Instructor information:
Email: Benjamin.Brojakowski@angelo.edu
Telephone: (325) 486-6079
Office: Porter Henderson Library 306L

Office Hours:
MW 10:00 a.m. – 1:00 p.m.; By Appointment
TTH 12:30 p.m. – 3:15 p.m.; By Appointment
F 10:00 a.m. – 12:00 p.m.; By Appointment

Readings Required:

Course Description:
COMM 1315 is a course designed to help students across academic majors to learn how to communicate effectively in public by understanding and analyzing the audience and situation then creating an appropriate message. Core public speaking skills are message clarity, organization, language, delivery, and the use of multimedia/presentation technology. Emphasis will be placed on presenting a variety of speeches throughout the semester.

Student Learning Outcomes:
Critical Thinking Skills (CT) - Gather, analyze, evaluate, and synthesize information relevant to a question or issue and construct a logical position (i.e. perspective, thesis, and/or hypothesis) that acknowledges ambiguities or contradictions.
Communication Skills (CS) - Develop, interpret, and express ideas through effective written, oral, and visual communication.
Teamwork Skills (TW) - Consider different viewpoints as a member of a team in order to work effectively with others to support and accomplish a shared goal.
Attitudes and Behaviors Displaying Social Responsibility (SR) - Demonstrate intercultural competence, knowledge of civic responsibility, and engagement in the campus, regional, national or global communities.
Attitudes and Behaviors Displaying Personal Responsibility (PR) - Demonstrate the ability to evaluate choices, actions and consequences as related to ethical decision making.

Course Requirements (1000 points):
Informative Speech = 150 points
A 5-7 minute speech on a topic of controversy at the local, state, national, or international level, which in an unbiased manner informs the audience of the two sides of the debate. See assignment sheet for details.

Informative Outline = 50 points
A preparation outline and works cited page for the informative speech. See assignment sheet for details.
Persuasive Speech = 150 points
A 6-8 minute persuasive speech. A preparation outline will be required. See assignment sheet for details.

Persuasive Outline = 50 points
A preparation outline and works cited page for the informative speech. See assignment sheet for details.

Special Occasion Speech = 100 points
A 2-3 minute speech for a wedding toast, eulogy, or acceptance speech.

Group Speech (MMS speech) = 100 points
A 12-15 minute group speech persuading the audience to volunteer for a particular non-profit organization, which utilizes Monroe’s Motivated Sequence.

Group Speech (MMS) Outline = 50 points

Group Speech (MMS) Peer Evaluation = 50 points
Students will evaluate their group members for the Group Speech.

Quizzes 5@20 points = 100 points
Students will be given 5 quizzes on chapter material throughout the course of the semester. Quizzes may consist of multiple-choice, true/false, and essay questions.

Peer Evaluations 2@25 points = 50 points
Students will be graded on their evaluation of their peers’ individuals speeches (informative and persuasive 1).

Participation = 50 points
Students will be graded on their ability and willingness to discuss course material during class lecture. The following scale will be used to determine participation points:

50 points=Excellent  40 points=Good  30 points=average  20 points=fair  10 points=poor

Final Exam = 100 points
Students will take a final exam on course material at the end of the course. Final exam may consist of multiple-choice, true/false, and essay questions. Details regarding the final exam will be announced in class.

Course Grading

A=1000-900 points  B=899-800 points  C=799-700 points  D=699-600 points  F=599 points and below

Course Policies

1. Attendance

Regular attendance is required in this course. Attendance will be taken and counted beginning the first day of class. The student is allowed to miss 3 days (MWF), 2 days (T/R), and 1 day (if class meets once a week) without penalty to the final grade. However, a student’s absence will result in a zero for all work/assignments completed on that day. Once a student misses more than the allotted absences mentioned above, two (2) points will be deducted from the student’s FINAL average for each additional absence. You will be counted absent if you are not present for the entire class. Three tardies (more than 10 minutes) will result in an absence.

To be considered excused for a class absence, the student must be excused through the school as they will be attending a school sponsored event. In these cases, it is the responsibility of the student to complete any assignments they will be missing prior to their departure. Please come talk to me if as soon as you know you will be missing a class.

