Revised Syllabus March 17, 2020
ED 4323 Teaching in the Secondary School
Spring 2020
Check Bb and email daily for all updates.

Please reach out to me with any worries or concerns you have either directly related to our course or otherwise. I am here to help you.

Since this has always been a 100% asynchronous online course, no assignments or due dates have been changed.

Professor: Dr. Sonja Varbelow
Telephone: 325.486.6946
Email: sonja.varbelow@angelo.edu
Office (virtual): FaceTime: sonja.varbelow@angelo.edu
Skype: Dr. Varbelow
Office Hours: Any time: email me with our phone number and let me know if you prefer audio or video call.

Course Description
This course focuses on the organization and management of classroom environments and student behavior. This includes legal, ethical, and teacher professional performance issues related
to public schools. Specifically, this course addresses PPR Standard IV: The teacher fulfills professional roles and responsibilities and adheres to legal and ethical requirements of the profession. This course is to be taken concurrently with clinical teaching.

**Required Textbooks & Materials**

**Mandatory**
  - Note: If you are a social studies/history teacher, you may choose the following book instead: Wineburg, S. S. (2001). *Historical thinking and other unnatural acts: Charting the future of teaching the past*. Philadelphia: Temple University Press.
- Blackboard & email (must be checked daily)

**Recommended**

**Course Objectives**
By the end of the semester, the candidate is able to:
1. Design & implement lessons based on understanding human development
2. Design & implement authentic, engaging lessons based on understanding student diversity
3. Analyze student learning outcomes to design effective instruction
4. Effectively manage student behavior to further student responsibility & self-development
5. Identify personal strengths & weaknesses and suggest appropriate actions design & implement more effective lessons

**Methods of Instruction**
- Online Activities
• Independent Studies
• Assigned Readings

Assignments & Evaluation

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contextual Factors Assignment</td>
<td>20%</td>
</tr>
<tr>
<td>Professional Roles &amp; Responsibilities Assignments</td>
<td>15%</td>
</tr>
<tr>
<td>Midway Reflection</td>
<td>15%</td>
</tr>
<tr>
<td>Classroom Management Analysis</td>
<td>20%</td>
</tr>
<tr>
<td>Vision Statement</td>
<td>15%</td>
</tr>
<tr>
<td>Bi-Weekly Journals</td>
<td>15%</td>
</tr>
</tbody>
</table>

You should always be aware of your current course grade, which is shown as your Weighted Total on Bb/Grades. Please note that your grades are weighted, which means that your final course grade is different from the arithmetic mean. Teacher candidates have to have a grade of C or better in this class to count toward certification (ASU OP10.04 Academic Regulations Concerning Student Performance [http://www.angelo.edu/opmanual/#s10](http://www.angelo.edu/opmanual/#s10)).

Contextual Factors Assignment

You will make yourself knowledgeable about the specific conditions of the students who you will be teaching. See Bb for specific instructions, requirements and expectations. This assignment is directly related to the Reflexive Teacher Assignment below.

Professional Roles & Responsibilities Assignments

You will familiarize yourself with the Teacher Code of Conduct, understand the danger of ethics being a gray area rather than black and white, and reflect on an ethical dilemma. See Bb for specific instructions, requirements and expectations.

Further, throughout the semester you will make experiences that will shape your individual vision for your future classrooms. In this final assignment, you will have to craft your personal vision for what education ought to make possible and how you plan to contribute to that. See Bb for specific instructions, requirements and expectations.

Midway Reflection

You will reflect on how your clinical experiences converge with or diverge from the vision you had for yourself as a teacher.
Classroom Management Analysis

You will analyze how your teaching leads to un/desired classroom management and design your own rules & consequences for your future classrooms.

Bi-Weekly Journals

You will choose one of the books listed above and read it throughout the semester. Every other Sunday night by midnight, you will post a journal (Bb/Journals) in which you briefly reflect on the reading in connection to your current experiences. There is no specific length or format as long as you do not summarize. Reflect on how the reading makes sense with what you already know, never knew, experienced, observed in a classroom, have been thinking about, are afraid of, etc.

