Course Syllabus and Policy Requirement Statement

In order to access your course materials, you must agree to the following, by clicking the "Mark Reviewed" button below.

By checking the "Mark Reviewed" link below, you are indicating the following:

- You have read, understood, and will comply with the policies and procedures listed in the class syllabus, and that you have acquired the required textbook(s).
- You have read, understood, and will comply with class policies and procedures as specified in the online Student Handbook.
- You have read, understood, and will comply with computer and software requirements as specified in the Student Orientation Course.

BOR 4303/ISSA 4305: Digital Footprints

Course Description/Overview

Click this link for a printable version of the syllabus.

The purpose of this course is to explore the inner working of our digital world. Students will learn how Internet Protocol is used to provide a logical order to infinite navigational paths available via the web. Presenting a sense of order to what most find unimaginable in interpreting how addresses are designed. Terms related to internet technology and the dynamics of the internet are covered looking at the mechanism and tools used to breakdown user and server information to process the request for service into the smallest components using the addresses and net masks.

From the Course Catalog:

BOR4303/ISSA4305 Digital Footprints (3.0): A digital footprint is the data users leave behind on digital services. This course explores the inner workings of our digital world. Students will learn about the two main classifications of digital footprints: passive and active. The course covers terms related to internet technology and the dynamics of the internet while examining the mechanism and tools used to breakdown user and server information.

Course Textbook

**Prerequisites**

As with all online courses, students must be able to operate a computer and have the necessary technical skills to navigate around a web page. Additional technical skills are not a prerequisite for this course, nor are any academic skills except the ability to communicate fluently in the English language.

Check to see [ASU Academic Calendar](#).

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**Course Objectives**

When you finish this course you should be able to:

1. Define, discuss, identify and breakdown and Internet Protocol (IP) address into smallest parts as outlined in BOR4303/ISSA4305 Digital Footprints.
2. Understand how their internet activities, including social media, increases their digital footprint.
3. Identify the type, service provider and unique characteristics of their cellular devices.
4. Improve student critical thinking and critical writing skills.

Students can expect to spend about 6 hours each week doing outside readings and working exercises. The lessons themselves take as long as the student will require to read the materials and watch or listen to media presentations.

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**Grading Policies**

This course employs writing assignments, classroom participation and weekly quizzes to measure student learning.
This course uses eight (8) quizzes due before the starting of the next module. There is a moderate amount of reading assigned that will drive student responses to understand and be able to answer the quiz questions and a writing assignment and the student should be prepared to spend upwards of six (6) hours each week on this course:

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Percent of Grade</th>
<th>Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weekly Quizzes</td>
<td>25%</td>
<td>Weekly</td>
</tr>
<tr>
<td>Classroom participation</td>
<td>15%</td>
<td>Weeks 1 – 15</td>
</tr>
<tr>
<td>Class Project</td>
<td>25%</td>
<td>Week 12</td>
</tr>
<tr>
<td>Final Essay or PowerPoint</td>
<td>35%</td>
<td>Week 16</td>
</tr>
</tbody>
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Angelo State University employs a letter grade system. Grades in this course are determined on a percentage scale:

A = 90 – 100 %
B = 80 – 89 %
C = 70 – 79 %
D = 60 – 69 %
F = 59 % and below.

While I do not enforce a strict policy on grammar, I do reserve the right to stop reading your paper if spelling errors, sentence construction, or grammar is below the minimum expected for an undergraduate course. If I stop reading a particular paper, for reasons listed above, the paper or discussion thread will receive a failing grade.

The University policy on grades of "Incomplete" is that the deficiency in performance must be addressed satisfactorily by the end of the next long (16 week) semester or the grade automatically becomes an "F". Grades of "I" will only be awarded to students who have demonstrated sufficient progress to earn the opportunity to complete the course outside of the normal course duration. The award of an "Incomplete" will only be made in rare circumstances, with the concurrence of the student and the professor on what specific tasks remain and when they are due for the grade to be changed to a higher grade. The determination of the need to award an "Incomplete" is entirely up to the Professor's personal judgment.
Weekly Quizzes

Each quiz is graded on a 100 point scale. After reading the weekly material, and sitting in the class for the lecture, take the quiz and turn on blackboard.

Class Project

Scenario: Your mission is to go ‘dark’ for 28 days. You are a person of interest in an investigation, and are being hunted by the authorities. Assume it to say all your cellular devices are being tracked, including: Cell phones, laptops, tablet devices, credit/debit card usage, and your vehicle license plates.

Traceable activity includes, but is not limited to:
Credit/debit purchases
Cellular device usage
Driving in cities which may use license plate readers may be used.
Most public transport
Cities, businesses which use cameras for security
Traveling on airlines, cruise ships which require identification

Rules:
Individuals are not allowed to splinter the group. In other words, you cannot go dark by yourself or in smaller groups.
All individuals must stay and move as a group.
You have a group budget of $3,600.00
No theft of any kind
As a group, you are only allowed to remove a maximum of $250.00 at a time.

The class project will be presented the week after Lesson 8. The requirement is to write a 5 full to 10 page paper or if the class chooses a Power Point presentation instead of a paper, you must use 10 to 20 slides still using CMS format. CMS format will be used for citations and format. The leader will be required to ensure all class members participate. Have at least five references. Be prepared for pointed questions. All members of the class are required to participate in the project. You will be given class time for research, writing and preparing the project. Maximum number of citations per page will be 5, if more are necessary see the Instructors. To assist you in future endeavors, use the marketable skills checklist available at [https://careerprocanada.ca/trends-future-marketable-skills/](https://careerprocanada.ca/trends-future-marketable-skills/).

