

Psy 6372/6672
Internship in I/O Psychology
Course Syllabus

Instructor: Cheryl Stenmark
Office Location: A104A
Office Hours: M/W: 1pm-3pm, Tu: 11am-12pm
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COURSE DESCRIPTION:

This course consists of two components:

1. Completion of at least 150 clock hours of work in I/O related activities connected to a host site. Work may be done onsite or offsite, depending on client needs.
2. Completion of written assignments involving the application of real-world experiences at the internship site.

Course Materials Online: The syllabus, announcements, and grades for this class may be found on Blackboard. I encourage students to access this site regularly for important information pertaining to the course.

RELATED POLICIES

Communications: The best way to contact me is via e-mail. Although I answer e-mail regularly (and relatively quickly) throughout the work week (Monday - Friday, 7:30AM to 4:30PM), I respond to it less frequently on weekends and holidays. During those times, you can expect an answer to your e-mail within 24-48 hours. There may be times during the semester, when I do not have access to email. I will be sure to notify students if such situations occur.

In the event of a network outage or other technical problem, I may contact you by telephone at the number you provided to me the first week of the semester. Similarly, if you have computer or other technical problems, it is your responsibility to contact me using an alternative method like the telephone.

If you are on campus and would like to drop by my office, please feel free to do so. As I am often away from my desk, it is probably best to arrange a specific time in advance. Please call or email me to do so.

Delivery of instruction: This course is delivered completely online. Assignments and activities will be listed on the course website on the Blackboard course management system. It is **IMPERATIVE** that you keep up with this class, checking Bb regularly, and noting due dates for assignments and quizzes. It is easy to forget about online classes, but be forewarned that I will not accept late work, and there is no excuse for forgetting about assignments!

ASSESSMENT:

Grades in this course will be based on performance ratings from site supervisor, and grades of written assignments, as evaluated by the faculty member.

There will be 8 written assignments for this course. See Blackboard for more information on these assignments.

Criteria for Evaluation:

Supervisor Ratings: Your supervisors will fill out an online performance evaluation survey regarding your performance, in general terms, as the internships will differ greatly on the specific tasks that will be performed by each student.

Writing: Substantive content and the quality of the student's writing will be considered in all written assignments. Substantive content includes closely following instructions for the content of the assignment. Quality of writing covers clarity of expression and organization, appropriate use of references and academic writing style, use of inclusive language, and correct grammar, spelling, and punctuation. Please contact the instructor if this is unclear or needs further explanation.

Student Disability Services

ASU is committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the university, or be subjected to discrimination by the university, as provided by the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Act Amendments of 2008 (ADAAA) and subsequent legislation.

Student Disability Services is located in the Office of Student Affairs, and is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability. It is the student's responsibility to initiate such a request by contacting an employee of the Office of Student Affairs, in the Houston Harte University Center, Room 112, or contacting the department via email at ADA@angelo.edu.

Title IX at Angelo State University:

Angelo State University is committed to providing and strengthening an educational, working, and living environment where students, faculty, staff, and visitors are free from sex discrimination of any kind. In accordance with Title VII, Title IX, the Violence Against Women Act (VAWA), the Campus Sexual Violence Elimination Act (SaVE), and other federal and state laws, the University prohibits discrimination based on sex, which includes pregnancy, and other types of Sexual Misconduct. Sexual Misconduct is a broad term encompassing all forms of gender-based harassment or discrimination and unwelcome behavior of a sexual nature. The term includes sexual harassment, nonconsensual sexual contact, nonconsensual sexual intercourse, sexual assault, sexual exploitation, stalking, public indecency, interpersonal violence (domestic violence or dating violence), sexual violence, and any other misconduct based on sex. You are encouraged to report any incidents involving sexual misconduct to the Office of Title IX Compliance and the Director of Title IX Compliance/Title IX Coordinator, Michelle Boone, J.D. You may submit reports in the following manner:

Online: www.angelo.edu/incident-form

Face to Face: Mayer Administration Building, Room 210

Phone: 325-942-2022

E-Mail: michelle.boone@angelo.edu

Note, as a faculty member at Angelo State, I am a mandatory reporter and must report incidents involving sexual misconduct to the Title IX Coordinator. Should you wish to speak to someone in confidence about an issue, you may contact the University Counseling Center (325-942-2371), the 24-Hour Crisis Helpline (325-486-6345), or the University Health Clinic (325-942-2171).

For more information about resources related to sexual misconduct, Title IX, or Angelo State's policy please visit: www.angelo.edu/title-ix.

STUDENT ABSENCE FOR OBSERVANCE OF RELIGIOUS HOLY DAYS

A student who intends to observe a religious holy day should make that intention known in writing to the instructor prior to the absence.

ACADEMIC INTEGRITY AND CONDUCT

For information on ASU's honor code, please visit the following website:

<http://www.angelo.edu/forms/pdf/honorcode5.pdf>. If you have any doubts or questions about what constitutes misconduct—inform yourself. Not knowing—is not an excuse! Academic dishonesty will not be tolerated in my class. Students involved in misconduct will be prosecuted according to University regulations and procedures.

**This course may only be taken with permission of the I/O graduate program director.