Conductor: Dr. Marla Ringel, Director of Choral Activities  
Office: Carr EFA 248A (across from the choir room)  
Contact information: mringel@angelo.edu, 325-486-6035 (office)  
Office Hours: MWF 10-12, other times available by appointment  
Semester/Year: Spring 2020  
Class Location: Choir Room, Carr EFA 295  
Class Meeting time(s): MWF 1:00-2:30 p.m.

Catalogue Description
(MUEN 1100/3100) Performance experience of choral art music repertoire. Open to all students by audition.

Mission and Rationale
The mission of the ASU Chorale is dedicated to:

- exposure to high-quality musical and education experiences fostering lifelong love of music
- celebrating hard work through collaboration as an ensemble while emphasizing the importance of integrity, respect, compassion, and community
- practicing professionalism, organization, and preparation that serves students in all areas of study
- growing constantly in individual and ensemble artistry (both technical ability and discernment)

COURSE GOALS/OUTCOMES, AND EXPECTATIONS

Students who successfully complete this course will demonstrate:

- the ability to prepare and perform music from varying periods and genres
- growth and excellence in vocalism/vocal techniques
- an understanding of varying performance practices as related to style periods and genres
- professionalism in the learning environment, and accountability for preparation outside of class
- commitment to working collaboratively within the ensemble to produce the highest-quality product
- clear, respectful, professional communication with all collaborators (i.e., peers, conductor, collaborative artists, etc.)

Expectations

As the instructor of this course, you can expect me to:

- be prepared- to be organized and knowledgeable, thoughtfully presenting material in an intentional, efficient, and effective manner
- be professional- extending respect in all capacities (i.e., time, communication, interactions, etc.,) communicating clearly and often, and doing all in my power to protect the dignity of every student in the learning environment
- to educate- facilitating the growth of the ensemble through the growth of the individuals that make up the ensemble
- to care- serving ASU through kindness, compassion, and care while still challenging individuals in their growth as students and individuals.

As the instructor of this course, I expect you to:

- Be prepared- completing assignments and taking ownership in your education, have all materials and be on time for all events/classes, always taking steps forward
- **Be professional**—extend respect through your actions, words, and contributions in all things (including yourself, peers, collaborators, facilities, materials, etc.) *Including conflict management*
- **To communicate**—struggles, conflicts, clarifications, etc. We are the most effective when we are working and communicating together.
- **To serve the ensemble**—to serve the mission and goals of the ensemble in pursuit of the richest musical experience possible

**Required Materials**—binder, music, pencil, performance attire when needed. Having the necessary materials outwardly represent your commitment to the ensemble. Please arrive to rehearsal prepared!

*Music will be distributed throughout the year. Each member is responsible for the care of the music. Students should avoid mutilating music, including excessive markings, using ink or colored pencil to make markings, unnecessary folding of the pages, etc. If music is not returned in acceptable condition, the member may be required to replace the music at their own expense.*

**Procedures**—The rehearsal time for this ensemble is limited therefore, rehearsals must run efficiently. Failure to adhere to the following guidelines may result in dismissal from the rehearsal.

- Be on time and prepared. Music should be organized in the rehearsal order (noted on the board.)
- Mark any and all changes the conductor indicates. This practice saves time, unifies musical interpretation, and supports memorization.
- Talking is acceptable when it serves the ensemble’s goals and is not distracting/disruptive to the rehearsal. Please avoid communication while the conductor is sharing information/instruction.
- Make changes consistent— if something is fixed, it should STAY fixed!
- Be present (mentally and physically) by putting away your phone during rehearsal
- Please manage all bathroom needs before/after rehearsal time.
- Take personal responsibility to arrive at each rehearsal prepared to rehearse and not “practice”
- Be prepared to play as the ensemble explores aspects of vocal production and musicality

**Rehearsal Components:**

- **Technique Building**—i.e., voice building, sight-reading, ear-training, etc.
- **Repertoire**—depending on the season of preparation this could include reading new music, sectionals to clean specific items, exploring performance/communication, etc.
- **Ensemble/Team Building**—designed to build trust, camaraderie, and community within the ensemble in support of a fruitful collaborative environment
- **Impromptu Performances**—“pop-up” performances on and around campus as appropriate
- **Sectionals**—used to learn new music, clean or teach specific concepts within small-group setting

**GRADING**

Grading for this course will be calculated with the following percentages:

- 32% - Rehearsal Attendance
- 32% - Performance Attendance
- 32% - Online and in-class assessments
- 4% - Contingency (i.e., preparation, engagement, Etiquette, and Participation)

**Rehearsal and Informal Performances (32%)**—Each member begins the semester with 100 points for their rehearsal grade. An unexcused absence from these events will result in 6 points removed from their rehearsal grade. The remaining points at the conclusion of the semester represents 32% of the student’s final grade. In the event of a substantive conflict, with prior communication via email, these can be excused absences.
Performances and Dress Rehearsals (32%)- Each member begins the semester with 100 points for their performance grade. Unexcused absence from these events will result in 12 points removed from their rehearsal/information performance grade. The remaining points at the conclusion of the semester represents 32% of the student’s final grade. One absence per semester will be considered gratis for each student.