Final Exam - Essay or PowerPoint

This course uses a four full to six page essay, not including a title or reference page, as your final exam. If you so choose, you may request to do a Powerpoint presentation as your final. The PowerPoint presentation will be no shorter than five (5) minutes in length not including
questions. If you time your slide show prior to presentation, you will not have to worry about the time limit.

Writing Assignments

All writing assignments are expected to conform to a standard format and writing style. Text should be Times New Roman, 12 point font, with one-inch margins all around. Submitted papers will be double-spaced, have appropriate citations and a reference list where appropriate. Include a properly formatted reference list and cover page with every assignment. Written work will be graded by use of a Writing Assignment Rubric.

Formal academic writing uses standardized styles and citation formats. The preferred format is the CHICAGO style. The Chicago Style guide can be found at https://owl.english.purdue.edu/owl/resource/717/01/. Papers should have 1-inch margins all around. You are expected to use a standardized font - preferably Times New Roman, 12 point. Cite your references in EVERY instance and include a properly formatted reference list and cover page with every assignment.

Every writing assignment should be submitted as a WORD document. If you do not have Microsoft Office, then copy the text you have written directly into the assignment section of Blackboard during the appropriate week. Do NOT submit writing assignments in Word Perfect, Microsoft Works, PDF, or some e-mail format. They will not be accepted.

If you so choose, you may request to do a PowerPoint presentation as your final. The PowerPoint presentation will be no shorter than five (5) minutes in length not including questions. If you time your slide show prior to presentation, you will not have to worry about time.

For the purposes of this course, an abstract is not necessary on written assignments.

Rubrics

Writing assignments will be graded using a standardized rubric. It is recommended that you be familiar with these grading criteria and keep them in mind as you complete the writing assignments. There are two rubrics. Click the link to download the PDF document:

Writing Assignment Rubric

PowerPoint

If you so choose, you may request to do a PowerPoint presentation as your final. The PowerPoint presentation will be no shorter than five (5) minutes in length not including questions. Ensure all work is cited using Chicago Manual Style. If you time your slide show prior to presentation, you will not have to worry about time.
Lesson 1: Defining Cyber Security:
In this lesson, we will cover some of the most basic concepts of cyber security. Cyber security is vital in the era in which data regarding countless individuals and organizations is stored in a variety of computer systems, often not under our direct control. We will introduce Internet Protocol (IP) and talk about the both TCP and UDP, ports, protocols and definitions which should come in handy. Lastly, we will discuss the introduction of Internet Protocol version four (IPv4) and six (IPv6) and discuss some history of the Internet.

Lesson 2: The IP Address:
In this lesson, we will start discussing IP addressing, beginning with a definition, and discussing the makeup of these addresses. This is where many of you will get your first introduction of binary code. This is not a programming course. Understanding binary for IPv4 is critical to be able to break down an IP address into its smallest components. The powers of 2 will be explained in detail. Each lesson builds on the previous lesson, so don’t skip any of these lessons or chances are you’ll be lost in the next lesson.

Lesson 3: Classification of IP Addresses:
This lesson discusses the classes of IP addressing, how to identify each class and the size and scope of each class. There are five classes; we will only work with three for this course. Private IP addresses are discussed and how to find the detailed information on each of these classes. Lastly, we will discuss the mechanism needed for

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Course Organization:

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finding your IP address, and additional addresses used by your computer to communicate with
the network.

**Lesson 4: Subnet Masks:** In this lesson we will cover subnet masks, starting with natural or
default subnet masks. Identification and breakdown of subnet masks in both binary and decimal,
and how they’re used.

**Lesson 5: The “ANDing” Process:** This lesson is short, but critical. The skills used in this
lesson will pay dividends in Lesson 6. Understanding “ANDing” is essential to complete this
course.

**Lesson 6: Subnetting:** This lesson combines the previous five lessons. It’s where the “rubber
meets the road”, so to speak. Lesson six is Subnetting. We start by discussing which part of the
IP address is used for network and which part is used for the host, how to break down the IP
address and subnet mask to find the network address, the broadcast address and the usable IP
addresses in any network. This lesson works through a network of six subnets, giving the
student an understanding of this critical process. The quiz for Lesson 6 isn’t easy, but if you
follow examples in this and previous lessons, you shouldn’t have a problem. Use your resources.

**Lesson 7: Dynamic and Static IP Addresses:** This lesson is a wrap-up of Subnetting. We
discuss Dynamic and Static IP addresses, how to find the IP address of emails, DNS servers and
what they do.

**Lesson 8: The Digital Footprint:** This week we conclude the course. We discuss your digital
footprint and how to manage that footprint. Cellular devices are introduced, and how to
determine what type of cellular device you may have. We discuss SIM card, the information they
contain, and which type of cellular devices have SIMS and which do not. The required reading
sets the student up for the final essay. Do not skip the required readings, they contain vital
information.

**Class Project:** See Class Project above for details.

**Final Essay or Power point presentations. (Week 16)**

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**University Policies**

**Academic Integrity**
Angelo State University expects its students to maintain complete honesty and integrity in their
academic pursuits. Students are responsible for understanding and complying with the university Academic Honor Code and the ASU Student Handbook.

Accommodations for Disability
The Student Life Office is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability, and it is the student's responsibility to initiate such a request by contacting the Student Life Office at (325) 942-2191 or (325) 942-2126 (TDD/FAX) or by e-mail at Student.Life@angelo.edu to begin the process. The Student Life Office will establish the particular documentation requirements necessary for the various types of disabilities.

Student absence for religious holidays
A student who intends to observe a religious holy day should make that intention known in writing to the instructor prior to the absence. A student who is absent from classes for the observance of a religious holy day shall be allowed to take an examination or complete an assignment scheduled for that day within a reasonable time after the absence.