English 1302
Writing Across the Curriculum: Beyond the Bachelor’s

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TR 12:00-3:00 p.m.
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Course Description
In this course, students will learn how to develop research skills, write for a variety of
disciplines, and, most importantly, prepare for their professional careers. Students will
also learn to acquire research, interpret it, and develop writing skills that they will use for
the rest of their academic careers at ASU and beyond.

Open Door Policy
The health and safety of our students, staff, and faculty is of the most importance I will
not be holding any face-to-face meetings until further notice. If face-to-face meetings are
deemed safe later in the semester, then I will make this announcement via Blackboard.
The easiest and best way to contact me is to e-mail me (gserrano@angelo.edu). I will also
be available via Skype at dr.gabrielaserrano. We may also use
Blackboard Collaborate to set up a virtual meeting.

Student Learning
Outcomes
Upon completing English 1302, students should
1. Be able to use reading and writing for inquiry, learning, critical
   thinking, and communicating.
2. Be able to write to a variety of audiences in a variety of
   disciplines.
3. Be familiar with the library and be able to use its resources,
   including its online resources and other electronic databases.
4. Be able to work through the research process to write a
   research paper.
5. Understand attribution and documentation and use an
   appropriate style.

Course
Objectives
Students will evaluate the course at the end of the semester. The major objectives I
emphasize from the course evaluations are:
1. “Gaining a broader understanding and appreciation for literature”
2. “Developing skill in expressing oneself orally and in writing”
3. “Learning to analyze and critically evaluate ideas, arguments, and points of view”

Use of Technology

Assignments must be uploaded on Blackboard as WORD or PDF documents. I will not accept excuses for any technical difficulties students may have with their assignments, which include computers crashing, difficulty uploading papers, Blackboard shutting down, etc. This is an online course, and students must have a competent knowledge of Blackboard. I addition, students need to make sure to give themselves enough time after finishing their assignments to manage any of these technical difficulties. I will not accept any assignments via email because it is a violation of your rights as students for me to discuss grades via email. Make sure to upload all assignments in the designated content area labeled “Assignments” on Blackboard.

Semester Grade

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>Paper 1</td>
<td>15%</td>
</tr>
<tr>
<td>Paper 2</td>
<td>25%</td>
</tr>
<tr>
<td>Research Portfolio for Paper 2</td>
<td>10%</td>
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<tr>
<td>Paper 3</td>
<td>15%</td>
</tr>
<tr>
<td>Resume/Vita</td>
<td>10%</td>
</tr>
<tr>
<td>Weekly Assignments</td>
<td>25%</td>
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Papers

Students will complete three papers over the course of the semester.

Paper 1 - will consist of a 900 word essay which addresses the topic of the best college degrees for the future. Students must include at least 3 credible secondary sources (2 scholarly articles and 1 credible source of the student’s choosing. The paper will be written in APA format.

Paper 2 - will be a detailed research paper on a student’s future job opportunities. The paper will consist of five major parts: Career Goals, Top Companies/Institutions, Job Security, Earning Potential, and Overview of Future Plans. The Paper will be 1,500-2,000 words in length and include at least five secondary sources (at least 2 scholarly articles, 1 book, 1 credible online source, and another credible source of the student’s choosing). The Paper will be written in MLA format.

Paper 3 Project - will consist of a 500 word essay that may be used to apply for scholarships, a job, or a graduate program and a detailed resume/curriculum vita. In addition to writing this essay, students must research which scholarships, internships, jobs, graduate programs, etc. for which they would best be qualified. Students must
include at least 5 potential scholarships, jobs, graduate programs, etc. The paper may be written in either APA or MLA format.