Tardiness- Tardiness is defined as not being in your place on the risers with your materials starting at 4pm (or the corresponding call-time.) Late arrivals to class/required functions will result in 1 point off the performance/rehearsal grade for each 3 minutes total of unexcused late arrivals. Students will receive a QR code (digital/hard copy) to scan at the beginning of each rehearsal/performance event.

Notes on Absences:
- Absence(s) in the week leading to a performance may lead to the withholding of a student from performance at the discretion of the conductor.
- Absence are not counted if a student attends but does not vocalize due to health/other related issues. Students who miss class because of illness will need to provide verifiable documentation from a health professional to have the absence considered “excused.”
- Regularly scheduled rehearsals and performances should take precedence over personal travel, training, guest lectures, doctor’s appointments, meetings with professors/committees, or other ‘unexpected opportunities,’ etc.
- Absences known in advance should be communicated to the conductor as early as possible, preferably within the first week of the semester.

Online and In-Class Assignment (32%)- The rehearsal is designed to address issues across the ensemble, not to prepare individuals. Adequate time MUST be spent outside of the rehearsal to prepare individual parts so rehearsal time can be most effectively used.

Purpose- Assessments are designed to facilitate student preparation. Reference recordings and part-tracks will be made available through Blackboard so individuals can hear how their part fits within the ensemble. The recording is not the “end all” interpretation serves merely as a reference for performers.

Expectations- Students will have access to all the tools necessary for success. If struggling with an assignment, students may seek help from the conductor before the assignment due date. Failure to turn in 2+ assignments will result in a meeting with the conductor and may jeopardize ensemble membership.

Assessment/Assignment Schedule- Assessments will be scheduled for Mon./Thurs. and with at least 1) 48 hours notice of the due date in class, or 2) 72 hours via email. If the ensemble fails to meet expectations, additional assessments may be assigned. In-class assignments scheduled as needed.

Assessments will be graded as follows:
- 3 = exceeds expectations of assessment criteria (i.e., not just accurate but expressive)
- 2 = meets expectations of assessment criteria
- 1 = fails to meet expectations of assessment criteria
- 0 = no assignment submitted

Conduct Process- Failure to successfully meet the expectations outlined in this syllabus can result in 1) a lowered grade, 2) reduction/revoked scholarship, and/or 3) removal from the ensemble. Discipline action will follow due course and accompanied by intervention strategies before these actions are taken.
ADDITIONAL INFORMATION

Schedule

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<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Time</th>
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<tbody>
<tr>
<td>Date TBD</td>
<td>Mandatory Fun/Teambuilding</td>
<td>Time TBD</td>
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<tr>
<td>Date TBD</td>
<td>Mid-semester performance</td>
<td>Time TBD</td>
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<tr>
<td>Sunday, April 19th</td>
<td>Folk Song: Music of the People</td>
<td>Time TBD (safe to clear 3pm-8pm)</td>
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<tr>
<td>Date TBD</td>
<td>Recruitment Tour</td>
<td>Time TBD</td>
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A dress rehearsal for any of the concerts outside of the normal rehearsal time may be scheduled. The specific date will be provided no less than three weeks prior to the rehearsal.

**Normally the calendar is much more clearly defined, but since I was hired less than a month ago, we’re just going out figure this out as we go… I will work with you to accommodate schedules as needed—don’t stress.**

Concert Attire- Concert attire for the ensemble is all black. Please observe the following guidelines:

- Bottoms-- solid black (both color and material) with no embellishments/sequins
  - Pants-- Black ankle-length dress pants (no jeans/tights/khakis) with black socks
  - Skirt-- Floor length (no sheer material/designs/ sequins/ embellishments)
- Shirt-- solid black (both color and material) with no embellishments/sequins
  - Tenors & basses should wear a long-sleeved, collared, solid black dress shirt.
  - Sopranos & altos should wear a black blouse with sleeves elbow-length or longer with a modest neckline (If you must question whether it is acceptable to wear, it likely is not)
- Closed-toed black dress shoes (no boots/sandals)
- A conservative amount of small, subtle and understated jewelry is fine (no long dangling earrings, large necklaces, jingling bracelets)

Concert attire choices should reflect the formality of the event (i.e., ironed, clean, and professional-looking.) Please avoid perfume, heavily scented antiperspirant, hair spray, and scented lotions. Chorale may occasionally use concert dresses and men tuxedos at the conductor’s discretion. A student that fails to meet the dress code will be required to leave the concert stage until the performer is wearing the proper attire. Tardiness will be counted in this event.

