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COURSE INFORMATION

COURSE NUMBER
EDG 6302

COURSE TITLE
Tests & Measurements

COURSE DELIVERY
This is a distance course utilizing the Blackboard course management tool with course requirements, learning activities, assignments, and due dates specified in the course calendar and modules in Blackboard. The course site can be accessed at http://blackboard.angelo.edu
The course begins on January 13, 2020 and ends on March 6, 2020.

COURSE DESCRIPTION
A study of typical methods of measuring and testing both quantitative and qualitative data used in educational research. Emphasis is placed on the interpretation and use of tests. Elementary statistical terms and processes are studied.

INSTRUCTOR INFORMATION

LEAD INSTRUCTOR
Kim Livengood, Ph.D.
Email: kim.livengood@angelo.edu

OFFICE HOURS
Email is the most accessible way to contact all instructors. Your instructor is available via email using only your ASU email address (angelo.edu). You should receive a response within 24 hours.

STUDENT LEARNING OUTCOMES

By the end of the course, the student (candidate) will:

- define key terms associated with tests and measurements as used in education
- differentiate between qualitative and quantitative data and understand their uses.
- gain an understanding of the nature and role of data.
- differentiate between other research methods and understand their uses.
- describe methods for collecting data using other research methods.
- identify tools for collecting data in other research methods.
• describe methods for analyzing data collected using other research methods.
• discuss the findings resulting from research
• identify different types of variables in research methodologies.
• construct a spreadsheet with formulas for data analysis.
• describe methods for collecting and analyzing quantitative data.
• describe methods for collecting and analyzing qualitative data.
• compare and contrast different types of methodologies
• justify the use of different types of methodologies
• write a professional quality proposal of a small-scale research of a problem in practice.

REQUIRED TEXTS AND MATERIALS

REQUIRED TEXTS

RECOMMENDED READINGS
Course materials and readings are located in Blackboard. Candidates are expected to locate peer-reviewed, research-based resources for research on individual topics and learning activities.

TECHNOLOGY REQUIREMENTS
A complete list of technology requirements for online education at Angelo State University is available at https://www.angelo.edu/online-education/technology_requirements.php. Internet connectivity problems and home computer problems are not considered adequate excuses for missing assigned learning activities. Technical support concerns should be submitted to the IT Service Center via phone at (325) 942-2911 or toll-free at (866) 942-2911.

GRADING SYSTEM
Each assignment will be worth a varying number of points. Grades will be determined by the percentage of the total possible points earned.

The following grading scale is in use for this course:

- A = 90.00-100%
- B = 80.00-89%
- C = 70.00-79%
- F = below 70%
METHODS OF INSTRUCTION

- Since this course is delivered online, candidates are responsible for understanding the assignments and learning the material. If questions arise, it is important to ask the instructor immediately for help since many of the tasks build on one another.
- Course design includes a combination of learning activities to strengthen the academic and professional competence of candidate’s writing skills, presentation skills, collaboration, analysis, and practical application/experience.
- Learning activities may include, but are not limited to critical analysis submissions incorporating research, writing, and reflection; digital presentations with multimedia and/or interactive elements; collaboration opportunities through online discussion boards, wikis, or blogs; practical case studies requiring research, writing, and collaboration; and other projects and activities such as interviews, field visits, modeling, and videos.

COMMUNICATION
The course is designed to offer regular and substantive interaction between candidates and instructors. Both candidates and instructors are responsible for effective, appropriate, and timely communications and interactions in the course.

CANDIDATE COMMUNICATIONS: Candidates should initiate communications with instructors through Class Café or the ASU email system. Check frequently for announcements and reminders. Scoring rubrics and module information outline the specific interaction and communication requirements for each learning activity.

Course content and subject-specific questions should be posted to Class Café for interactions with other candidates and instructors about the content. Technical support concerns should be submitted to the IT Service Center via phone at (325) 042-2911 or toll-free at (866) 942-2911.

WRITTEN SUBMISSIONS: It is an expectation of this department that you use academic and professional writing skills. Candidates should follow APA guidelines for formatting and citations in all learning activities unless otherwise specified. Failure to utilize accurate APA citations and references constitutes plagiarism.

USE GOOD “NETIQUETTE“:
- Check the discussion frequently and respond appropriately and on subject.
- Focus on one subject per message and use pertinent subject titles.
- Capitalize words only to highlight a point or for titles. Otherwise, capitalizing is generally viewed as SHOUTING!
- Be professional and careful with your online interaction. Proper address for faculty is by formal title such as Dr. or Ms./Mr. Jones unless invited by faculty to use a less formal approach.
• Cite all quotes, references, and sources.
• When posting a long message, it is generally considered courteous to warn readers at the beginning of the message that it is a lengthy post.
• It is extremely rude to forward someone else's messages without their permission.
• It is fine to use humor, but use it carefully. The absence of face-to-face cues can cause humor to be misinterpreted as criticism or flaming (angry, antagonistic criticism). Feel free to use emoticons such as J or :) to let others know you are being humorous.