**Research Portfolio**
During their academic careers, students will find it necessary to do college-level, scholarly research. We will study methods to complete this type of project, including:

- Researching at the college level
- Writing an Abstract
- Writing an Outline
- Writing an Annotated Bibliography (minimum of 10 sources)
- Writing a Works Cited page

**Daily Assignments**
Online Assignments will consist of Research Exercises, Writing Assignments, and Discussion Boards. Online Assignments are due by the end of our class meetings. Students may only upload these assignments if they attend class. **I will not accept any late assignments, NO EXCEPTIONS.**

**Paper Format**
All papers need to be:
- Typed or printed on a word processor
- Double-spaced
- Free from spelling, grammatical, and typographical errors
- Include a Works Cited or References page
- Typed in a 12-point font in *Times New Roman* typeface
- Formatted correctly—use one-inch margins on the top, bottom, left and right sides
- Correctly formatted, use MLA or APA format and documentation

**“No Drama Clause”:**
I will drop the lowest daily grade at the end of the semester, and I will drop one letter grade per day a paper is late in case of illness, a death in the family, car trouble, etc., but **I do not want students to ask for special exceptions for such occurrences.** Again, I drop the lowest daily grades and deduct 10 points per day a literary analysis is late in case of an emergency.

**Student Handbook Statement of Academic Integrity:**
Academic integrity is taking responsibility for one’s own class and/or course work, being individually accountable, and demonstrating intellectual honesty and ethical behavior. Academic integrity is a personal choice to abide by the standards of intellectual honesty and responsibility. Because education is a shared effort to achieve learning through the exchange of ideas, students, faculty, and staff have the collective responsibility to build mutual trust and respect. Ethical behavior and independent thought are essential for the highest level of academic achievement, which then must be measured. Academic achievement includes scholarship, teaching, and learning, all of which are shared endeavors. Grades are a device used to quantify the successful accumulation of knowledge through learning. Adhering to the standards of academic integrity ensures grades are earned honestly. Academic integrity is the foundation upon which students, faculty, and staff build their educational and professional careers.
Students must understand the principles of academic integrity and abide by them in all classes and/or course work at the University. Academic Misconduct violations are outlined in Part I, section B.1 of the Code of Student Conduct. If there are questions of interpretation of academic integrity policies or about what might constitute an academic integrity violation, students are responsible for seeking guidance from the faculty member teaching the course in question.

**Operating Policy 10.5 (student accommodation):**
Angelo State University is committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of the university, or be subjected to discrimination by the university, as provided by the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Act Amendments Act of 2008 (ADAAA), and subsequent legislation. All students at Angelo State University must have the capacity and ambition to undertake, with reasonable accommodation from the faculty and administration, the academic challenges necessary to fulfill the academic requirements for the degree or certification programs which they are pursuing.

**Operating Policy 10.19 (Holy Day):**
“Religious holy day” means a holy day observed by a religion whose places of worship are exempt from property taxation under Texas Tax Code §11.20. A student who intends to observe a religious holy day should make that intention known in writing to the instructor prior to the absence. A student who is absent from classes for the observance of a religious holy day shall be allowed to take an examination or complete an assignment scheduled for that day within a reasonable time after the absence. A student who is excused under section 2 may not be penalized for the absence; however, the instructor may respond appropriately if the student fails to complete the assignment satisfactorily.

**Title IX at Angelo State University:**
The University prohibits discrimination based on sex, which includes pregnancy, sexual orientation, gender identity, and other types of Sexual Misconduct. Sexual Misconduct is a broad term encompassing all forms of gender-based harassment or discrimination including: sexual assault, sex-based discrimination, sexual exploitation, sexual harassment, public indecency, interpersonal violence (domestic violence and/or dating violence), and stalking. As a faculty member, I am a Responsible Employee meaning that I am obligated by law and ASU policy to report any allegations I am notified of to the Office of Title IX Compliance.

Students are encouraged to report any incidents of sexual misconduct directly to ASU’s Office of Title IX Compliance and the Director of Title IX Compliance/Title IX Coordinator at:

**Michelle Boone, J.D.**  
*Director of Title IX Compliance/Title IX Coordinator*  
Mayer Administration Building, Room 210  
325-942-2022  
michelle.boone@angelo.edu

You may also file a report online 24/7 at [www.angelo.edu/incident-form](http://www.angelo.edu/incident-form).

If you are wishing to speak to someone about an incident in confidence you may contact the University Health Clinic and Counseling Center at 325-942-2173 or the ASU Crisis Helpline at 325-486-6345.
For more information about Title IX in general you may visit [www.angelo.edu/title-ix](http://www.angelo.edu/title-ix).