Auditions- Auditions for Spring ‘20 begin Tuesday, January 7th in Carr EFA 284A and continue through Wednesday, Jan. 15th. Audition procedures will vary depending on the needs of the program. Auditions for Fall ‘21 begin in March. Please contact Dr. Ringel (mringel@angelo.edu) for more information.

Scholarships

Members of the ASU Chorale receive a $500 scholarship credited to their university account during the first few weeks of the semester. Students must agree to the following terms and conditions received (via email) from the Scholarship Office:

1. The student must be enrolled in MUEN 1100 or MUEN 3100
2. The student must be enrolled full time at ASU (12 credit hours)
3. The student must be in good academic standing with the university (2.5 minimum GPA)
4. Awards may be reduced/revoked at any time by the DCA or VPA Department Chair based upon:
   - Available funding
   - Dropping/withdrawing from MUEN 1100/3100
   - Poor or unacceptable performance during concerts, rehearsals, and/or assessments
   - Violating the ensemble’s attendance policy as outlined in the syllabus
   - Violating the ensemble’s behavior policies as defined in the syllabus

University Policies- All university policy statements are included on online syllabus. Additionally, all detailed statements are accessible at: angelo.edu/instructional-design/syllabus-statements.php
UNIVERSITY POLICIES (the stuff you see on every syllabus)

Student Disability Services
ASU is committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the university, or be subjected to discrimination by the university, as provided by the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Act Amendments of 2008 (ADAAA) and subsequent legislation.

Student Disability Services is located in the Office of Student Affairs, and is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability. It is the student's responsibility to initiate such a request by contacting an employee of the Office of Student Affairs, in the Houston Harte University Center, Room 112, or contacting the department via email at ADA@angelo.edu. For more information about the application process and requirements, visit the Student Disability Services website at www.angelo.edu/ADA. The employee charged with the responsibility of reviewing and authorizing accommodation requests is:

Title IX at Angelo State University:
The University prohibits discrimination based on sex, which includes pregnancy, sexual orientation, gender identity, and other types of Sexual Misconduct. Sexual Misconduct is a broad term encompassing all forms of gender-based harassment or discrimination including: sexual assault, sex-based discrimination, sexual exploitation, sexual harassment, public indecency, interpersonal violence (domestic violence and/or dating violence), and stalking. As a faculty member, I am a Responsible Employee meaning that I am obligated by law and ASU policy to report any allegations I am notified of to the Office of Title IX Compliance.

Students are encouraged to report any incidents of sexual misconduct directly to ASU’s Office of Title IX Compliance and the Director of Title IX Compliance/Title IX Coordinator at:

Michelle Boone, J.D.
Director of Title IX Compliance/Title IX Coordinator
Mayer Administration Building, Room 210
325-942-2022
michelle.boone@angelo.edu

You may also file a report online 24/7 at www.angelo.edu/incident-form.

If you are wishing to speak to someone about an incident in confidence you may contact the University Health Clinic and Counseling Center at 325-942-2173 or the ASU Crisis Helpline at 325-486-6345. For more information about Title IX in general you may visit www.angelo.edu/title-ix.

Student Absence for Observance of Religious Holy Days
A student who intends to observe a religious holy day should make that intention known in writing to the instructor prior to the absence. See ASU Operating Policy 10.19 Student Absence for Observance of Religious Holy Day for more information.

Incomplete Grade Policy
It is policy that incomplete grades be reserved for student illness or personal misfortune. Please contact faculty if you have serious illness or a personal misfortune that would keep you from completing course work. Documentation may be required. See ASU Operating Policy 10.11 Grading Procedures for more information.

Academic Integrity
Students are expected to maintain complete honesty and integrity in all work. Any student found guilty of any form of dishonesty in academic work is subject of disciplinary action and possible expulsion from ASU.

Plagiarism
Plagiarism is a serious topic covered in ASU’s Academic Integrity policy in the Student Handbook. Plagiarism is the action or practice of taking someone else’s work, idea, etc., and passing it off as one’s own. Plagiarism is literary theft.

In your discussions and/or your papers, it is unacceptable to copy word-for-word without quotation marks and the source of the quotation. It is expected that you will summarize or paraphrase ideas giving appropriate credit to the source both in the body of your paper and the reference list.

Papers are subject to be evaluated for originality via Turnitin. Resources to help you understand this policy better are available at the ASU Writing Center.

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