(From “The Net User Guidelines and Netiquette” by A.H. Rinald, 1994, Florida Atlantic University. Adapted with permission.)

**INSTRUCTOR COMMUNICATIONS:** Instructors will provide communications relevant to the course and subject matter through weekly emails, Blackboard announcements, Class Café, interactions during learning activities such as moderating discussion boards, and feedback on submitted assignments. These course activities help build a sense of community among learners.

Instructors will typically respond to email within 24 hours. Class Café discussions will include both peer and instructor responses as appropriate to assist with candidate mastery of the subject. Instructors will typically provide feedback on assignments within 48-72 hours of submission of the assignment through Blackboard. Feedback communication is provided to candidates by instructors in Grade Center, Turn It In Feedback Center, or on scoring rubrics in Blackboard as appropriate for each assignment.

**CANDIDATE PARTICIPATION**
• Candidates are expected to be active learners. It is a basic assumption of the instructor that candidates will be involved discovering, processing, and applying the course information using peer-review journal articles and researching additional information through the ASU Online Library and Internet.
• Candidates are expected to engage with the material, their peers, and their instructors. Ensure that you are reading all of the materials provided in the Blackboard modules. Participate in discussions with your peers about the content through Class Cafe.
• If you have questions, it is important to ask immediately since many of the tasks build on one another.

**ATTENDANCE**
Distance course. Candidates are required to follow the course calendar and the expectations related to candidate participation. Candidates are expected to engage in course activities and submit assignments by due dates and times identified in the course calendar.

Faculty are required to confirm attendance of candidates in a course at the beginning of each term to the ASU Registrar Office as part of complying with regulations regarding the
administration of federal financial aid. In accordance with ASU processes and federal regulations, academic attendance in a course is considered active engagement which includes but is not limited to submitting an academic assignment or participating in an online discussion in the course about academic matters. Logging into an online course without active participation does not meet academic attendance requirements. The last date of course attendance for reporting to the Registrar will be the last date of active engagement in the course.

**LIBRARY RESOURCES**
Candidates should familiarize themselves with the numerous resources available through the Angelo State University Porter Henderson Library at [www.angelo.edu/services/library/](http://www.angelo.edu/services/library/). Information on library resources is available in the Orientation tab of each course. All candidate can also use the Ask A Librarian research support feature.

**ASSIGNMENT SUBMISSION**
In this class, all assignments need to be submitted through the posted Blackboard or TurnItIn link in the Blackboard course site. You should record the confirmation number received when you submit your work. Assignments are not accepted via email.

If a technology issue does occur regarding an assignment submission, email your instructor along with documentation that you notified the help desk. This process will document the problem and establish a timeline for submission.

**LATE WORK OR MISSED ASSIGNMENTS**
All learning activities should be submitted by the scheduled due dates. A 10% grade reduction may occur for each day the assignment is late. Documented medical or personal emergencies will be reviewed on a case-by-case basis with the appropriate documentation and in accordance with department policy.

**INCOMPLETE GRADE POLICY**
It is the policy that incomplete grades be reserved for student illness or personal misfortune. Please contact your faculty if you have serious illness or a personal misfortune that would keep you from completing course work. Documentation may be required. See ASU Operating Policy 10.11 Grading Procedures for more information.

**POLICIES RELATED TO THIS COURSE**
All candidates are required to follow the policies and procedures presented in the following documents:
- Angelo State University Student Handbook
- ASU Undergraduate and Graduate Catalog
  [http://www.angelo.edu/catalogs/](http://www.angelo.edu/catalogs/)
ACADEMIC INTEGRITY

Students are expected to maintain complete honesty and integrity in all work. Any student found guilty of any form of dishonesty in academic work is subject to disciplinary action and possible expulsion from ASU.

The Angelo State University Student Handbook provides a detailed list of behaviors that constitute academic misconduct and plagiarism. Academic misconduct includes, cheating, plagiarism, collusion, falsifying academic records, misrepresenting facts, violations of published professional ethics or standards, and/or any act or attempted act designed to give unfair academic advantage to oneself or another student.

Candidates are expected to know and understand behaviors that can constitute academic misconduct. An academic integrity module is required of all candidates as part of their orientation to the program. Each course requires that the candidate complete an Academic Integrity Statement of Understanding acknowledging that the candidate has read and agrees to the Academic Integrity Standards, has passed the Academic Integrity Quiz with a score of 90% or higher, and understands the penalties associated with violations of the academic integrity standards.