2. Late Speeches
If you are not present when scheduled to give your speech and do not have a legitimate reason for being absent (i.e., hospitalization, funeral of close family member), YOU WILL RECEIVE A ZERO for that presentation. Only if an absence is excused through the school or the instructor will a student be allowed to make up a speech. If you have a legitimate reason for missing, YOU ARE REQUIRED TO MAKE UP YOUR SPEECH THE DAY THAT YOU RETURN. This means that you must have your documentation legitimizing your absence and your speech materials ready. You will be FIRST to present on the day that you return. However, if you do not have a legitimate reason, remember course policy states: FAILING TO GIVE A SPEECH ON THE ASSIGNED DATE WILL RESULT IN A ZERO. NOT DELIVERING ALL FOUR SPEECHES WILL RESULT IN AUTOMATICALLY FAILING THE CLASS REGARDLESS OF YOUR NUMERICAL AVERAGE.

Also, showing up late on your scheduled speech date will result in 15 points being deducted from your speech.

3. Late Tests

If you miss a test due to an excused absence (i.e., hospitalization, funeral of close family member), you must make the test up within a reasonable length (no more than one week, desirably less.) All arrangements for making up work should be made prior to the absence, if possible, and is the student’s responsibility. A typed, signed and dated explanation must be given to the instructor upon returning to class.

4. Late Assignments

All other late assignments will receive a 20% point deduction every day they are late (including weekends).

5. Academic Misconduct

Plagiarism in your speech will result in a zero for the assignment, and the instructor may pursue additional measures. Speeches are to be the original composition of each student. Outside sources are required for each assignment with proper citing in a bibliography as required.

6. Class Etiquette

Please be a courteous student and peer. Use of cell phones in class during another student’s or guest speaker’s presentation will result in losing 20% of your grade for that assignment for each speech that you use your device. Students may not use Snapchat, Instagram, Facebook, or any other social media outlet to post pictures or videos of other students or their performance in the classroom. Failure to comply with this rule will result in you being reported to the Dean of Student Life.

7. Dress Requirement

Appropriate dress is required for each speech. Specific requirements will be announced by the instructor prior to the speech.

8. Honor Code Policy

Violations of academic integrity are very serious matters and are clearly documented in the ASU Student Handbook. The work a student submits in a class is expected to be the student’s own work and must be work completed for that particular class and assignment. Plagiarism means intentionally or knowingly representing the words or ideas of another as one’s own. This may include your own previous work. Plagiarism includes quoting or paraphrasing from other sources without acknowledging/citing the source of your information or presenting quoted material as your own words. You must be very clear about attribution of sources and you must know how to cite sources in a paper. Please see full Honor Code Policy at http://www.angelo.edu/cstudent/documents/pdf/Student_Handbook.pdf

9. Disability Statement

The Student Life Office is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability. It is the student’s responsibility to initiate such a request by contacting:
10. Religious Holiday Observance

A. “Religious holy day” means a holy day observed by a religion whose places of worship are exempt from property taxation under Texas Tax Code 11.20.

B. A student who intends to observe a religious holy day should make that intention known in writing to the instructor prior to the absence. A student who is absent from classes for the observance of a religious holy day shall be allowed to take an examination or complete an assignment scheduled for that day within a reasonable time after the absence.

C. A student who is excused under section 2 may not be penalized for the absence, however; the instructor may respond appropriately if the student fails to complete the assignment satisfactorily.

11. Language

Under no circumstance will racist, sexist, homophobic, or any other type of oppressive language be tolerated in COMM 1315. Please think before you speak and use your language carefully. I reserve the right to ask you to leave class with no credit for attendance if your language crosses this boundary.

We must respect one another’s opinions, even when we disagree with them. This is not to say that debate is unwelcome. Rather, I expect healthy, reasoned, thoughtful debate that in all ways respects and values the individual person. Be prepared to provide research for your topic and support your arguments.

12. Social Media

I do not communicate with students on social media. All of my active social media accounts are set to private and I will not accept/request social media connections with students.

13. Food

Food is allowed in class during lecture hours. No food will be allowed in class on speech days unless it is a medical requirement.

14. Title IX Statement

Angelo State University is committed to providing and strengthening an educational, working, and living environment where students, faculty, staff, and visitors are free from sex discrimination of any kind. The University prohibits discrimination based on sex, which includes pregnancy, sexual orientation, gender identity, and other types of Sexual Misconduct. Sexual Misconduct is a broad term encompassing all forms of gender-based harassment or discrimination including: sexual assault, sex-based discrimination, sexual exploitation, sexual harassment, public indecency, interpersonal violence (domestic violence and/or dating violence), and stalking. As a faculty member, I am a Responsible Employee meaning that I am obligated by law and ASU policy to report any allegations I am notified of to the Office of Title IX Compliance. This is done in order to connect students with resources and options in addressing the allegations reported.

As a student, you are encouraged to report any incidents of sexual misconduct directly to ASU’s Office of Title IX Compliance and the Director of Title IX Compliance/Title IX Coordinator. You may do so by contacting:

Michelle Boone, J.D.