Course Schedule

<table>
<thead>
<tr>
<th>Week</th>
<th>Topics</th>
<th>Assignments Due on Sundays by Midnight</th>
</tr>
</thead>
</table>
| 1 & 2| Introduction  
- Course expectations & requirements | First journal entry  
Due 01.19.20 then continued bi-weekly – 05.03.20 |
| 3 | Contextual Factors  
City – District – Community – School – Classroom – Students – Implementations | Contextual Factors  
Due 01.26.20 |
| 4 - 6 | Professional Roles and Responsibilities Part I  
- Teacher Code of Conduct | Ethics Assignment  
Due 02.09.20 |
| 7 | Midway Reflection  
- Self-Evaluation/Pulse check | Midway Reflection  
Due 03.08.20 |
| 8 & 12 | Classroom Management Analysis  
- Analyze current abilities and design your own rules & consequences | Classroom Management Analysis  
Due 04.12.20 |
| 13 - 15 | Professional Roles and Responsibilities Part II  
- Vision for Education | Vision for Education Reflection  
Due 04.26.20 |

Course Policies

Attendance

This is a 100% online course. This means that attendance is measured in the way you reply to emails. Be sure to check them daily and reply within 24 – 48 hours.

Assignments

Assignments are due by midnight on Sundays. Please check Bb/Assignment Due for specific dates. All assignments are to be submitted through Bb only. The professor reserves the
right to return, for resubmission, any work that is not neatly, legibly, and professionally
submitted in APA format. In addition, assignments containing multiple spelling, usage, and/or
mechanics errors will be returned for revision upon the discretion of the professor, or a reduced
grade may be assigned.

**Late Work**

One letter grade will be deducted for all late work. Late work is considered only *if turned
in within one day from the date it was due.*

**ASU Policies**

**Academic Honesty**

Angelo State University expects its students to maintain complete honesty and
integrity in their academic pursuits. Plagiarism and cheating are grounds for dismissal from
this class. You are responsible for understanding the Academic Honor Code, which is
contained in both print and web versions of the *Student Handbook.*


Specific conditions for courses taught in the Department for Teacher Education: At
the first incident of plagiarism, the student will receive a zero for the plagiarized assignment
while this infraction will be noted on the student's records. Should there be a second
occurrence of plagiarism, the student will receive a final grade of F for the course and
another infraction report will be added to the student’s permanent records.

**Student Disability Services**

ASU is committed to the principle that no qualified individual with a disability shall, on
the basis of disability, be excluded from participation in or be denied the benefits of the
services, programs or activities of the university, or be subjected to discrimination by the
university, as provided by the Americans with Disabilities Act of 1990 (ADA), the Americans
with Disabilities Act Amendments of 2008 (ADAAA) and subsequent legislation.

Student Disability Services is located in the Office of Student Affairs, and is the
designated campus department charged with the responsibility of reviewing and authorizing
requests for reasonable accommodations based on a disability. It is the student’s responsibility
to initiate such a request by contacting an employee of the Office of Student Affairs, in the
Houston Harte University Center, Room 112, or contacting the department via email at ADA@angelo.edu. For more information about the application process and requirements, visit the Student Disability Services website at www.angelo.edu/ADA. The employee charged with the responsibility of reviewing and authorizing accommodation requests is:

Dallas Swafford
Director of Student Disability Services
Office of Student Affairs
325-942-2047
dallas.swafford@angelo.edu
Houston Harte University Center, Room 112

Syllabus Disclaimer:
While the provisions of this syllabus are as accurate and complete as possible, the instructor reserves the right to change any provisions herein, with the exception of Course Description and Course Objectives with notice if circumstances so warrant. Every effort will be made to keep students advised of such changes, and information about such changes will be available at all times from the instructor. It is the responsibility of each student to know what changes, if any, have been made to the provisions of this syllabus to successfully complete the requirements of this course. Questions regarding information on the syllabus and course requirements need to be addressed by the students when the syllabus is received.
**Title IX at Angelo State University:**

The University prohibits discrimination based on sex, which includes pregnancy, sexual orientation, gender identity, and other types of Sexual Misconduct. Sexual Misconduct is a broad term encompassing all forms of gender-based harassment or discrimination including: sexual assault, sex-based discrimination, sexual exploitation, sexual harassment, public indecency, interpersonal violence (domestic violence and/or dating violence), and stalking. As a faculty member, I am a Responsible Employee meaning that I am obligated by law and ASU policy to report any allegations I am notified of to the Office of Title IX Compliance.