Plagiarism is a serious topic covered in ASU’s Academic Integrity policy in the Student Handbook. Plagiarism is the action or practice of taking someone else’s work, ideas, etc., and passing it off as one’s own. Plagiarism is literary theft. In your discussions and/or your papers, it is unacceptable to copy word-for-word without quotation marks and the source of the quotation. It is expected that you will summarize or paraphrase ideas giving appropriate credit to the source both in the body of your paper and the reference list.

Papers are subject to be evaluated for originality via Turnitin. Resources to help you understand this policy better are available at the ASU Writing Center.

The consequences for academic misconduct include, but are not limited to,

- Reduced score for the original assignment
- Zero (0) or no credit for the original assignment
- Make-up assignment different than the original assignment
- Failing grade for the course resulting in (F) on transcript and transcript notation
- Removal from internships or practicums
- Permanent or time-limited dismissal from the academic program and/or department and transcript notation
• Loss of departmental/graduate eligibility for financial aid and other awards, endorsements.
• Notification of certification board
• Documentation of professional disposition concerns
• Referral to Student Affairs for violations of the Angelo State University Student Handbook

COPYRIGHT POLICY
Students officially enrolled in this course should make only one printed copy of the given articles and/or chapters. You are expressly prohibited from distributing or reproducing any portion of course readings in printed or electronic form without written permission from the copyright holders or publishers.

STUDENTS WITH DISABILITIES
Angelo State University is committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of the university, or be subjected to discrimination by the university, as provided by the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Act Amendments Act of 2008 (ADAAA), and subsequent legislation.

Student Disability Services is located in the Office of Student Affairs, and is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability. It is the student’s responsibility to initiate such a request by contacting an employee of the Office of Student Affairs, in the Houston Harte University Center, Room 112, or contacting the department via email at ADA@angelo.edu. For more information about the application process and requirements, visit the Student Disability Services website at www.angelo.edu/ADA. The employee charged with the responsibility of reviewing and authorizing accommodation requests is:

Dallas Swafford
Director of Student Disability Services
Office of Student Affairs
(325) 942-2047
dallas.swafford@angelo.edu

STUDENT ABSENCE FOR OBSERVANCE OF RELIGIOUS HOLY DAYS
Candidates can find information on the observance of religious holy days in ASU Operating Policy 10.19. Candidates should also review the information related to course attendance.

TITLE IX
The University prohibits discrimination based on sex, which includes pregnancy, sexual orientation, gender identity, and other types of Sexual Misconduct. Sexual Misconduct is a broad term encompassing all forms of gender-based harassment or discrimination including: sexual assault, sex-based discrimination, sexual exploitation, sexual harassment, public indecency,
interpersonal violence (domestic violence and/or dating violence), and stalking. As a faculty member, I am a Responsible Employee meaning that I am obligated by law and ASU policy to report any allegations I am notified of to the Office of Title IX Compliance.

Students are encouraged to report any incidents of sexual misconduct directly to ASU’s Office of Title IX Compliance and the Director of Title IX Compliance/Title IX Coordinator at:

Michelle Boone, J.D.
Director of Title IX Compliance/Title IX Coordinator
Mayer Administration Building, Room 210
325-942-2022
michelle.boone@angelo.edu

You may also file a report online 24/7 at www.angelo.edu/incident-form.

If you are wishing to speak to someone about an incident in confidence you may contact the University Health Clinic and Counseling Center at 325-942-2173 or the ASU Crisis Helpline at 325-486-6345.

For more information about Title IX in general you may visit www.angelo.edu/title-ix.

**BASIC NEEDS**
Any student who has difficulty affording groceries or accessing sufficient food to eat every day, or who lacks a safe and stable place to live, and believes this may affect their performance in the course, is urged to contact the Multicultural and Student Activities Programs Center (multicultural@angelo.edu; 325-942-2729).

The Multicultural and Student Activities Program Center has a food pantry and other resources to help. Furthermore, please notify the professor if you are comfortable in doing so. This will enable her to provide any resources that they may possess.

**SYLLABUS CHANGES**
The faculty member reserves the option to make changes as necessary to this syllabus and the course content. If changes become necessary during this course, the faculty will notify students of such changes by email, course announcements and/or via a discussion board announcement. It is the student’s responsibility to look for such communications about the course on a daily basis.
ASSIGNMENT OBJECTIVES & DUE DATES

All activities should be submitted by 11:59 pm (CST) on the date as scheduled. A 10% grade reduction may occur for each day the assignment is late. Extensions will be administered on a case-by-case basis with the appropriate documentation according to the departmental policy.