**Inclusion Statement**

I support a diversity of thoughts, perspectives and experiences, and honor all identities (including race, gender, class, sexuality, religion, ability, etc.). Please let me if there is a particular name or pronouns by which you identify. Also, please let me know if anything I or your peers may say in class makes you feel excluded or marginalized. You may come see me in my office, leave me a note, and your concerns will remain anonymous.
Weekly Schedule (Tentative and Subject to Change)

Week One
Jan 13  Course Introduction/
         Course Policies
Jan 15  Choosing a Topic
         Discuss Tuition and Fees at ASU
         Read Article on the Best Degrees for the Future
Jan 17  Discuss Article
         Freewrite on Long-Term Plan to Cover Tuition and Fees

Week Two
Jan 20  Holiday, No Class Meeting
Jan 22  Searching for Information
         Discuss Article on the Best Degrees for the Future
         Pros and Cons list of Possible Degrees
Jan 24  Discussion on Degree Plans at ASU
         Freewrite on Short-term Goals

Week Three
Jan 27  Writing a Thesis statement
         Proper format for Outlines
         Thesis Statement Activity
Jan. 29  Finding Credible Secondary Sources
         Upload Thesis Statement Activity and Article Review
Jan. 31  Avoiding Plagiarism, using APA
         Using Primary and Secondary Sources Integrating Sources
         Use the three “I”s on a secondary source in Body Paragraph Activity due

Week Four
Feb. 3   APA Formatting for paper
         Manuscript format
         Upload Sample Title APA Page
Feb. 5   Organization and Outlines Upload Sample Title APA Page, Thesis with corrections and Outline
Feb. 7   Writing a Reference page in APA format
         Upload Reference Page in APA Format

Week Five
Feb 10  Discuss Editing Techniques
         Form Peer-Editing Groups
Feb. 12    Peer Editing

Feb. 14    Q & A Paper 1
           Lab Day
           **Upload final draft of Paper 1 by 11:50 a.m.**

**Week Six**
Feb. 17    Assign Paper 2 Project
           Finding Sources for Paper 2 Project

Feb. 19    Search for 5 Potential Sources
           Upload 1 sentence description of 2 sources

Feb. 21    Discuss Career Goals
           Upload Freewrite

**Week Seven**
Feb 24    MLA Documentation Style
           Writing a Research Portfolio
           Upload Sample Abstract

Feb. 26    Proper format for Annotated Bibliographies
           Upload Sample Annotated Bibliography (5 Sources)

Feb. 28    The Difference between Annotated Bibliography and Works Cited Page
           Upload Sample Works Cited (5 Sources)

**Week Eight**
Mar. 3     Conferences

Mar. 5     Conferences

Mar. 7     Conferences

**Spring Break March 9 – Mar 20**
Revised Online Syllabus as of 3/23

Week Ten

**Lectures**
Mission Statements
Organizing four parts of the paper
Balancing parts of the paper in an outline

**Assignments due 3/29 by midnight**
Mission Statement Activity
Upload Sample Outline with Tentative Thesis

Week Eleven

Paper 2 Q&A on Blackboard Discussion

**Assignment (due 4/5 by midnight)**
**Paper 2 due**

Week Twelve

**Lectures**
Assign Paper 3
Discuss Potential Scholarships, Internships, etc. Available
Choosing a Topic

*No Assignments Due This Week*

Week Twelve

**Lectures**
Searching for Information
Choosing a Scholarship, Internship, Graduate Program
Writing a Resume/Curriculum Vita

**Assignments (Due by Midnight 4/19)**
Upload two Potential Scholarships, Internships, Graduate Program
Upload Sample Resume/Curriculum Vita

Week Thirteen

**Lectures**
Finding Quote to begin Essay/Ice-Breaker
Choosing a Theme

**Assignments Due by Midnight 4/26**
Upload Brainstorm on Themes for the Essay

Week Fifteen

Paper 3 Q&A on Blackboard Discussion
Assignments (Due by Midnight 5/3)
Upload Outline with Final Thesis Statement

Week Sixteen
May 8, Upload Paper 3 and Resume/Vita by midnight