Students are encouraged to report any incidents of sexual misconduct directly to ASU’s Office of Title IX Compliance and the Director of Title IX Compliance/Title IX Coordinator at:

Michelle Boone, J.D.

*Director of Title IX Compliance/Title IX Coordinator*

Mayer Administration Building, Room 210
325-942-2022

michelle.boone@angelo.edu

You may also file a report online 24/7 at [www.angelo.edu/incident-form](http://www.angelo.edu/incident-form).

If you are wishing to speak to someone about an incident in confidence you may contact the University Health Clinic and Counseling Center at 325-942-2173 or the ASU Crisis Helpline at 325-486-6345.

For more information about Title IX in general you may visit [www.angelo.edu/title-ix](http://www.angelo.edu/title-ix).
Learning Outcomes

The following chart lists the learning outcomes for this course. Learning outcomes for this class are based on ASU Undergraduate Learning Goals, TEExES Standards and Competencies for Teachers, and NCATE accreditation standards. More information for each of these can be found at the Internet links.

<table>
<thead>
<tr>
<th>Assessments</th>
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<th>PPR Assignment</th>
<th>Reflexive Teacher</th>
<th>Motivation Assignment</th>
<th>Journal Assignment</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Liberal knowledge and skills of inquiry, critical thinking, and synthesis</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>2. Core skills</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>3. Specialized knowledge</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>4. Social responsibility</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>5. Cultural Identity</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
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</table>

**ASU Undergraduate Learning Goals**

**Competency 001** – The teacher understands human developmental processes and applies this knowledge to plan instruction & ongoing assessment that motivate students and are responsive to their developmental characteristics & needs.

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<tbody>
<tr>
<td>Competency 001</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
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</tr>
</tbody>
</table>

**Competency 002** – Understands student diversity and knows how to plan learning experiences and design assessments that are responsive to differences among students and that promote all students' learning.

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<tbody>
<tr>
<td>Competency 002</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
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</table>

**Competency 003** – Understands procedures for designing effective and coherent instruction and assessment based on appropriate learning goals and objectives.

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</tr>
</thead>
<tbody>
<tr>
<td>Competency 003</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
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**Competency 004** – Understands learning processes and factors that impact student learning and demonstrates this knowledge by planning effective, engaging instruction & appropriate assessments.

<table>
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</tr>
</thead>
<tbody>
<tr>
<td>Competency 004</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Competency 005 – Knows how to establish a classroom climate that fosters learning, equity and excellence and uses this knowledge to create a physical &amp; emotional environment that is safe &amp; productive.</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
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<tr>
<td>Competency 006 – Understands strategies for creating an organized and productive learning environment and for managing student behavior.</td>
<td>X</td>
<td>X</td>
<td></td>
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<tr>
<td>Competency 007 – Understands and applies principles and strategies for communicating effectively in varied teaching and learning contexts.</td>
<td>X</td>
<td></td>
<td>X</td>
<td>X</td>
<td>X</td>
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<tr>
<td>Competency 011 – Understands the importance of family involvement in children’s education and knows how to interact and communicate effectively with families.</td>
<td>X</td>
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**InTASC Standards 1 – 10 are addressed within the course assignments and clinical teaching experience.** InTASC Standards: [http://www.cceso.org/resources/publications/intasc_model_core_teaching_standards_2011_ms_word_version.html](http://www.cceso.org/resources/publications/intasc_model_core_teaching_standards_2011_ms_word_version.html)

**ISTI Standards 1-5 are addressed within the course assignments and clinical teaching experience.** Check Bb/Standards for detailed descriptions.