Director of Title IX Compliance/Title IX Coordinator
You may also file a report online 24/7 at www.angelo.edu/incident-form.

If you are wishing to speak to someone about an incident in confidence you may contact the University Health Clinic and Counseling Center at 325-942-2173 or the ASU Crisis Helpline at 325-486-6345.

The Office of Title IX Compliance also provides accommodations related to pregnancy (such as communicating with your professors regarding medically necessary absences, modifications required because of pregnancy, etc.). If you are pregnant and need assistance or accommodations, please contact the Office of Title IX Compliance utilizing the information above.

For more information about Title IX in general you may visit www.angelo.edu/title-ix.
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<tr>
<th>Week</th>
<th>Chapter Readings</th>
<th>Due Dates</th>
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| 1 Week of Jan. 13 | Introduction to Course; Course Syllabus  
Chapter 1: Speaking in Public  
Chapter 2: Ethics and Public Speaking | Introductory Speeches  
Quiz 1: Chapters 1 & 2 (Each chapter divided into 2 scores at 10 pts each)  
Quiz Open: Jan. 16 (8:00 a.m.) – Jan. 17 (11:59 p.m.) |
| 2 Week of Jan. 20 | Chapter 5: Selecting a Topic  
Chapter 6: Analyzing Your Audience  
Chapter 15: Speaking to Inform  
**Informative Speech Assignment Handed Out** | No Class Jan. 20  
Quiz 2: Chapters 5, 6, & 15  
Quiz Open: Jan. 23 (8:00 a.m.) – Jan. 24 (11:59 p.m.) |
| 3 Week of Jan. 27 | Chapter 7: Gathering Materials  
Chapter 8: Supporting Your Ideas  
Chapter 9: Organizing the Body of Your Speech | Quiz 3: Chapters 7, 8, & 9  
Library Meeting  
Quiz Open: Jan. 30 (8:00 a.m.) – Jan. 31 (11:59 p.m.) |
| 4 Week of Feb. 3 | Chapter 10: Beginning and Ending the Speech  
Chapter 12: Using Language  
Chapter 13: Delivery  
Chapter 14: Using Visual Aids | Informative Preparation Outline  
Quiz 4: Chapters 10, 12, 13, & 14  
Quiz Open: Feb. 6 (8:00 a.m.) – Feb. 7 (11:59 p.m.) |
| 5 Week of Feb. 10 | Informative Speeches  
Chapter 16: Speaking to Persuade  
Chapter 17: Methods of Persuasion  
Chapter 20: Speaking in Small Groups  
**Group Persuasive Speech Assignment Handed Out** | * See Speaking Order |
| 6 Week of Feb. 17 | Informative Speeches  
Chapter 16: Speaking to Persuade  
Chapter 17: Methods of Persuasion  
Chapter 20: Speaking in Small Groups  
**Group Persuasive Speech Assignment Handed Out** | *See Speaking Order |
| 7 Week of Feb. 24 | Chapter 16: Speaking to Persuade  
Chapter 17: Methods of Persuasion  
Chapter 20: Speaking in Small Groups | Quiz 5: Chapters 16, 17, 20  
Quiz Open: Feb. 27 (8:00 a.m.) – Feb. 28 (11:59 p.m.)  
Group Persuasion Preparation Outline Due |
| 8 Week of March 2 | Group Presentations | *See Speaking Order |
| 9 Week of March 9 | Spring Break | No Class |
| 10 Week of March 16 | Chapters 16, 17, 20 Revisited  
**Persuasive Speech Assignment Handed Out** | Class Workshops  
*MARCH 26 – LAST DAY TO DROP CLASS OR WITHDRAW FROM UNIVERSITY |
| 11 Week of March 23 | Class Workshops | Persuasion Preparation Outline Due |
| 12 Week of March 30 | Schedule Flexible – Conference Travel | |
| 13 Week of April 6 | Persuasive Speeches  
**Spring Holiday April 10** | *See Speaking Order  
No Class April 10 |
<p>| 14 Week of April 13 | Persuasive Speeches | *See Speaking Order |</p>
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<tr>
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<tr>
<td>15</td>
<td>Chapter 18: Speaking on Special Occasions</td>
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<td>Review for Final Exam</td>
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<td><strong>Special Occasion Speech Assignment Handed Out</strong></td>
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<td>16</td>
<td>Special Occasion Speeches</td>
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<tr>
<td>FINAL EXAM</td>
<td>Wednesday May 6 – 8:00-10:00 a.m.</td>
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