to remove a grade of I before it automatically becomes an F. To graduate from ASU, a student must complete all I’s.

Students with Disabilities
Angelo State University complies with the Americans with Disabilities Act in making reasonable accommodations for qualified students with disabilities. If you suspect that you may have a disability (physical impairment, learning disability, psychiatric disability, etc.), please contact the Dean of Student Life and Student Services at 942-2191. If you need disability accommodations in this class, please see me as soon as possible.

In General
I do not accept late assignments. However, if you are having trouble keeping up - please come and see me. I would much rather you come and talk to me than let your work slide. I am in during my office hours, during the shop, and other times, and I can be easily reached by email. You will find I am usually pretty agreeable if you take the initiative and communicate with me.
### Formatting/Paper Requirements

- All written assignments are to be TYPED using either Times New Roman, Arial, Century, or Cambria, in Size 12 of course.
- Double-spaced.
- All written assignments should be well thought-out and in complete sentences. (FYI: Yes. No. are not complete sentences!)
- Don’t forget: Spell check is your friend!
- Proof reading helps a lot, too!
- Papers must be saved in Microsoft Word format (either .doc or .docx). If it is not in this format, I will not grade it and you will get a failing grade for the assignment.
- All Assignments will need to be submitted via Blackboard by the assignment deadline. I will not accept printed papers.
- Late assignments will not be accepted.

### Performance Attendance/Critique

For this particular class, you will be required to attend the 2 live theatrical productions presented by the Arts @ ASU. For each production, you will complete a critique.

This semester, the required productions are *The Resistible Rise of Artuo Ui & Fun Home*. Please, get your tickets in advance. Waiting until the last performance will put you at a disadvantage. Production response papers should be 2-3 pages in length and will be due within a week after the play closes. These papers are designed to get you to put your impressions (likes, dislikes, etc.) of the technical elements of the production into a coherent expression of words. I don’t grade you on WHAT YOUR OPINION IS, I grade these on how well you support your opinion. Copying another person’s production critique (or collaborating with another student on this paper) WILL result in at least a zero (0) for the assignment for both students—and could result in an “F” for the course and disciplinary action from the Dean.

*For extra credit*, you may to attend up to 3 live theatrical productions produced by either another college/university, a local established community theatre, or a professional theatre company, but it may not be your church’s Christmas pageant, your little sister’s high school production, or an “improv”/comedy show. If you are not sure that a performance you are planning to attend fits the criteria. Be sure to ask me first, not later.

You may attend these extra credit theatrical productions at any time throughout the semester. Once you have attended the performance, you will complete a critique for the production. The critique, a scan of the cover page and cast/production staff from your program, and a scan of your ticket stub are due for the full extra credit amount (each extra credit journal may count up to ½ of a critique grade).

Extra credit critiques are due no later than **Monday, November 25**.
### Cloud Data Management
Using Dropbox, you will create a folder for this class and share it with the professor ([Michael.burnett@angelo.edu](mailto:Michael.burnett@angelo.edu)). You must also have sub-folders for each of the assignments this semester.

### Design Elements (DE)
Using Vectorworks or Photoshop, you will complete 5 Design Element exercises. See Handout for instructions on each.
1. Line
2. Shape
3. Color Wheel
4. Value
5. Texture

### Image Editing (IE)
Using Photoshop, complete 5 Image Editing exercises.
1. Color Extracting
2. Publicity Photos
3. Colorizing
4. Production Poster
5. Costume Renderings

### Audio Editing (Aud)
Using either Audacity complete the following assignments:
1. Music Edit
2. Soundscape
3. Sonnet
4. ADR

### CAD (VW)
Using Vectorworks, complete the following assignments (see handouts):
1. Plan, Front, Side, Ortho p1
2. Plan, Front, Side, Orto p2
3. Furniture
4. Ground Plan
5. Elevations
6. 3D Rendering with Lighting

### Final Project
Using your play and the software in class, create either a 1 minute PSA ad (individual) or a shot by shot remaking of a classic 80s music video (group of 3):

**PSA Ad Requirements (individual project):**
1. 1 minute of music edited together (minimum of 3 songs and 5 sound effects)
2. A minimum of 2 lines of text from the play. The lines of text should be "quintessential" lines.
3. Manipulated images to create a visual environment based on the text of the play.
4. Create a short 1 minute film using iMovie or a similar software title.

**Music Video (group project...must have 3 members):**
1. Select a music video and create a shot by shot remaking. (You must attempt costumes, actors, locations, etc...)
2. Final video should have the original in a Picture in Picture in the lower right.

### Final Exam Period
Please note, there is no final exam for this class. During the final exam period, the class will view/listen to each student's final project and offer a critique.
<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Topic</th>
<th>Assignment Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>M</td>
<td>26-Aug</td>
<td>Intro to the Class &amp; Data Management</td>
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<tr>
<td>W</td>
<td>28-Aug</td>
<td>Vectorworks</td>
<td>Cloud</td>
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<td>30-Aug</td>
<td>Vectorworks</td>
<td>Drafting 1</td>
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<tr>
<td>M</td>
<td>2-Sep</td>
<td>NO CLASS - Labor Day</td>
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<td>Premiere/After Effects</td>
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<td>25-Nov</td>
<td>Premiere/After Effects</td>
<td>Music Video Rough Draft 1, Ex. Cred. Critiques</td>
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<td>W</td>
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<td>F</td>
<td>29-Nov</td>
<td>NO CLASS - Thanksgiving</td>
<td></td>
</tr>
<tr>
<td>M</td>
<td>2-Dec</td>
<td>Premiere/After Effects</td>
<td>Music Video Rough Draft 2</td>
</tr>
<tr>
<td>W</td>
<td>4-Dec</td>
<td>Premiere/After Effects &amp; Qlab</td>
<td></td>
</tr>
<tr>
<td>F</td>
<td>6-Dec</td>
<td>1-on-1/Online Class</td>
<td>Critique - Fun Home</td>
</tr>
<tr>
<td>M</td>
<td>9-Dec</td>
<td>Final Exam - 10:30am</td>
<td>Final Project (Music Video OR PSA)</td>
</tr>
</tbody>
</table>