<table>
<thead>
<tr>
<th>Week</th>
<th>Assignment</th>
<th>Points</th>
<th>Objectives</th>
<th>Description</th>
<th>Due Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-3</td>
<td>Research Introduction</td>
<td>10</td>
<td><strong>Objectives</strong></td>
<td>Choose a topic, purpose of study, write a purpose statement, and research question for a problem in practice.</td>
<td>Sunday, February 2</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>By the end of this course, the candidate will:</td>
<td>*This assignment may be resubmitted based on feedback from your instructor.</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Academic Integrity Statement</td>
<td>0</td>
<td><strong>Objectives</strong></td>
<td>Complete the Pre-Module activities including the Academic Honesty Statement.</td>
<td>Wednesday, January 15</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Differentiate between qualitative and quantitative data and understand their uses.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Academic Portfolio Creation</td>
<td>0</td>
<td></td>
<td>Create and submit Academic Portfolio</td>
<td>Wednesday, January 15</td>
</tr>
<tr>
<td></td>
<td>FlipGrid Introductions &amp; Responses</td>
<td>2</td>
<td><strong>Objectives</strong></td>
<td>Introduce yourself to your classmates and respond to your classmates' posts.</td>
<td>Initial Posts: Friday, January 17</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Describe methods for collecting quantitative or qualitative data.</td>
<td></td>
<td>Responses: Sunday, January 19</td>
</tr>
<tr>
<td></td>
<td>Traditional Research Methods</td>
<td>10</td>
<td><strong>Objectives</strong></td>
<td>Complete an assessment of traditional research methods.</td>
<td>Sunday, January 19</td>
</tr>
</tbody>
</table>
| 2 | Other Research Methods | 10 | Differentiate between other research methods and understand their uses.  
| | | | Describe methods for collecting data using other research methods.  
| | | | Identify tools for collecting data in other research methods.  
| | | | Describe methods for analyzing data collected using other research methods.  
| | | | Create a presentation of the key components of another research method as assigned by instructor.  
| | | | Engage critically with colleagues modeling scholarly discourse and academic scholarship.  
| | | | Initial Posts:  
| | | | Friday, January 24  
| | | | Responses:  
| | | | Sunday, January 26 |

| 3 | Using Research to Support your Topic | 10 | Differentiate between qualitative and quantitative data and understand their uses.  
| | | | Describe methods for collecting and evaluating quantitative and qualitative data.  
| | | | Find three research articles to support your topic of study.  
| | | | Evaluation of the key components of empirical research articles that support your research topic  
| | | | Sunday, February 2 |

| 4 | Data Collection and Sampling | 0 | Describe methods for collecting and analyzing qualitative and quantitative data.  
| | | | Complete a survey. (Survey data will be analyzed in Module 5)  
| | | | Create a data collection and sampling plan for your research proposal.  
| | | | Friday, February 7  
| | | | Sunday, February 9 |

| 5 | Data Analysis | 10 | Construct a spreadsheet with formulas for data analysis.  
| | | | Develop a spreadsheet to analyze the collected and coded data.  
<p>| | | | Friday, February 14 |</p>
<table>
<thead>
<tr>
<th>Week</th>
<th>Activity</th>
<th>Duration</th>
<th>Description</th>
<th>Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>Initial submission of Research Proposal</td>
<td>3</td>
<td>Identify and analyze different types of variables in research methodology; Create a data analysis plan for research proposal.</td>
<td>Sunday, February 16</td>
</tr>
<tr>
<td>6</td>
<td>Peer Review Initial Draft</td>
<td>5</td>
<td>Prepare a brief, but professional quality, proposal of a small-scale research project of a problem in practice. It will contain a statement of the problem, research questions, small review of the literature, methods, and data analysis plan.</td>
<td>Sunday, February 23</td>
</tr>
<tr>
<td>7</td>
<td>Revised, final submission of Research Proposal</td>
<td>15</td>
<td>Formulate and communicate constructive feedback on a peer’s work. Engage critically with colleagues’ papers, modeling scholarly discourse and academic scholarship.</td>
<td>Wednesday, March 1</td>
</tr>
<tr>
<td>8</td>
<td>Video Reflection and Proposal</td>
<td>10</td>
<td>Utilize technology to present their research experience and proposal in an audio/video presentation. Demonstrate the ability to produce a cohesive, well-organized presentation of ideas. Reflect on their experience with educational research and apply newfound knowledge to propose a research study.</td>
<td>Wednesday, March 4</td>
</tr>
<tr>
<td>Task</td>
<td>Due Date</td>
<td>Notes</td>
<td></td>
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<tr>
<td>Submit Academic Portfolio</td>
<td>Wednesday, March 4</td>
<td>Submit empirical research article and reflection into CPR Portfolio. Present and defend judgments about the information and assignments related to tests and measurements.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Course Evaluation</td>
<td>Wednesday, March 4</td>
<td>Complete a course evaluation about the information and assignments related to tests and measurements.</td>
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</tbody>
</table>